Minutes of Meetings of the Advisory Committee for Bakery Technology Courses, Kevin Street: Nov.2nd 1937- July 19th 1963

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Minutes of Meeting of the Advisory Committee for Bakery Technology Courses, held on Tuesday, Nov. 2nd 1937.

The following were present:— M. Conroy; Wm. Thackaberry; J. J. Kelly; G. McDarby; Joseph O'Neill; John Swift; E. Morton, Principal; and F. Nolan. Mr. Swift acted as Chairman.

First Meeting:

This was the first meeting of the Committee, and Mr. Morton opened the discussion by detailing the responsibilities and duties of the Committee.

Correspondence:

A copy of the letter from the Department of Education, dated 27th October, 1937, was read.

The letter conveyed:

(a) The Department's approval in general of the proposed scheme of instruction courses in Bakery Technology to be established at Kevin Street Technical School.

(b) The Department's approval, subject to regulations, of the purchase and installation of new equipment to the value of £400.

(c) A request for particulars of equipment to be transferred from the Gardiner Street premises of the Bakery Employees' Union, and

(d) The Department's approval, subject to the production of documentary evidence of his qualifications, of the part-time engagement, at a rate of remuneration of 6/- per hour of actual teaching time, of Mr. Samuel Anthony as Teacher of Bakery Science and Practice during the current Session.

The Chairman offered to furnish a complete list of apparatus available for use by the Classes, and to notify Mr. Anthony of the Department's decision.

Offer of free cable from E.S.B.:

Mr. Morton informed the Committee that the E.S.B. had offered to install electric cable free of charge, to the amount required by the School Bakery plant.

Attendance at Classes:

The Committee was informed that the rules for membership of the Bakery Employees' Union included compulsory attendance at Technology classes.
Classes for Journeymen:

It was agreed that classes be established for journeymen as well as for apprentices.

Co-option of Representative of Employers' Union:

Mr. Morton proposed that the Committee co-opt a representative of the Master Bakers on to the Committee as soon as the courses are well established. This was agreed to.

Time of Meeting:

It was decided that the Committee meet once a fortnight on Wednesday evening at 7.30.

There being no other business, the Meeting terminated.

Chairman.

17th November, 1937.
At the Meeting of the Advisory Committee for Bakery Technology Courses held on Wednesday, 15th December, 1937,

the following were present:- Messrs. M. Conroy, G. McDarby, J. O'Neill, J. Swift, E. Morton and F. Nolan.

Mr. Swift was in the chair.

The minutes of the last meeting (held on November 2nd, 1937) were read and signed.

Installation of Cable:

Mr. Morton informed the Committee that the E.S.B. had already installed the cable and had provided for double the required loading to allow for future extra equipment.

Starting of Classes:

It was resolved that a strong recommendation be made to the Vocational Education Committee that Classes be arranged to start on Monday, 17th January, 1938, and that Mr. McDarby, Secretary, Bakery Schools' Supervisory Committee, be advised to arrange for the enrolment of students.

Fee:

It was recommended that the fee for the Course be fixed at seven shillings and sixpence per Session.

Purchase of Produce:

It was agreed that the students should have the privilege of purchasing the baking products at cost of materials.

Registers and Reports:

It was agreed that Registers and Reports should be on the table at each ordinary monthly meeting.

Co-option of Master-Baker Representative:

It was decided to defer the co-option of a representative of the Master Bakers' Association until the Classes had started.

This terminated the business of the meeting.

Chairman.
Bakery Practice and Technology

Meeting of Advisory Committee held on
Wednesday 15th Dec 1937 at 7.30 p.m.

Agenda,

1. Minutes approved (p. 8)

2. Consideration of Representative of Employers' Association

p. 8 15/12/37
At the Meeting of the Advisory Committee for Bakery Technology Courses held on Wednesday, 2nd February, 1938.

The following were present: - Messrs. W. Thackaberry; M. Conroy; F. McDarby; J. Kelly; J. O'Neill; J. Swift; E. Morton and F. Nolan, Hon. Secretary.

Mr. Swift was in the chair.

The minutes of the last meeting (held on 15th December, 1937) were read and signed.

Fee for half-Session.

It was recommended that the fee for the present half-Session be fixed at five shillings.

Equipment.

A list of equipment offered by the Bakers' Union to facilitate the inauguration of teaching work in the present Session was before the Committee.

Teaching Syllabus.

It was decided that Mr. Anthony be requested to draw up a syllabus of practical work for the Courses and that the Department be supplied with a copy.

Rules.

The Committee approved of the rules drawn up for the control of enrolment and subsequent attendance of apprentices at classes in Bakery Technology.

Storage of Materials.

It was decided that Mr. Anthony be requested to make recommendations in the matter of press and bin equipment for the storage of materials.

Report on Conference of Bakers' Union with Master Bakers.

The chairman informed the Committee that at the conference of the Union with the Master Bakers, the latter approved of

(1) The new form of indenture covering a period of four years of Apprenticeship and embodying a clause making attendance at Technology Classes compulsory, and

(2) That in consideration of their attendance at Technology Courses, Apprentices would be facilitated in the matter of time.

(3) Proposals concerning the entrance of Apprentices to the trade were discussed, and

(4) It was agreed that a representative of the Master Bakers would be assigned for co-option on this Committee.

This concluded the business of the meeting.

Chairman.
Bakery Practice and Technology

Meeting of Advisory Committee held on
Wednesday 2nd Feb. 1938.

Agenda.

1. Minutes.
2. Proposal re half session fee.
3. Equipment.
4. Teaching my Subjects.
5. Rules.

John Poole.
CITY OF DUBLIN VOCATIONAL EDUCATION COMMITTEE.

At the Meeting of the Advisory Committee for Classes in Bakery Technology held on Wednesday, 16th March, at 8 p.m.

The following were present:

Mr. J. Swift (Chairman); Mr. E. Morton (Principal); Mr. P. McDarby; Mr. W. Thackaberry; Mr. H. Keogh; Mr. P. O'Neill; Mr. L. Kennedy; (Representative of Master Bakers’ Association); and F. Nolan (Honorary Secretary).

The Minutes of the last Meeting (held on February 2nd, 1938) were read, approved and signed.

Correspondence:

A letter from the Chief Executive Officer dated 25th February, 1938 was read, conveying approval of the progress made by the Advisory Committee in respect of the recommendations made by the Committee and in relation to the co-option of Mr. L. Kennedy to the Committee.

Teaching Syllabuses for Practical Work:

The teaching syllabuses for practical work were before the Committee. It was agreed that the instruction should be coupled with an Examination Scheme for the issue of Technological Certificates, - Mr. Anthony to be informed of the general trend of the discussion and to be requested to consider the adjustment of the syllabuses to the end of the suggested Examination Scheme. It was also decided that Mr. Anthony be requested to attend the next Meeting of the Committee.

Re Fermentation Processes:

The time problem in the teaching of those branches of the work entailing a fermentation process was discussed. For certain branches of the practical instruction in Breadmaking a continuous period of six hours would be required. Mr. L. Kennedy suggested that on this part of the practical instruction, the teaching period might be extended into the evening session. This would be possible after the closure of the normal evening school in May, when accommodation would be available.

Deputy Teacher:

The desirability of finding a teacher, qualified to act as deputy for Mr. Anthony in case of necessity, was agreed on, and the Chairman was asked to discover whether there were available practical Bakers qualified to act in this capacity.

Syllabuses for Ancillary Science:

Mr. Morton undertook to have syllabuses for ancillary Science placed before the Committee at its next Meeting.

Co-option of Mr. L. Kennedy:

The Chairman welcomed the accession to the Committee of Mr. L. Kennedy, Representative of the Master Bakers’ Association.

Mr. Kennedy thanked the Chairman and signified his earnest sympathy with the aims of the new courses in Bakery Technology.
Meeting of Advisory Committee held on Wednesday, 16th March 1938 at 8.0 p.m.

Agenda.

1. Minutes.

2. Correspondence.

3. Teaching Syllabuses for the Practical Instruction.


5. Co-opting of Representative of Master Bakers on Advisory Committee.

6. Other Business.
   (a) New personnel of Committee.
At the Meeting of the Advisory Committee for Classes in Bakery Technology held on Wednesday, 23rd March, 1938, at 8 p.m. the following were present:

Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. W. Thackaberry; Mr. P. McDer
Mr. M. Conroy; Mr. P. O'Neill; Mr. M. Keogh; Mr. S. Anthony; Mr. F. Nolan
(Hon. Secretary).

Minutes:

The Minutes of the last Meeting held on Wednesday, 16th March, 1938, were read, approved and signed.

Correspondence:

A letter, dated March 23rd, from the Principal, Mr. E. Morton, to the Chairman was read explaining his inability to attend the Meeting.

Attendance at Classes:

An unsatisfactory attendance at classes for the week ending March 19th was explained as being due to the incidence of the holiday (St. Patrick's Day).

Report on Meeting of Apprentices:

The Chairman informed the Meeting that the scheme for voluntary classes in ancillary science was under discussion at a meeting of apprentices, and evoked a satisfactory response. A list of names of apprentices, from all years willing to attend such classes was supplied by the Chairman.

Teaching Syllabuses:

Mr. Anthony informed the Committee that he had studied the Syllabuses and Examination Scheme proposed by the Principal and considered them ideal for a full Technological Certificate, and that they should be adhered to as strictly as available facilities would permit.

Instruction in Fermentation Processes:

On a point contained in the minutes of the last meeting Mr. Kennedy pointed out that a teaching period of 4 hours would be sufficient for instruction in those branches of the work entailing fermentation processes, and not 6 hours as stated:

Mr. Thackaberry suggested that in the event of facilities for instruction in this work not being available at the Technical Schools, arrangements could be made for instruction in fermentation processes to be given in the various bakeries in the City.

The Secretary informed the Committee that he had the Principal's authority to say that these facilities would be available in the Technical School after the closure of the normal evening school in May.

It was decided to leave the matter over until then.

Specialisation in Work:

Mr. L. Kennedy sought the views of the Committee and Mr. Anthony on his suggestion that, as a man cannot be expert in both branches of the work with five years' training, he should specialise after the second year, receiving one year's instruction at Breadcrumbing and one year at Confectionery, and being then permitted to decide which branch of the work he will adopt. The Committee and Mr. Anthony agreed that such a course is highly desirable.

The Committee agreed to the Chairman's suggestion that it would be advisable...
Meeting of Advisory Committee held on Wednesday 23rd March at 8 p.m.

Agenda

1. Minutes

2. Correspondence

3. Discussion re Syllabuses of Instruction and Examination Scheme

4. Review of Registers

5. Other Business

John Poirier
advisable for Mr. Anthony to give instruction in certain subjects to selected men to enable them to deputise for him if necessary.

This concluded the business of the Meeting.

April, 1938.
At the Meeting of the Advisory Sub-Committee for Classes in Bakery Practice and Technology held on Wednesday, April 6th, at 8 p.m., the following were present:— Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. W. Thackaberry; Mr. P. McDarby; Mr. H. Conroy; Mr. P. O'Neill; Mr. M. Keogh; Mr. S. Anthony and Mr. F. Nolan (Hon. Secretary).

Minutes:

The Minutes of the last Meeting, held on March 23rd, were read. The minute concerning instruction in Fermentation Processes was amended to read that a teaching period of at least four hours would be necessary for instruction in those branches of the work entailing fermentation processes.

The minute concerning Specialisation in Work was also amended. The sentence "The Committee and Mr. Anthony agreed that such a course is highly desirable" was struck out, and the following inserted:— "The proposal was found to be impracticable at the moment and was postponed for discussion at a future meeting."

The amended Minutes were approved and signed.

Attendance at Classes:

The Principal informed the Committee that the attendance at classes for the preceding fortnight was satisfactory.

Deputy Teacher:

It was decided to recommend the appointment of Mr. Denis O'Sullivan (Messrs. Johnston, Mooney & O'Brien) as Deputy Teacher for Mr. S. Anthony.

Syllabus and Demand for Apprentices:

The Chairman, replying to a question of Mr. L. Kennedy, was not prepared to give an opinion on the relative demands for Breadmakers and Confectioners; the object of Mr. Kennedy's question being to see if the teaching might be adapted to reflect the demand. On discussion, the Committee agreed that the object of instruction should be to turn out all-round men and that the syllabuses be arranged accordingly.

This concluded the business of the Meeting.

Chairman.

13th April, 1938.
Meeting of Advisory Committee held on Thursday, 21st April.

Agenda

Minutes.

Attendance at Classes.

Report on Deputy Teachers.

Recommendations re Syllabus.

Equipment and Accommodation.

John Breyf.
At the Meeting of the Advisory Committee for Classes in Bakery Practice and Technology, held on Thursday, April 21st at 8.30 p.m.

the following were present:

Mr. J. Swift (Chairman); Mr. L. Kennedy;
Mr. W. Thackerberry; Mr. F. McDarby;
Mr. M. Kooghl Mr. E. Morton (Principal)
and F. Nolan (Hon. Sec.).

Minutes:

The Minutes of the last Meeting, held on Wednesday, 6th April, were read, approved and signed.

Attendance at Classes:

The Class Registers were examined and the attendance found satisfactory.

Deputy Teacher:

Mr. McDarby informed the Committee that he had paid a visit to the Classes and expressed himself as satisfied with the Deputy Teacher, Mr. Denis O'Sullivan.

Syllabuses:

The Committee agreed to adopt pro. tem., the syllabus drawn up by P. Anthony as an experimental course.

Mr. Kennedy proposed to the Committee that the aim of instruction in the first two years of apprenticeship should be to secure a fair balance as between Breadmaking and Confectionery, and suggested a recommendation to be followed where possible, that in the Bakewares, an apprentice should be at Breadmaking for the first year, be confined preferably to greasing and moulding, while he should spend the second year at Confectionery and be restricted to acquiring skill in the moulding of bricks, buns, tarts, etc. The Committee agreed that in the first two years a proportion of one class in Breadmaking to two in Confectionery would be a fair balance of instruction.

Ancillary Science:

The Principal informed the Committee that classes in Ancillary Science could be started about the middle of May, the exact date of starting to be announced at the next Meeting.
Accommodation:

The Committee agreed that the erection of new press equipment in the Bakery Room be recommended.

Next Meeting:

It was agreed that the next Meeting be called for Thursday, May 26th at 8 p.m.

This concluded the business of the Meeting.

Chairman.
Bakery Practice and Technology

Meeting of Advisory Committee
held on Thursday 26th May 1938.

Agenda

1. Minutes

2. Attendance at Classes.

3. Instruction in Ancillary Subjects
   and Bakery Science

4. Other Business.
   (c) Closure of Session.

John Swift
BAKERY TECHNOLOGY ADVISORY SUB-COMMITTEE.

At the Meeting of the Advisory Sub-Committee for Bakery Practice and Technology held on May 26th, the following were present:— Mr. E. Horton, Principal; Mr. L. Kennedy; Mr. V. Thackaberry; Mr. M. Conroy; Mr. P. McDarby; Mr. P. O'Neill; Mr. H. Keogh; Mr. F. Nolan (Hon. Sec.).

Minutes:

The minutes of the last meeting held on April 21st, were read, approved and signed.

Attendance at Classes:

The Class Registers were examined and the attendance found satisfactory.

Syllabuses:

With reference to a minute of the last meeting, Mr. Kennedy pointed out that the conclusions of the Advisory Sub-Committee in the matter of Apprenticeship Practice were only recommendations, and that the matter was one to be left to the individual Bakeries.

Ancillary Subjects:

It was agreed that the inauguration of classes in ancillary subjects be postponed to the beginning of next Session.

Scholarships and Prizes:

Mr. Morton informed the Committee that a list of Scholarships and Prizes available in the various trades was in preparation and that copies of the brochure would be supplied to the Sub-Committee.

This concluded the business of the Meeting.

Chairman.

20th June, 1938.
Bakery Practice and Technology

Meeting of Advisory Committee held on Thursday 23rd June 1958.

Agenda:

1. Minutes.

2. Attendance at Classes.

3. Scholarship and Prize Schemes.

4. Closure of Session

5. Other Business.
At the Meeting of the Advisory Sub-Committee for Bakery Practice and Technology held on June 23rd, the following were present:— Mr. J. Swift, Chairman; Mr. E. Morton, Principal; Mr. W. Thackaberry; Mr. M. Conroy; Mr. P. O'Neill; Mr. M. Keogh; and F. Nolan, Hon. Sec.

Minutes:

The Minutes of the last Meeting, held on May 26th, were read, approved, and signed.

Attendance at Classes:

The Class Registers were examined and the attendance found satisfactory.

Closure of Session:

It was decided to continue the present Session to Friday, July 15th.

Sessional Examinations:

It was agreed that Sessional Examinations be held during the last fortnight of the Term, and that Results and Attendance Reports be forwarded to the Chairman.

This concluded the business of the Meeting.

Chairman.
Bakery Practice and Technology

Meeting of Advisory Committee

held on Tuesday 26th July.

Agenda.

1. Minutes.

2. Correspondence.

3. Scholarship and Prize Scheme.

4. Annual Exhibition.

5. Other Business.
Bakery Practice and Technology

Meeting of Advisory Committee
held on Sept. 29th, 1958.

Agenda

1. Classes for Journeyman

2. Invitation to Mr. Donaldi of Waterford to send their Demonstrator in Cake-making.

3. Equipment and Accomodation.

4. Other Business.
At the Meeting of the Advisory Sub-Committee for Classes in Bakery Practice and Technology held on Thursday, 29th September, at 7.30 p.m. the following were present:— Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. W. Fegan (for Principal); Mr. F. McDarby; Mr. W. Thackaberry; Mr. P. O'Neill; Mr. S. Anthony; and F. Nolan (Hon. Sec.).

Classes for Journeymen:

Mr. McDarby informed the Committee that a sufficient number of Journeymen had enrolled to form two classes.

In order to find accommodation for those classes, Mr. McDarby suggested that the Master Bakers be approached with a proposal to allow first-year apprentices to divide their time between their place of business and the School. The holding of the first-year classes earlier in the day (11.30-2.30) would facilitate the accommodation of Journeymen classes on two afternoons in the week.

Mr. Kennedy agreed to bring the matter before the Master Bakers.

Demonstration in Cake-making:

It was decided to invite Messrs. McDonald of Waterford to arrange for a demonstration in Cake-making on the 13th of October, the demonstration to be confined to the trade.

Ancillary Subjects:

Mr. Fegan, for the Principal, agreed to report at the next Meeting on the possibility of starting classes in the ancillary subjects.

Next Meeting:

It was agreed that the next Meeting be called for Thursday, October 20th, at 8 p.m.

This concluded the business of the Meeting.
Bakery Practice and Technology

Meeting of Advisory Committee held on Nov. 4th, 1938.

Agenda.

1. Minutes.

2. Correspondence

3. Recommendations of Local Sub-Committee re. inauguration of afternoon classes for journeymen.

4. Other Business.

[Signatures]
At the Meeting of the Sub-Committee for Bakery Practice and Technology held on Friday, 4th November, at 8 p.m. the following were present:—Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. P. McDarby; Mr. P. O'Neill; Mr. W. Thackaberry; Mr. M. Conroy; Mr. E. Morton (Principal) and Mr. F. Nolan (Hon. Secretary).

Minutes:

The Minutes of the previous Meeting held on September 29th were read, approved and signed.

First-Year Apprentices' Class Hours:

Mr. Swift informed that Sub-Committee that at a meeting with the Master Bakers it had been agreed that First-Year Apprentices would be released at 12 noon on Wednesdays and Thursdays for attendance at classes.

Recommendation of Local Sub-Committee re Class Hours:

Mr. Morton made it known to the Meeting that the Local Sub-Committee had recommended that the First Year Classes commence at 1 o'clock and the Hournaymen Classes at 4 o'clock. It was the agreed that classes be arranged for as follows:—On Wednesdays and Thursdays, First Year Apprentices Classes to be held from 1 to 4 o'clock, and Journeymen Classes from 4 to 7 o'clock.

Starting of Journeymen Classes:

As the inauguration of the Journeymen classes must await the recommendations of the Main Committee it was agreed to defar the starting of these classes until the New Year. It was further agreed that from now until Christmas Mr. Anthony should take the First Year Classes from 1 o'c. to 5 o'c. on Wednesdays and Thursdays.

Ancillary Subjects:

The Principal informed the Meeting that unless room can be found for students in existing classes, ancillary subjects would be restricted to English and Bakery Mathematics. Mr. Morton further pointed out that only registration for the classes would be necessary, and undertook to make what immediate arrangements were possible and to communicate with Mr. Swift when ready.

Next Meeting:

It was decided that the next meeting be held following the meeting of the Main Committee. The first Thursday in December (Dec. 1st) was agreed upon.

This concluded the business of the Meeting.

[Signature]

Chairman.

November, 1938.
Bakery Practice and Technology.

Meeting of Advisory Sub-Committee held on Thursday Dec. 8th at 7 p.m.

Agenda.

1. Minutes.

2. Recommendations of Main Committee re. Journeymen Classes.

3. Situation created by certain firms re. letting off of first year apprentices.


Res. Closing of classes on Dec. 24th + reopening Wed. 5th Jan.
ADVISORY SUB-COMMITTEE FOR CLASSES IN BAKERY PRACTICE AND TECHNOLOGY.

At the Meeting of the Sub-Committee for Classes in Bakery Practice and Technology held on December 8th. at 7 p.m., the following were present:-
Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. P. McDarby; Mr. P. O'Neill;
Mr. E. Morton (Principal), and P. Nolan (Hon. Sec.)

MINUTES:

The minutes of the previous meeting, held on Nov. 4th. were read, approved, and signed.

JOURNEYMEN CLASSES:

Mr. Morton informed the Meeting that the Main Committee had agreed to the starting of the Journeymen Classes on the basis recommended by the Sub-Committee.

COOPERATION OF MASTERBAKERS:

Mr. Kennedy explained that the cooperation of the Master-Bakers in the giving of instruction in Breadmaking and Confectionery had been promised on the assumption of a five-year basis of instruction, but that the same cooperation could not be promised on a four-year basis.

Mr. Kennedy also pointed out the difficulty which most firms found in letting off boys for classes close to Christmas, and suggested that boys should not be asked to attend during the fortnight before Christmas.

The Committee agreed to meet the situation by closing the classes earlier, Viz., on Friday, Dec. 16, and reopening at an earlier date in the New Year, Viz., on Wednesday, Jan. 4, 1939.

NEXT MEETING:

It was decided to hold the next meeting on Thursday, Jan. 12th. 1939 at 8 p.m.

This concluded the business of the Meeting.
Bakery Practice and Technology

Meeting of Advisory Sub-Committee
held on Thursday Jan 12th 1939

Agenda.

1. Minutes.
   Read and Approved.

2. Journeymen Classes.
   Principal informed Sub-committee that
   Vocational Committee had approved the
   inauguration of the Classes.

3. Other Business.
   Extension of Class Hours - Recommended to be
   on Wednesday, Thursday, Friday, and every week.
   Class periods for Journeymen and Apprentices classes
   should be increased by one hour, i.e.,
   Mr. Anthony to be employed continuously
   on these days from 12.0 noon to 7.0 pm.
ADVISORY SUB-COMMITTEE FOR CLASSES IN BAKERY TECHNOLOGY AND PRACTICE.

At the Meeting of the Advisory Sub-committee for Classes in Bakery Practice and Technology held on Jan. 12th, 1939 at 8p.m., the following were present: Mr. J. Swift (Chairman); Mr. P. McDarby; Mr. P. O'Neill; Mr. M. Conroy; Mr. E. Morton (Principal) and F. Nolan (Sec.)

MINUTES:

The minutes of the last meeting, held on Dec. 8th, 1938, were read, approved, and signed.

JOURNEYMEN CLASSES:

Mr. McDarby handed to the Principal 34 (thirty-four) Entrance Forms for the Journeymen Classes, together with a cheque for £12 - 15 - 0 (twelve pounds fifteen shillings) in fees. It was stated that the Classes were successfully started and the attendance good.

ATTENDANCE AT OTHER CLASSES:

The attendance at the other Classes was reported on and found satisfactory.

RECOMMENDATION FOR PROVISION OF EXTRA TIME:

In making provision for the Journeymen Classes it was found necessary to curtail the teaching time of both the First-year and Journeymen groups. As the teaching time thus available is not sufficient for the necessary practical work, it was agreed to recommend that extra time be provided for these Classes.

NEXT MEETING:

The next Meeting was arranged for a convenient date in February.

This concluded the business of the Meeting.

John Swift
CHAIRMAN.
Bakery Practice and Technology

Meeting of Advisory Sub-Committee
held on 16th Feb. 1939, at 8 p.m.

Agenda:

1. Minutes

2. Correspondence

3. Extra Time for Journeymen Classes

4. Other Business

[Signature]
ADVISORY SUB-COMMITTEE FOR CLASSES IN BAKERY TECHNOLOGY AND PRACTICE.

At the Meeting of the Advisory Sub-Committee for Classes in Bakery Practice and Technology held on Feb. 16th, at 9 p.m., the following were present: Mr. J. Swift, (Chairman); Mr. E. Morton (Principal); Mr. L. Kennedy; Mr. P. McDarby; Mr. F. O’Neill, and the Secretary, F. Nolan.

MINUTES:

The Minutes of the last Meeting, held on Jan. 12th., were read, approved, and signed.

CORRESPONDENCE:

A Letter from Messrs. McDonnell of Waterford with reference to a Demonstration to Master Bakers was read. That permission be given to hold the Demonstration in the School was agreed to by the Principal and Committee.

PROVISION OF EXTRA TIME FOR CLASSES:

Mr. Morton informed the Meeting that the Chief Executive Officer had agreed that extra time be provided for Journeymen Classes, the new arrangement being that Classes start one hour earlier on Wednesdays and Thursdays, thus providing an extra half-hour for both the Apprentice and Journeymen Classes on those days.

EXAMINATIONS:

As entries for the City and Guilds Examinations were now due it was decided that Mr. Anthony be instructed as to the conditions of the Examination and to accept entries from only those likely to qualify.

FEES:

A Scale of Fees for the coming session was proposed by the Principal as follows:—

For the Complete Course, Theory and Practice, ..........15/-
For Practical Bakery only, ......................... 7/6
For Extra Evening Course in Ancillary Science, .......... 7/6
Nominal Fee for Introductory English and Maths., ......... 2/6

This was agreed to by the Committee.

This concluded the business of the Meeting.
Bakery Practice and Technology

Meeting of Advisory Sub-Committee
held on April 24th, 1939.

Agenda.

1. Minutes

2. Examinations

3. Other Business
ADVISORY SUB-COMMITTEE FOR CLASSES IN BAKERY PRACTICE AND TECHNOLOGY.

At the meeting of the Sub-Committee for Bakery Practice and Technology held on April 24th, the following were present:— Mr. J. Swift, (Chairman); Mr. E. Morton, (Principal); Mr. L. Kennedy; Mr. P. McDarby; Mr. P. O'Neill; and the Secretary, F. Nolan.

MINUTES :

The minutes of the last Meeting were read, approved, and signed.

CORRESPONDENCE :

A letter to the Principal from Dr. Kent-Jones requesting the use of the Bakery Room for Lectures on the testing of flour, etc., and for the exhibition of testing apparatus, was read. The Principal asked Mr. Kennedy to enquire if the Master Bakers could offer facilities in the matter as the School could not possibly afford the accommodation for the time required.

CITY AND GUILDS EXAMINATIONS :

Mr. Morton informed the Meeting that there were six candidates for the City and Guilds Examination in Breadmaking. Mr. Kennedy added the information that the Irish Association of Master Bakers, on request from the National Association of Master Bakers and Confectioners (of England), have appointed a Supervisor, — Mr. Stewart of Belfast, — for the Breadmaking Examination to be held on the 24th & 25th May.

OTHER EXAMINATIONS :

It was agreed that Mr. Anthony be allowed to use his own judgement as to dates for various other examinations and Competitions, following the City and Guilds Examination, and that he inform the Committee of the times proposed.

LONDON EXHIBITION SCHOLARSHIPS :

Mr. Swift informed the Meeting that the Union had decided to provide two Scholarships in the form of a visit to the London Exhibition. Boys in their Final Year with sufficient knowledge to avail of the visit would be preferred and two such boys would be sent for one week with expenses paid.

The Meeting considered it desirable that the attention of the Chief Executive Officer should be drawn to this matter, and Mr. Kennedy agreed to ask the Master Bakers'
Association to consider the provision of similar Scholarships for Two other boys.

NEXT MEETING:
The next Meeting was arranged for Thursday 1st. June.

This concluded the business of the Meeting.

[Signature]
Chairman.
ADVISORY SUB-COMMITTEE for Classes in BAKERY PRACTICE and TECHNOLOGY.

At the Meeting of the Sub-Committee for Bakery Practice and Technology held on June 1st the following were present:— Mr. E. Morton (Principal); Mr. J. Swift (Chairman); Mr. P. McDarby; Mr. P. O'Neill; Mr. M. Conroy; Mr. J. Kelly; Mr. G. Daly, and Mr. F. Nolan (Sec.)

MINUTES:

The minutes of the last Meeting held on April 24th were read, approved, and signed.

EXAMINATIONS:

Mr. Swift informed the Committee that the Examiner had expressed a very high opinion on the standard and competence of the students who entered for the examination. He believed that all seven who entered had passed, and the results would be available at the next Meeting.

EXHIBITION:

The Bakery Trades Exhibition, the second to be held, was announced for the first week in July. It was agreed that students of the Bakery School might enter goods made in Classes provided that the materials are paid for.

TROPHIES FOR COMPETITION:

It was decided to send a memoranda to the Master Bakers asking them to consider the putting up of trophies for competition among the students. Mr. Swift also undertook to get in touch with the Master Bakers in connection with the Scholarship proposal.

ATTENDANCE AT CLASSES:

It was reported that while the attendance at the first-year Classes was excellent, the attendance in recent months at the other Classes had not been so satisfactory. Mr. Morton agreed to have attendance reports sent to the Union.

This concluded the business of the Meeting.

John Swift
CHAIRMAN.

04-15 1939.
Agenda

1. Minutes

2. Allocation of Classes

3. Other Business

John Swift.
At the Meeting of the Sub-Committee for Bakery Practice and Technology held on Tuesday, October 10th., the following were present: Mr. E. Morton (Principal); Mr. J. Swift (Chairman); Mr. L. Kennedy; Mr. P. McDarby; Mr. N. Conroy; Mr. P. O'Neill; Mr. J. Kelly; Mr. G. Daly and J. Nolan (Sec.)

MINUTES:

The minutes of the last Meeting, held on June 1st. were read, approved, and signed.

TROPHIES and SCHOLARSHIP:

Arising out of the minutes of the last Meeting, Mr. Swift was pleased to inform the Committee that there had been a very generous response to the memoranda to the Master Bakers in the matter of Trophies for competition among the Students, and very fine Trophies had been put up. The Master Bakers further agreed to finance two Scholarships similar to the two Travelling Scholarships awarded by the Bakery Trades Union, but owing to present conditions abroad, no boys could be sent this year, and no substitute award was made. Mr. L. Kennedy expressed the disappointment of the Master Bakers at the selection of Boys for these scholarships, the awards being made to members of Firms not affiliated to the Master Bakers Association.

ALLOC. TION OF CLASSES - REQUEST TO MASTER BAKERS:

Arising out of a discussion on the difficulties caused by the sizes and times of the Classes, it was decided to forward the suggested Time Table to Mr. Kennedy for the consideration of the Master Bakers, with a request to facilitate the allocation of Classes by agreeing to let off a certain portion of the Second Year Apprentices for Classes at the times suggested in the Time-table.
Meeting of the Board of Education

1. Minutes of previous meeting

2. Inquiry into the progress of the survey of the preparatory work and the building plans. To correspond with the

3. Consideration of the report on the

4. Committee appointed to

5. Report on the

6. Adjournment
Owing to the pressure of work at Hallow Eve, and the inconvenience to Firms in allowing Boys off at such periods it was decided that no Classes would be held on the 30th. and 31st. of October.

This concluded the business of the Meeting.

Drift (Chairman); Mr. L. Kennedy; Mr. J. McDarby; Mr. M. Conway; Mr. F. O'Neill; Mr. J. Kelly; Mr. G. O'Sullivan (Sec.)

The minutes of the last Meeting, held on June 1st., were read, approved, and signed.

TROPHIES and SCHOLARSHIPS:

Arising out of the minutes of the last Meeting, Mr. Drift was pleased to inform the Committee that there had been a very generous response to the memoranda to the Master Bakers in the matter of Trophies for competition among the Students, and very fine Trophies had been put up. The Master Bakers further agreed to finance two Scholarships similar to the two Travelling Scholarships awarded by the Bakery Trades Union, but owing to present conditions abroad, no Boys could be sent this year, and no substitute award was made. Mr. L. Kennedy expressed the dissatisfaction of the Master Bakers at the selection of Boys for these scholarships, the awards being made to members of Firms not affiliated to the Master Bakers Association.

A resolution was passed to amend the Bye-Laws to enact that the Committee might send for consideration of the Master Bakers, with a request to facilitate the allocation of Classes by sending to list off a certain portion of the current Year Apprentices for Classes at the time allocated in the Time-table.
Meeting of Advisory Sub-Committee held on Thursday, 18th Jan. 1940 at 8.00 p.m.

Present:

Agenda.

1. Minute of Meeting held on October 10th, 1939.

2. Inquiry into the purpose and necessity for the 'preparatory' and non-teaching work done by Mr. Anthony in connection with the classes in Bakery Practice, & whether such services should carry remuneration.

   Committee appoint Mr. C. Kennedy and the Chairman to accompany Mr. Martin as deputation as above to C.E.O. on Friday 19th Nov.

   John Prifti.
   18/1/40

3. Class Attendances.
Minutes of Meeting of Advisory Sub-Committee (Bakery Practice Classes) held on January 18th 1940 at 8.0 p.m.

PRESENT: Mr. J. Swift (Chairman), M. Conroy, G. Daly, J. Kelly, P. McDarby, L. Kennedy (Master Bakers) and E. Morton, Principal.

MINUTES: The Minutes of the Meeting held on Tuesday, October 10th 1939, were read and approved.

Inquiry into the purpose and necessity for "Preparatory and Non-Teaching work" carried out by Mr. Anthony in connection with the Bakery Practice Classes, and whether such services should be remunerated.

The Principal informed the Sub-Committee that the remuneration of Mr. Anthony for "non-teaching services" at the teaching rate was being called in question by the Department of Education. Mr. Anthony was at present employed for 26 hours per week of which 21 hours were devoted to actual teaching and 5 hours to essential preparatory and "finishing" work. In a report which the Principal had already furnished to the Chief Executive Officer the nature of and necessity for this work had been stressed, and it was further stated in the report that the employment of Mr. Anthony on this work chiefly derived from the lack of accommodation for the Classes. Class periods were too short to permit of baking operations being completed. Furthermore, the class-periods could not be extended because of the use of the class room for Domestic Science Classes.

Mr. L. Kennedy suggested that the technical difficulty of remunerating the Instructor for the "non-teaching" work might be obviated by arranging to pay Mr. Anthony an annual salary commensurate with his services and the wages obtaining in the Trade.

After further discussion, the Chairman suggested that a deputation from the Sub-Committee should be appointed to discuss the whole question with the Chief Executive Officer. He suggested that Mr. Kennedy's proposal offered the most satisfactory solution.

The Chairman's suggestion was adopted and the following order made,

"Mr. L. Kennedy and the Chairman to accompany Mr. Morton as deputation to meet the Chief Executive Officer, on Friday 19th inst., at the Technical Institute, Bolton Street at 11.0a.m.; the deputation to report back at the next Meeting of the Advisory Sub-Committee.

CLASS ATTENDANCES:

The Principal drew attention to the somewhat unsatisfactory attendance latterly at some of the Apprentice Classes. There was also a tendency on the part of a few students towards unpunctuality. Mr. McDarby informed the Sub-Committee that certain students had already been censured by the Union authority in regard to absence from classes without sufficient cause.

It was decided to raise the question of unsatisfactory Class attendance of certain Apprentices at the next Meeting, and to decide what corrective means should be employed.

This concluded the business of the Meeting.

Signed: .....................
CHAIRMAN.
Meeting of Advisory Sub-Committee held on Wednesday, 16th March, 1940.

Present:

Agenda:

1. Minutes of Meeting held on Thursday, 18th Jan., 1940.

2. Class Attendances: Supervision & Control.


John R.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Monday, 11th March 1940 at 8.0 p.m.

Present: Mr. J. Swift (Chairman); M. Conroy; G. Daly; J. Kelly; P. McDarby; L. Kennedy (Dublin Master Bakers) and E. Morton, Principal.

Mr. S. Anthony, Instructor in Bakery Practice also attended on the invitation of the Sub-Committee.

MINUTES: The Minutes of the Meeting held on Thursday, January 16th 1940, were read and approved.

CLASS ATTENDANCES:

Following the inquiry raised at the previous meeting an investigation of the attendance registers had been made. Mr. McDarby pointed out that the few offending students were, almost all, in the final year of apprenticeship and that his Committee, appointed by the Union, were dealing with the matter as efficaciously as lay in their power. It was noted that the attendance of the 1st, 2nd and 3rd Year Classes and of the Journeymen's Classes was very satisfactory.

Co-Option of additional Member representing Dublin Master Bakers:

It was resolved, on the proposal of the Principal, to invite the Dublin Master Bakers' Association to nominate a member for co-option on the Advisory Sub-Committee to act in cooperation with Mr. L. Kennedy.

In supporting the proposal, the Chairman made occasion to comment on the good counsel given by Mr. Kennedy to the Sub-Committee almost since its inception and of his constant interest in all the activities of the School of Bakery; his experience in Bakery School Organisation had been of great assistance to them. He hoped, would so continue, in these initial stages of development.

In these remarks, the Chairman stated that he was well aware he was expressing the sentiments of all members of the Sub-Committee.

Mr. Kennedy thanked the Chairman and Members and stated his opinion that the co-option of a further member representative of the Master Bakers' ought certainly facilitate the work of the Sub-Committee in many ways.

Accordingly, the Principal was requested to communicate with the Dublin Master Bakers' Committee inviting that body to nominate a member for co-option to the Advisory Sub-Committee.

Deputation to Chief Executive Officer relative to conditions of employment of Mr. S. Anthony, Instructor in Bakery Practice:

The Principal informed the Sub-Committee that the Deputation, consisting of Mr. Swift, Mr. Kennedy and himself, met...
Mr. L. E. O'Carroll, as arranged, on Friday 19th January at the Bolton Street Schools. There was also present Mr. J. Hackett, Department of Education.

The discussion centred chiefly on the following points:

(1) The nature and necessity for the "preparatory" and "finishing" work done by Mr. Anthony, when no class was present, and for which he was remunerated at the teaching rate of 6/- per hour.

(2) The duration of the class-period in relation to the time necessary to complete each baking operation or exercise.

(3) The total weekly and Sessional hours of actual teaching work in the presence of classes required of the Instructor.

(4) The recommendation of the Advisory Sub-Committee that the Instructor, Mr. S. Anthony, should be appointed on a whole-time basis at a fixed salary commensurate with the highest operative's wage obtaining in the Trade.

As a result of the discussion Mr. Hackett expressed himself as being perfectly satisfied that the case presented by the Deputation did justify the appointment of Mr. Anthony on a whole-time basis. There were obviously many specialised duties to be performed by the Instructor, involving many hours of work per week, outside of actual teaching work.

It was agreed that Mr. O'Carroll should seek the sanction of the Vocational Education Committee to the appointment of Mr. Anthony on a fixed annual salary, and that subsequently the Department of Education would consider the matter in the light of Mr. Hackett's report of the present discussion.

Report on Work of School of Bakery for the Session 1938-'39:

The Chairman's Report on the progress and work of the School of Bakery for the Session 1938-'39 was read by the Principal. A copy of the Report is attached herewith.

Mr. L. Kennedy suggested that a copy or copies of the Report might be sent to the Dublin Master Bakers Committee. It was agreed that this should be done.

The Meeting terminated.
Meeting of Advisory Sub-Committee held on Thursday 18th April 1940 at 8.0 p.m.

Present:

Minute of Meeting held on Monday 11th April 1940.

Agenda

1. Correspondence
   Letter dated 3.4.1940 from Dublin Meals Bakers' Committee communicating nomination of Mr. H.J. O'Donoghue of Messrs. Boland Ltd. for Co-optation on Sub-Committee.

2. Appointment of Examiners and Superintendents for the City and Guilds Practical Tests in Breadmaking and in House Confectionery.

   Agreed:
   Mr. L. Kennedy in consultation with the Dublin Meals Bakers' Committee to the link board to arrange for the provision of competent Examiners in Breadmaking & Confectionery.
   Breadmaking Test - Thu. 1st May
   Confectionery - Thu. 9th May

   Examination times to be fixed for the convenience of appointees Examiners.

3. Any other Business.

   Agreed: Supervision of Examiners.
   Mr. J. Lynch with Mr. L. Kennedy
   Mr. H. O'Donoghue - Mr. P. McDaniel
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 18th April, 1940 at 8.0 p.m.

Present: Mr. P. McDarby (Acting Chairman); Messrs. M. Conroy; G. Daly, J. Kelly, P. O'Neill (Trade Union representative); Messrs. L. Kennedy and H. E. O'Donohoe (Master Bakers' representatives); E. Morton, Principal.

Mr. J. Swift was unable to be present owing to other urgent business.

Minutes: The Minutes of the Meeting held on Thursday, March 11th, 1940, were read and approved.

Co-option of Additional Member representing Dublin Master Bakers:

The Principal informed the Sub-Committee that, as directed, he had communicated with the Dublin Master Bakers' Committee requesting that Committee to nominate a member of their Association for co-option on the Advisory Sub-Committee and act in co-operation with Mr. L. Kennedy. The Principal then read the letter, dated 3/4/1940, in reply from the Dublin Master Bakers Committee, which communicated their nomination of Mr. H. E. O'Donohoe of Messrs. Bolands, Ltd. for co-option on the Advisory Sub-Committee.

Mr. O'Donohoe, who was present, was welcomed to the Sub-Committee by the Acting Chairman, Mr. McDarby, and the co-option of Mr. O'Donohoe was formally passed and agreed.

Appointment of Examiners and Superintendents for the City and Guilds (London) Practical Tests in Breadmaking and in Flour Confectionery:

The Principal read the directions from the Superintendent of Examinations relative to the arrangements to be made for the conduct of the above examinations.

After discussion, the following decisions were made:

(1) Examiners:

Mr. L. Kennedy to consult with the Dublin Master Bakers' Committee and the Irish Association of Master Bakers to arrange for the provision of competent Examiners.

(2) Dates of Examinations:

The tests to be held, as follows:

Practical Test in Breadmaking - Tuesday, 7th May.

do. in Confectionery Thursday, 9th May.

The times for the Examination periods were left to be fixed for the convenience of the Examiners.
(3) **Superintendents:**

The undernamed members of the Advisory Sub-Committee to act as superintendents.

Mr. J. Swift with Mr. L. Kennedy to superintend the Examination in Breadmaking.

Mr. H. O'Donchoe with Mr. P. McDarby to superintend the Examination in Flour Confectionery.

There being no other Business, the Meeting terminated.

Signed...\text{\author{John Swift}}

CHAIRMAN.
Meeting of Advisory Sub-Committee held on Thursday, 30th May, 1940.


Agenda.

1. Minutes of meeting held on Thursday 18th April, 1940.


3. Class attendances.

4. Other business
   1. Revision of Sessan de Poire
   2. Inter-City Baby Competitions - selection of candidate.
   3. Revision of curricula
   4. Calendar
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 30th May, 1940:

PRESENT: Mr. J. Swift (presiding); Messrs. P. McDarby; S. Daly; J. Kelly; E. Conroy (Trade Union representative); L. Kennedy and H. E. O'Donohoe (Master Bakers); E. Morton, Principal.

MINUTES: The Minutes of the Meeting held on Thursday, 18th April 1940, were read and approved.

CITY & GUILDS EXAMINATIONS:

The Superintendent of the Tests in Breadmaking and in Confectionery made generally satisfactory Reports on the Examination arrangements and the conduct and ability of the Candidates. It was reported that the Examiner expressed himself pleased with the results of the Tests as a whole. The Examiner's formal report together with the Examination results would be transmitted by the City & Guilds of London Institute in due course.

CLASS ATTENDANCE:

It was decided, on the suggestion of Mr. H. E. O'Donohoe, to forward term attendance reports to the Dublin Master Bakers' Committee.

RENSHAW CUP AND SESSIONAL EXAMINATIONS:

It was decided that the Renshaw Cup Competitions and the Sessional Examinations for the current Session should be inaugurated forthwith, the attendance and Examination reports to be before the Sub-Committee at the next Meeting.

REVISION OF CURRICULUM AND TIME-TABLES:

The Chairman stated his opinion that a revision of the Syllabuses of instruction and possibly of the Time-Tables was now incumbent; also there ought be some review of the School Calendar for the coming Session especially in regard to the incidence of festival days and their relation to attendance at Classes.

After some discussion it was generally agreed that such revision should be made, and that the matter ought be tabled for discussion at the July Meeting. The Principal stated that it was possible that a decision might soon be made by the Vocational Committee to lease premises in Harcourt Street for the accommodation of Domestic Science Classes; this would have a bearing on the Time-Tables and would permit the inauguration of Evening Classes for Journeymen.

There being no other Business the Meeting terminated.

(Signed) ................................
CHAIRMAN.
Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Friday, 13th September, 1940.

Present: J. Swift (Chair) Miss O. McDermott, G. Darg, J. Kelly; T. O'Neill & Messrs. L. Kennedy & H.E. Donohue.

Agenda

Minutes: Read & approved.

1. Results of C. & G. at Seminor Examination held May, 1940.

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2. Timetable for Session 1940-41.

3. Other Business.

Late Examinations Dept. Edn. - 6 lines.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Friday, 13th September, 1940 at 8 p.m.

Present: Mr. J. Swift (presiding); Messrs. P. McDarby; G. Daly; J. Kelly; P. O'Neill - Trade Union Representatives and Messrs. L. Kennedy and N. E. O'Donohoe - Dublin Master Bakers' Committee; E. Morton, Principal.

Minutes: The Minutes of the Meeting held on Thursday 30th May, 1940 were read and approved.

TIME-TABLE OF CLASSES FOR SESSION 1940-'41:

It was necessary, owing to the large numbers of apprentices in the third year class, to amend the Time-table of practical classes for the current Session. The following Time-table was approved:

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<th>First Year</th>
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ATTENDANCE OF APPRENTICES:

Mr. McDarby brought to the notice of the Sub-Committee the poor attendance of several apprentices at Classes. In some instances he said he had found that the apprentices were not to blame owing to their being retained on duty in the bakeries to such times that it would be impossible for them to make attendance at the classes.

It was decided to communicate such cases to Mr. L. Kennedy and to Mr. H. E. O'Donohoe for investigation and for amelioration where this was possible.

INCREASED ACCOMMODATION FOR CLASSES:

The Principal informed the Sub-Committee that auxiliary premises in Capel Street and Harcourt Street had been acquired for certain classes in Kevin Street. These classes in Domestic Economy, Introductory Courses, Hairdressing and Tailoring had been already, or were in process of being, transferred. The transfer of these classes would enable full accommodation for the Bakery School and for its normal development. It would, for instance, enable the conduct of Journeymen's classes in the Evening from 7.0 to 10.0 p.m. and the initiation of Evening classes in Bakery Technology (theory and demonstration) for Apprentices; it should be noted that at present each Apprentice received only 3 hours per week of practical instruction.
The Principal suggested that it might be thought opportune by the Sub-Committee to request the Department of Education to make provision for the conduct of Examinations in Breadmaking and in Flour Confectionery. There was, he pointed out rather a defect in the City & Guilds system from the operatives' point of view, in that no certificate was granted by the City & Guilds on craftsmanship alone; a student must have satisfied the Examiners on a theory test as well as on the practical test in order to qualify for a certificate.

The Irish Department of Education, in regard to such examinations, award two classes of certificates - an operatives' certificate of craftsmanship and a technological certificate which covers both craftsmanship and the auxiliary science and technology.

He thought the Sub-Committee should give the matter some consideration in the near future. It was decided to discuss the question fully at a future Meeting when the Principal should outline the Department's Examination Scheme as applied to the kindred industry, Flour Milling.

This concluded the Business of the Meeting.

Signed [Signature]

CHAIRMAN.

November, 1940.
Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 14 November 1940, at 8.0 p.m.

Present:

Minutes of Meeting held on Friday 13th. September 1940.

Agenda.

1. Evening classes in Bakery Technology for Apprentices.

2. Evening classes for Women Confectioners

Any Other Business.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 14th November, 1940.

Present: Mr. J. Swift (presiding); Messrs. P. McDarby; G. Daly; J. Kelly; P. O'Neeil - Trade Union Representatives; Messrs. L. Kennedy and H. E. O'Donohoe - for Dublin Master Bakers' Committee; E. Morton, Principal.

Minutes: The Minutes of the Meeting held on Friday, 13th September, 1940 were read and approved.

EVING CLASSES IN BAKERY TECHNOLOGY:

In view of the increased accommodation now available, it was decided to inaugurate the evening class in Bakery Technology as an ancillary to the practical classes conducted in the Day School. The duration of the lecture class would be one to one and a half hours as subsequently to be fixed in consultation with Mr. Anthony. Mr. Swift intimated that his Union would arrange for the prior enrolment of students and hoped that the class might be in being early in the New Year.

EVING CLASSES FOR WOMEN CONFECIONERS:

The Principal informed the Advisory Sub-Committee that there was a demand by Women Confectioners for practical instruction in Flour Confectionery and requested that the desirability of instituting classes for Women Confectioners should be discussed at that Meeting. After lengthy consideration it was decided that the Union should investigate the demand for such classes and that if the demand was found to be general a recommendation to the Vocational Committee to institute such classes in the current Session would be made.

SESSIONAL EXAMINATIONS:

The Principal was directed to forward copies of the results of the Sessional Examinations for the Session 1939-'40 to the Dublin Master Bakers' Committee.

In regard to future examinations it was decided to arrange for the appointment of external examiners to act in collaboration with Mr. Anthony. It was also agreed that a "pass" mark in any examination test should be taken as 45 per cent.

NON-ATTENDANCE OF APPRENTICES AT DAY COURSES:

The cause of the non-attendance of two apprentices viz. P. Penston and T. Byrne, at classes of the II & IV years respectively, was discussed. Mr. O'Donohoe stated that both lads were employees of his firm and that they were engaged on duties that militated against their attendance at the school. One of the lads actually resided in Dunlaoghaire which circumstance added to the difficulty of his attendance. He would endeavour to find some solution of the problem though he could not, at the time, say whether he should be successful.

There being no other matters to discuss this concluded the business of the Meeting.

16th January, 1940.

CHAIRMAN.
Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 16 January, 1944.

Present:

Minute of Meeting held on Thursday 14th November, 1940

Agenda.

1. Correspondence

2. Chairman's report relative to

   (a) Lecture Classes in Bakery Technology

   (b) Evening Courses for Women Confectioners

3. Any Other Business.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 16th January, 1941.

PRESENT: Mr. J. Swift (presiding); Messrs. P. McDarby; G. Daly; J. Kelly; P. O'Neill - Trade Union Representatives; Messrs. L. Kennedy and H. E. O'Donohoe - Dublin Master Bakers' Committee; E. Morton, Principal.

Non-Attendance of Apprentices at Day Classes:

The cases of the two apprentices, viz. P. Penston and T. Byrne, discussed at last Meeting, were again brought forward. Mr. H. E. O'Donohoe, with whose firm the apprentices named were in employment, promised to investigate the duties of the apprentices in the Bakery which apparently were interfering with their attendance at the School and that he would communicate direct with Mr. P. McDarby in regard to both cases prior to the next Meeting.

Evening Classes for Women Confectioners:

Mr. Swift communicated that his Union had investigated the probable demand for an Evening Class for Women Confectioners. Approximately eighteen women members of the Union would avail of the class if it were inaugurated. As the class could meet on only one evening per week and be of 2 hours duration it was questionable whether it would be advisable to recommend its inauguration in the current Session.

It was decided to recommend the inclusion in the Curriculum for Session 1941-'42 of the class for women confectioners and to recommend that the class fee be fixed at 7/6 for the Session. The Principal stated that if demands were made for the class in the present Session he would recommend its immediate inauguration; if the class were started now it would be necessary to extend the class-meetings into the Summer months.

Experimental Baking with Admixtures to Flour:

The Chairman suggested that in the present emergency some precise experimental work might be instituted by the School in an endeavour to determine the factors making for the production of a palatable bread from flours of various compositions. He suggested the adding of potato flour to the present mill product in a series of proportions and the carrying out of baking trials. It was probable that bakers in the near future would have to contend with problems arising from extensive admixtures to standard flour and it would be well if some preliminary knowledge could be gained before this took place.

The Principal stated that Mr. Anthony was endeavouring already to do some work on these lines, but that it should be remembered, however, that while engaged on teaching he had little time at his disposal for this additional work.

There being no other Business the Meeting terminated.

[Signature]
CHAIRMAN.
1st May, 1941.
Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, May 1st, 1941.

Present: J. Swaff (Chair), G. Doyle, J. Kelly, P. Moore
        J. Kennedy, W. F. O'Donovan, J. Keating.

Mr. McDermott & Mr. Conroy absent.
Minutes of Meeting held on Thursday 16th January, 1941 - approved (with addition).

Agenda.

1. Arrangement for conduct of City & Guilds Practical Baking Tests.
   Mr. Kennedy to communicate arrangements.

2. Seasonal Examiners
   Year to be conducted 1st week June.

3. Bread Trials - Mr. Anthony to report.

4. Enquiries re C.G. Examination - Compensation for loss of wages - proposed joint hearing by Union
   & D. I. B. E.

5. Appearances with New Zealands - non attendance - Mr. McDermott to communicate with P. Moore.

6. Any Other Business.
   Selection of names of Judges etc. proposed to be
   drawn by Union & D. I. B. E.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, May 1st, 1941:

Present: Mr. J. Swift (presiding); Messrs. G. Daly; P. O'Neill; J. Kelly, representing the Irish Bakers', Confectioners' & Allied Workers Union and Messrs. L. Kennedy and H. E. O'Donohoe, representing Dublin Master Bakers' Committee; E. Morton, Hon. Secretary.

Messrs. P. McDarby and E. Conroy were unavoidably absent.

Arrangements for Practical Examinations (City & Guilds) in Bread-making and Confectionery:

(a) Examiners:

It was agreed, as in previous Sessions, that the Dublin Master Bakers Committee be requested to nominate two Examiners to conduct the Examinations in above subjects on the 14th and 15th May, respectively, all relevant and contingent arrangements to be made by Mr. L. Kennedy who would communicate these to the Principal in due course.

(b) Compensation to Candidates who suffer loss of wages:

It was decided to submit the following recommendation to the Dublin Master Bakers' Committee and to the Union.

"That Candidates sitting for the Practical Examinations should be released from normal work in the Bakeries and that any resultant financial loss to the candidates should be made good by joint contributions from the Dublin Master Bakers' Committee and the Irish Bakers', Confectioners' & Allied Workers' Amalgamated Union.

Non-Attendance of Apprentices at Day Classes:

It was decided that Mr. McDarby should communicate particulars to Mr. H. E. O'Donohoe in regard to the non-attendance of certain apprentices in employment with Messrs. Bolands. Mr. O'Donohoe agreed to look into the cases of complaint with a view to their satisfactory adjustment.

Sessional Examinations:

It was decided to inaugurate the School Sessional Examinations in the first week of June in order to make time for the holding of supplementary examination later in the Session for those students who may be prevented from undergoing the normal Examinations due to "holiday leave" or other special circumstances.

Entertainment to Lunch of Examiners:

The Chairman proposed that, as in like circumstances last Session, the Examiners be invited to partake of Lunch in company with the members of the Advisory Committee on the second day of the Examinations, viz. 15th May. It was agreed that this should be done, the expenses of the entertainment to be borne jointly by the Dublin Master Bakers' Committee and the Irish Bakers', Confectioners' & Allied Workers' Amalgamated Union.

There being no other business to discuss the Meeting terminated.

[Signature]

CHAIRMAN.

June, 1941.
Meeting of Advisory Sub-Committee held on Thursday, 26 June, 1941.

Present:

Agenda

Minute of Meeting held on Thurs. May 9th:

Sessional Examinations:

Entrants for C.S. Exam. : Discussion by Sub-Committee.

Resolution re: Financial Compensation.

Pre-Apprenticeship Education Standards.

Chairman's Report - Session 1939-40
BAKERY SCHOOL REPORT.
SESSION 1939-40

The Dublin Bakery School Advisory Committee held five Meetings during session 1939-40 — viz. Oct. 10th, 1939, Jan. 16th, March 11th, April 18th and May 30th, 1940. The attendances of the Committee were as follows — Mr. E. Horton (Principal) 5, Mr. L. Kennedy, 5, Mr. M. Conroy 5, Mr. J. Kelly, 5, Mr. G. Daly, 5, Mr. P. McArdle, 5, Mr. J. Swift, 4, Mr. P. O'neill, 3, Mr. H. O'Donohoe, 2, Mr. O'Donohoe (Messrs Bolands Ltd) was co-opted on Committee at April meeting as an additional representative, with Mr. L. Kennedy, of the Dublin Master Bakers' Committee.

Trophies and Scholarships: At opening meeting of session it was reported that the recommendation re scholarships for competition among students had been well responded to both by the Master Bakers Committee and the Union. Part of the encouragement promised offered four travelling scholarships to the annual Craft Exhibition in London. The outbreak of the war prevented the putting into effect of the scheme.

CITY AND GUILDS EXAMINATIONS:
Seven students entered for Intermediate City & Guilds Examinations. One withdrew, and the remainder failed in the following order:

It must be observed here that the failure to do better in the written work is to be traced to the educational standards of the entrants. Once again is emphasised the need of a higher standard of education for the bakery school students generally. To do well in the practical as most of the students do, and then to fail in the written work, points solely to one conclusion — our Committee must concern itself with improving or, should we say reviving? the education of the students generally. Many of the boys coming to the school for the first time bring with them little they may have learned in their school days. In some cases a long lapse has occurred between the boy's leaving school and his entering the trade. This lapse, or break, at times induces not only forgetfulness of whatever school knowledge the boy acquired, but also an aversion to any further attempts to improve useful knowledge. This surely calls for the attention of this Committee if it is to fulfill its purpose of improving craft education and craft production in the Bakery Trade.

The problem of education is seen again in the results of the 1939-40 Sessional Examinations. We are indebted to a member of our Committee, Mr. J. Kelly, for an analysis of the students work in the 1939-40 Examinations. The Committee has already seen copies of that Analysis. It shows that while the marking in the practical are generally high, in the written they decend greatly from a few getting high marks to the greater number getting low marks, in one case the marks being as low as six out of a possible hundred. During the session under review the question of improving education and extending the curriculum was often discussed at the Committee meetings. Suggestions for improving matters, after repeated discussions, were usually put aside on account of the fact that the premises at the disposal of the school, and the equipment, and, more particularly, the hours of teaching available, were not sufficient, to meet the requirements of improvement. The Session was completed with the hope that the new session (1940-41) would see the women's domestic economy class removed from the bakery school premises and the way free for extending the curriculum, etc.

JOHN SWIFT,
CHAIRMAN.
Minutes of Meeting of Advisory Sub-Committee for Bakery Technology Classes held on Thursday, 26th June, 1941.

Present: Mr. J. Swift (presiding) Messrs. G. Daly, P. O'Neill, P. McDarby, J. Kelly, representing the Irish Bakers', Confectioners' and Allied Workers' Union and Mr. L. Kennedy, representing the Dublin Master Bakers' Committee; E. Morton, Principal & Hon. Sec.

Minutes: The Minutes of the Meeting held on Thursday, 1st May, 1941 were read and approved.

The Chairman's Report for the Session 1939-'40: Pre-Apprenticeship Standards of Education:

The Chairman read his survey of the work and progress of the School of Bakery during the Session 1939-'40. Mr. Swift, in his Report, commented on the somewhat disappointing results of the City & Guilds written Examinations in Baking and Confectionery as pointing to a generally low level of education amongst Bakery Apprentices. It should be a matter of concern, he went on to say, for this Sub-Committee to devise means for the improvement of the general education of apprentices as being fundamental and pre-requisite to craft education. He went on to point out how the same conclusion was to be derived from an investigation of the results of the Sessional Examinations; the answering in the written examinations was generally poor.

On the motion of Mr. McDarby seconded by Mr. Kennedy, the Chairman's Report was adopted. It was decided to give consideration to the question of standards of general education at a future meeting.

Entrants for City & Guilds (London) Examinations:

Sub-Committee Resolution relative to Financial Compensation:

Mr. L. Kennedy informed the Advisory Sub-Committee that, with regard to the resolution adopted at previous Meeting, the Dublin Master Bakers' Committee were of opinion that it was not in their province to make any decision that candidates sitting for the City & Guilds Examinations should be compensated for resulting loss of wages; it was a matter for the individual employer to accede or not to this proposal. It was pointed out in this connection that the School Sessional Examinations, and not those of an external body, were linked up with the Indenture system.

Prize Scheme:

It was decided to consider at the next Meeting the institution of a Prize Scheme in connection with the Sessional Examinations. A tentative suggestion was made for the award of a prize to the candidate in each stage obtaining the highest aggregate marks.

Supplemental Examinations to Sessional Examinations:

It was decided to obtain from the Instructor, Mr. Anthony, a report on the number of boys requiring to take Supplemental Examinations at end of Session or in September of following Session prior to advancement to higher stages of instruction.

Analysis of Sessional Examination Returns:

On the proposal of Mr. Swift it was agreed that an analysis of the Examination Returns should be made by Mr. J. Kelly for presentation before the Sub-Committee at its next Meeting.

There was no other Business.

30th October, 1941.
Meeting of Advisory Sub-Committee held Thursday, 30th October 1941.

Present:

Minutes of Meeting held Thursday, 26th June 1941.

Agenda:

1. Mr. Anthony's report relative to entrance for supplemental examinations.

2. Prize Scheme.

Any other Business.

John
Minutes of Meeting of Advisory Sub-Committee held Thursday, 30th October, 1941

Present: Mr. J. Swift (presiding); Messrs. G. Daly, P. O'Neill, P. McDarby, J. Conroy, J. Kelly - representing the Irish Bakers', Confectioners' & Allied Workers' Union; Mr. L. Kennedy - representing the Dublin Master Bakers' Committee; E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Thursday, 26th June, 1941 were read and approved.

Analysis of Sessional Examination Results:

(a) It was decided to forward copies of the Analysis made by Mr. J. Kelly to Mr. L. Kennedy, Mr. H. E. O'Donohoe and to the Dublin Master Bakers' Committee.

(b) To defer to next Meeting consideration of cases of "border line" examinees.

End-of-Session Meeting to investigate Examination Results:

It was decided to allocate the investigation of Examination Returns to the final Meeting in each Session: the Meeting to be held on a date not earlier than one fortnight after closure of the Sessional Examinations.

Shortage of Materials: Examination Prize Scheme:

It was agreed that if shortage of materials should interfere with the normal Bakery Practice Courses, Lectures and Class Demonstrations should replace individual instruction wholly or in part.

City & Guilds Examinations in relation to Irish Bakery Practice:

The question of the general suitability to Irish candidates of the Written Examinations was discussed. It was decided to communicate with the Examinations Secretary, City & Guilds of London Institute advocating on behalf of candidates from Eire the inclusion of (say) two questions in each paper having bearing on Irish Bakery Practice.

General Education of Apprentices:

The question of providing auxiliary instruction in English and Mathematics for Apprentices whose general education was deficient was deferred to the next or a future Meeting.

Chairman.

13th November, 1941.
Meeting of Advisory Sub-Committee held on Thursday, 27th. Novr., 1941.

Present:

Agenda

1. Minutes of Meeting held on Thursday, 30th. Oct. 1941.

2. Analysis of Sec. Exams. Results.

3. Suitability of C. & G. Examiners for Candidates for CTEC.

John Swift.
Minutes of Advisory Committee held Thursday, 27th November, 1941

Present: Mr. J. Swift (presiding); Messrs. P. O'Neill; P. McDermot; J. Conroy; J. Kelly - representing the Irish Bakers', Confectioners' & Allied Workers' Union; Mr. L. Kennedy and Mr. H. E. O'Donohoe - representing Dublin Master Bakers' Committee; E. Morton, Principal and Hon. Secretary.
Mr. S. Anthony, Bakery Practice Instructor, was present by request.

Minutes: The Minutes of the Meeting held Thursday, 30th October, 1941 were read and approved.

Sessional Examination Results:

It was decided that at the conclusion of the present Session and for the future the promotion of students to successively higher grades of instruction would be decided by the results of Theoretical and Practical Examinations in both Broomaking and Confectionery; an annual investigation of examination returns to be made with this purpose in view at a meeting to be convened in the month of July in each Session.

Shortage of Materials and Continuance of Practical Classes:

Mr. Anthony reported that in so far as Practical Breadmaking was concerned he did not anticipate any difficulty whatever in the maintenance of classes. In regard to Confectionery common sugar and icing sugar were rationed and as the ration was inadequate some difficulty would be experienced in time; present classes were being carried on out of reserve stocks. In regard to fruit, this was not an absolutely essential commodity and he had been substituting vegetable materials for fruit with a certain amount of success.

Mr. O'Donohoe and Mr. Kennedy offered the opinion that in regard to common and icing sugar their respective firms would be able to supply the comparatively small requirements of the School for some considerable time.

City & Guilds Examinations:

The draft of the letter to the Secretary, Department of Technology, City & Guilds of London Institute, submitted by the Secretary was generally approved. The letter conveyed the request of the Advisory Committee for the inclusion in Theoretical Examination Papers of some Questions bearing on the methods of Broomaking generally adopted in Ireland. It was decided to have a syllabus prepared by Mr. Anthony for the information of Examiners.

Recruitment of Apprentices: Qualifying Standards of Primary Education:

The following recommendation was made for submission to the Trade Union and to the Dublin Master Bakers' Committee:
Recruitment of Apprentices: (Contd.)

"As from September, 1943, applicants for consideration for apprenticeship to the Bakery Trade, within the requisite age limits, to produce evidence of having attained a satisfactory standard of Primary Education or alternatively to be required to undergo an examination in English and Mathematics of the standard connoted in the Primary School Certificate: the holding of the Primary Certificate or Intermediate Certificate to be accepted as evidence of having attained to the qualifying standard and as exempting the holder from examination test.

Bakery Technology Courses: Release of Apprentices from Bakeries:

The Principal informed the Advisory Committee that a section of a Department of Education Report based on a recent inspection dealt with the work of the classes in Bakery Practice. The practical classes under Mr. Anthony, he said, were highly commended; the conduct of the classes was held to be on right lines and the teaching and organisation were very satisfactory. The Report, however, advocated the inauguration of a corollary course of lectures on Bakery Technology which might be taken in Evening Classes.

Mr. Anthony, Bakery Instructor, who was present, stated that he agreed with the recommendation to inaugurate (say) two courses of Lectures in Bakery Technology; a Junior Course for 1st and 2nd Years and a Senior Course for 3rd and 4th Year Apprentices. These Courses would roughly correspond with the syllabuses for the Intermediate and Final Theory Examinations of the City & Guilds of London Institute.

Mr. Anthony went on to say, however, that on the present time-table for 3rd and 4th Year students he could not expect these students to attend Evening Classes after a long day in the Bakehouse; an attempt had been made in the previous Session to conduct an Evening Course as suggested which failed, not because of lack of interest, but rather lack of physical endurance.

Mr. Swift suggested that if all practical classes for apprentices were organised to commence at 12.30 noon, students would have ample resting period between the closure of the classes at 3.30 p.m. and the commencement of evening classes at 7.0 or 7.30 p.m.

After discussion it was agreed to submit the following recommendation to the Dublin Master Bakers' Committee:

(a) "That all apprentices be granted permission to leave work in the several Bakeries at 11.45 a.m. in order to permit of their attending classes in Bakery Practice commencing at 12.30 noon.
(b) "That contingent on (a), First and Second Year Apprentices as one group and Second and Third Year Apprentices as another group be required to attend Bakery Technology Lecture Courses on one evening per week for 1½ hours duration; the evenings to be arranged in due course and subsequent to consultation with the Instructor.

There was no other Business.

[Signature]
CHAIRMAN

15th January, 1941.
Meeting of Advisory Sub-Committee held Thursday, 22nd Jan. 1942.

Present:

Minutes of Meeting held Thursday 27 Nov. 1941

Agenda.

1. Correspondence.
   Letter from Dublin Master Bakers' Committee dated 7th Jan. 1942 relating to recommendations submitted by School Sub-Committee.

J. M. Darby
Minutes of Advisory Sub-Committee held on Thursday, 22nd January, 1941

Present: Mr. P. McDarby (presiding); Messrs. P. O'Neill, J. Conroy, J. Kelly - representing the Irish Bakers' Confectioners' & Allied Workers' Union; Mr. L. Kennedy and Mr. H. E. O'Donohoe - representing the Dublin Master Bakers' Committee.
A letter was received from the Chairman, Mr. J. Swift, regretting his inability to attend.

Minutes: The Minutes of the Meeting held Thursday, 27th November, 1941 were read and approved.

Read: Letter from Dublin Master Bakers' Committee dated 7/1/42 relative to following recommendations submitted by the Advisory Committee 1/12/41:

(a) Recruitment of Apprentices: Qualifying Standards of Primary Education:

Recommended:
"As from September, 1942, applicants for consideration for apprenticeship to the Bakery Trade, within the requisite age limits, to produce evidence of having attained a satisfactory standard of Primary Education or alternatively to be required to undergo an examination in English and Mathematics of the standard connoted in the Primary School Certificate: the holding of the Primary or Intermediate Certificate to be accepted as evidence of having attained to the qualifying standard and as exempting the holder from examination test".

(b) Arising out of recommendation of Department's Inspector to inaugurate theoretical classes in Bakery Technology:

Recommended:

(i) "That all apprentices be granted permission to leave work in the several Bakeries at 11.45 a.m. in order to permit of their attending classes in Bakery Practice commencing at 12.30 noon and ceasing at 3.30 p.m."

(ii) "That contingent on (i), First and Second Year Apprentices as one group and Second and Third Year Apprentices as another group be required to attend Bakery Technology Lecture Courses on one evening per week for 1½ hours duration; the evenings to be arranged in due course and subsequent to consultation with the Instructor."

The several matters raised in the letter were discussed generally; full discussion was deferred to a future meeting when it was hoped Mr. Swift would be enabled to attend.

There was no other Business.

John Swift

CHAIRMAN

28th May, 1942.
Meeting of Advisory Sub-Committee held Thursday 28th May 1942.


1. Minutes of Meeting held Thursday 22 Jan. 1941.

Agenda.

Letter from Dublin Masonic Baker Committee relative to recommendations submitted by Advisory Sub-Committee.

John Power.
Minutes of Meeting of Advisory Sub-Committee held Thursday, 28th May

Present: Mr. J. Swift (presiding); Messrs. P. McDarby, P. O'Neill, J. Conroy, representing the Irish Bakers' Confectioners' & Allied Workers' Union; Mr. L. Kennedy and Mr. H. E. O'Donohoe representing the Dublin Master Bakers' Committee.

Minutes: The Minutes of the Meeting held on Thursday, 22nd January, 1942 were read and approved.

Consideration of letter, dated 7/1/42, from Dublin Master Bakers' Ctte.:

The several matters raised in the letter were discussed and it was decided to communicate to the Dublin Master Bakers' Committee the Sub-Committee's decisions on the following points:

(1) Recruitment of Apprentices:

It was agreed that applicants for apprenticeship be required to pass an approved qualifying examination immediately before acceptance and that the date from which applicants should apply be June, 1943.

(2) Release of Apprentices from Bakeries to attend practical classes commencing at 12.30 (noon):

It was noted that the Dublin Master Bakers' Committee could not in present circumstances agree to any alteration in the hours already fixed.

(3) Pass Marks in Sessional Examinations:

The Pass Marks adopted to date by the Sub-Committee for assessment of Sessional Examinations are as follows:

<table>
<thead>
<tr>
<th>Type of Paper</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Written Papers</td>
<td>33 1/3%</td>
</tr>
<tr>
<td>Practical Tests</td>
<td>45%</td>
</tr>
</tbody>
</table>

(4) Attendance at Classes as condition of admission to Sessional Examinations:

It was agreed that 80% of possible attendances at classes be required of candidates for admission to the Sessional Examinations.

(5) External Examiners and Sessional Examinations:

It was agreed to accept the proposal of the Dublin Master Bakers' Committee to appoint and remunerate an External Examiner or Examiners to act in conjunction with the School Examiner.

Other matters cognate to above:

(6) Dates of Sessional Examinations, 1941-42:

The following Examination Periods were fixed for the holding of the Sessional Examinations for First, Second, Third and Fourth Year Apprentices in the current Session:

- 15th June - 19th June inclusive: Practical (Breadmaking or Confectionery)
- 22nd June - 26th June: Written Tests.
- 29th June - 3rd July: Written Tests.

(Stage and duration of Examination will necessarily correspond with the normal class time-table)
School of Bakery.  
Meeting of Advisory Sub-Committee held on Thursday 4th June, 1942.

Present: J. Swift (providing), P. O'Sullivan, P. McDarby, G. Doheny, Mr. L. Kennedy

Agenda:

Minutes:
1. Move: J. Swift & L. Kennedy to report back re decisions of Union & Dublin Master Bakers' Committee respectively in regard to Prize Scheme.

2. Appointment of Examiners

John Swift
Minutes of Meeting of Advisory Sub-Committee held Thursday, 4th June, 1942

Present: Mr. J. Swift (presiding); Messrs. P. McDarby, M. Conroy, P. O'Neill; G. Daly, representing the Irish Bakers', Confectioners' & Allied Workers' Union; Mr. L. Kennedy, representing the Dublin Master Bakers' Committee; E. Morton, Hon. Secretary.

Minutes: The Minutes of the Meeting held Thursday, 28th May, 1942 were read and approved.

Prize Scheme: Sessional Examination Results.

It was communicated by Mr. J. Swift that his Union was prepared to defray half the total costs of the proposed prizes; Mr. L. Kennedy for the Dublin Master Bakers' Committee informed the Committee that the Master Bakers' would prefer to be made responsible for the total costs but, he thought, they would have no objection, finally, to cooperating with the Union in this matter and sharing the costs with that body.

Design of Medals:

It was agreed that Messrs. J. Swift, L. Kennedy and P. McDarby be delegated the work of arranging for the immediate execution of appropriate designs for the medals. In respect of size and design it was decided that the medals for the Final Stage awards should be distinctive.

Issue of Certificates:

It was decided to defer consideration of the issue of Course Certificates until such time as the instruction was put on a more comprehensive basis. At present the instruction was purely practical and the restricted hours of attendance at the School did not permit of the enlargement of the Course to include ancillary courses in the Science and Technology of Baking.

Appointment of Examiners: Sessional Examinations.

It was agreed that Mr. L. Kennedy should make arrangements where possible for the attendance of External Examiners at the Practical Tests to be conducted during the period 15th June to 3rd July in conformity with the proposals of the Dublin Master Bakers' Committee.

[Signature]
School of Bakery.

Meeting of Advisory Sub-Committee held
Thursday, 23rd July, 1942

Present: P. Hogan

Minutes of meeting held Thursday 4th June, 1942.

Agenda:

1. Sessional Examination Report

2. Report Re Medals

[Signature]
Minutes of Meeting of Advisory Sub-Committee held Thursday 23rd July, 1942

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, M. Conrey, P. O'Neill, G. Daly, J. Kelly representing the Irish Bakers', Confectioners' and Allied Workers' Union; Messrs. L. Kennedy and H. E. O'Donohoe representing the Dublin Master Bakers' Committee; E. Morton, Hon. Secretary.

Mr. S. Anthony, Instructor, attended by invitation.

Minutes: The Minutes of the Meeting held on Thursday, 4th June, 1942 were read and approved.

Co-Option of Mr. P. Hogan:

Mr. P. Hogan was co-opted to the Sub-Committee in room of Mr. P. McDarby who had resigned owing to his recent appointment to a new office.

Sessional Examination Results:

The tabulated results for the Sessional Examinations in all years of instruction were submitted for inspection. Having regard to the conditions laid down for the award of Prizes the following, awards were recommended to be made subject to the investigation of attendance returns by a Committee composed of:

First Year Course: Chairman, Mr. P. Kelly
        Brendan Mealey - Silver Medal
        James Moran - Bronze "

Second Year Course:
        Agustine Kearns - Silver Medal
        Edward McSweeney - Bronze "

Third Year Course:
        Patrick O'Sullivan - Silver Medal
        William O'Hare - Bronze "

Fourth Year Course:
        Peter Walsh - Silver Medal
        David Lang - Bronze "

Supplemental Examinations: Repeat Courses:

A Committee consisting of Messrs. L. Kennedy, H. E. O'Donohoe, P. Hogan and J. Kelly were appointed to investigate the attendance returns in relation to examination results and to examination absences in order (1) to make provision where necessary for the holding of supplemental examinations (2) the repetition by certain apprentices of courses of instruction and (3) any disciplinary action necessary.

There was no other business.

Chairman.

10th September, 1942.
Meeting of Advisory Sub-Committee for the School of Bakery held on Thursday 10th September 1942 at 7.30 p.m.

Present:

Minutes of meeting held Thursday 23rd July 1942

Agenda.

Time-tables & Class arrangements for Session 1942-43.

- adopted as such on third

[Signature]

10/9/42
Minutes of Meeting of Advisory Sub-Committee held on Thursday, 10th September, 1942 at 7.30 p.m.

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, P. O'Neill, G. Daly and M. Conroy representing the Irish Bakers' Confectioners' & Allied Workers' Union; E. Morton, Principal and Honorary Secretary.

Minutes: The Minutes of the Meeting held on Thursday 23rd July, 1942 were read and approved.

Sessional Examination Awards:

The Chairman reported that the Sub-Committee for the purpose had investigated the attendance returns in relation to the results of the Sessional Examinations and to the conditions laid down for the award of Prizes and were now submitting through him that the awards as recommended at the previous meeting should stand; it had been confirmed that the non-attendance at certain classes of a number of students had been occasioned by exigencies in the place of employment, illness or for other reasons regarded by the Sub-Committee as sufficient.

The Report was adopted.

Prize Distribution Function:

Mr. Swift communicated that after general consultation with his colleagues and with Mr. Kennedy his Union had arranged for the distribution of Prizes to take place on Saturday, 12th September, at 7 p.m. at the Ormond Hotel.

He had asked the Principal to invite the Lord Mayor to make the presentation and also to invite the Chairman of the Vocational Education Committee to be present.

The Honorary Secretary informed the Advisory Sub-Committee that the Lord Mayor had accepted the invitation to make the presentation, but that, to date, no reply had been received from Dr. C. Broatch.

The Chairman further communicated that opportunity would be taken on the occasion to make a presentation to Mr. S. Anthony Bakery Instructor, on the occasion of his marriage.

Subsequent discussion dealt with the arrangement of procedure for the function.

There was no other Business.

[Signature]

CHAIRMAN

24th September, 1942.
Meeting of Advisory Sub-Committee held Thursday, 8th October, 1942.

Present: J. Swift; P. O'Gorman; P. Mulhall; J. Kennedy; S. Anthony; P. Morton.

Minutes of Meeting held Thursday, 10th September, 1942 at 7.30 p.m.

Agenda,

1. Dept. of Education Examination Scheme - suggestion of co-operation. Invitation to Dept.'s Inspector.

2. School Supplies
   Dept. to Dept. Supplies
   J. Swift, J. Kennedy, P. Morton, S. Anthony

[Signature]
Minutes of Meeting of Advisory Sub-Committee held on Thursday, 8th October, 1942

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, P. O'Neill, representing the Irish Bakers', Confectioners' & Allied Workers' Union; Mr. L. Kennedy, representing the Dublin Master Bakers' Committee; E. Norton, Principal and Honorary Secretary.

Mr. S. Anthony, Instructor, also attended on invitation.

Minutes: The Minutes of the Meeting held on Thursday, 10th September, 1942 were read and approved.

Supplies to School of Bakery:

Mr. S. Anthony informed the Meeting that short supplies of sugar and butter were seriously hampering the work of the School and, in fact, that it would be impossible to carry on indefinitely in present circumstances. The allocated sugar ration of 47 lbs. per month was wholly inadequate and now there was a further difficulty in obtaining adequate supplies of factory butter.

It was decided that Messrs. J. Swift, L. Kennedy, S. Anthony and the Principal should form a deputation to meet officials of the Department of Supplies with a view to obtaining sanction for the purchase of adequate supplies for the School; the deputation to present a statement of the supplies of the above commodities consumed in instructional work in the past two sessional periods and a statement of minimum requirements based on enrolments in the present Session.

Department of Education Examination Scheme:

It was decided that the Principal should furnish full information in regard to the Examination Scheme for next Meeting with a view to its possible substitution of the existing Examination Scheme. Should the Scheme, on investigation, appear to be suitable for application to the School of Bakery, it was decided to request the attendance of an Inspector of the Department at a future Meeting.

There was no other Business.
Meeting of Advisory Sub-Committee held Tuesday, December 1st, 1942.

Present: J. Smith (Chairman); J. O'Connell, J. Kelly, G. Foley, P. O'Neill, E. Kennedy, E. O'Hara.

Mr. J. Nashott, Dept. Inspector, attended on invitation.

Minutes of meeting held Thursday, 8th October, 1942.

Agenda


Mr. Martin reported results of conference as follows:

- Permit received for 14.000 cartons per week.
- No increase in sugar allowance possible.

2. Dept. of Education Examinations Scheme.

Mr. Hackett gave details of scheme. Emergency decisions to be announced at next meeting.

3. Fixtures of Next Meeting.

Saturday, 8th Dec.

John Smith

- Vice-Chairmanship
  Elected unanimously - Mr. P. Hogan.
Minutes of Meeting of Advisory Sub-Committee held Tuesday, 1st December, 1942

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, M. Conroy, J. Kelly, G. Daly, P. O'Neill representing Irish Bakers' Confectioners' & Allied Workers' Union; Mr. L. Kennedy, representing the Dublin Master Bakers' Committee; E. Morton, Principal and Honorary Secretary. Mr. J. Hackett, Department Inspector, attended on the invitation of the Sub-Committee.

Minutes: The Minutes of the Meeting held Thursday, 8th October, 1942 were read and approved.

Department of Education Trade Tests:

Mr. Hackett explained the working of the special Scheme of Examinations devised to afford certified evidence of practical skill in individual crafts and of a sufficient knowledge of the factual technology associated therewith. He presented a short survey of the present applications of the Scheme and indicated the flexibility of the Scheme in the procedure adopted for the conduct of practical examinations in a variety of Trade Subjects. Examiners were appointed, he went on to say, in consultation with Trade Associations and generally it might be assumed that the Department provided machinery which could be adapted to any special conditions whatever.

Types of Certificates, Examiners' Reports and other matter illustrative of the working of the Scheme were submitted by Mr. Hackett.

The subsequent discussion indicated an opinion favouring the application of the Department's Scheme to the Bakery Trades, subject to further consideration being taken at next Meeting on the following points:

1. Whether examinations for the Junior and Senior Trade Certificates should include Written as well as Practical Tests and if so what provision can be made in present circumstances for the theoretical instruction.
2. Whether individual or conjoint certificates would be issued in relation to the subjects of Breadmaking and Confectionery.
3. Whether, if the duration of the Practical Tests exceeded the normal class period of 3 hours, it would be possible to provide for the Practical Examination of 60 to 80 students in the present accommodation and in a reasonable time: it being a matter of difficulty in the experience of the Sub-Committee to retain the services of competent Examiners for longer than two to three days.

Accommodation and Equipment:

Arising out of discussion on the lines of future development the Chairman pointed out the dissatisfaction of the Sub-Committee with the limitations put on proper development by inadequate accommodation and equipment. The School in its environment and equipment and in its methods should indicate, he went on to say, the highest standards of practice in the Industry and they all know this ideal remained to be achieved in every particular.
Accommodation and Equipment: (Contd.)

Mr. Hackett stated that he had visited the Bakery Classes on several occasions and he had to agree with the Chairman that the equipment and accommodation barely made the running of the classes possible. The chief part of the criticism he might make on the classes would really derive from the lack of storage accommodation for food stuffs and for items of portable equipment such as weigh scales. He also had to say that he thought many of the students appeared to be exhausted when they arrived at the School. He understood now from Mr. Swift that these students had been at work since 6 a.m. and that they had completed an eight-hour shift before entering on a further three-hour period at the School. It was difficult to expect the highest results in these circumstances. He instanced the high level of achievement in the training of apprentices under the Electricity Supply Board Scheme as being due to the whole-time instruction given over a period of 3 months in each year of apprenticeship and to the reasonably good if not excessively good facilities available. Equally good facilities for the development of the School of Bakery could not be provided in the present School building.

The Chairman replying to Mr. Hackett stated that the only apparent solution lay in a new College Building in which would be incorporated a School of Bakery to cater for the most specialised branches of the industry and which would function as a national institution as well as fulfilling local needs.

The Chairman thanked Mr. Hackett for his attending that Meeting and Mr. Hackett then withdrew.

Election of Vice-Chairman:

Mr. P. Hogan was elected unanimously to act on the Sub-Committee as Vice-Chairman.

Fixture of Meetings:

It was decided that for the future ordinary monthly meetings would be fixed for the second Tuesday of each calendar month.

Confectionery Classes and Sugar Shortage:

It was decided to invite Mr. Anthony, Bakery Instructor, to attend next Meeting to report on procedure for the conduct of Confectionery classes in the present emergency.

There was no other Business.

[Signature]

CHAIRMAN

8th December, 1941.
Meeting of Advisory Sub-Committee held Tuesday 8th Dec. 1942.


Minutes of Meeting held Tues. 1st Dec. 1942.

Agenda

1. Dept. of Education, Examination Scheme
   (a) generally adopted
   (b) Exam. Date fixed
   (c) Conjoint Cert. in the Emergency period
   (d) 6-12. P.T. Test - Examinations
       (Class period) - Conjectively

2. Control of Conjointary Classes.

Dept. to be requested to intervene on behalf of Ireland in regard to Sugar Supplies.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery held Tuesday, 8th December, 1942.

Present: J. Swift (presiding); Messrs. P. Hogan, M. Conroy, J. Kelly, P. O'Neill, representing the Irish Bakers', Confectioners' & Allied Workers' Union; Messrs. L. Kennedy and E. E. O'Donchoe, representing the Dublin Master Bakers' Committee; E. Morton, Principal and Honorary Secretary.

Mr. S. Anthony, Bakery Instructor, was present on invitation of Sub-Committee.

Minutes: The Minutes of the Meeting held on Tuesday, 1st December, 1942 were read and approved.

Department of Education Scheme of Examinations:

Decision was made as follows:

(i) That the Department scheme of Examinations for Junior and Senior Trade Certificates be applied to the Bakery Trades of Breadmaking and Confectionery and that, if possible, examinations be conducted at the conclusion of the present Session on the general basis of the Scheme.

(ii) That provisional syllabuses of theoretical and practical instruction, operative for the period of the emergency, be submitted for approval at next Meeting.

(iii) That, in the period of the emergency, conjoint Certificates for Breadmaking and Confectionery be issued on the results of both theoretical and practical tests for Junior and Senior Trade Certificates; the consideration of the award of separate Certificates to await the return to normal conditions in the Industry and also the further development of the School on the side of accommodation and equipment; the insufficiency of the time allotted in the present Scheme to practical and theoretical instruction was noted for future consideration.

(iv) That, for the duration of the emergency, the examination periods for the Practical Tests for both Junior and Senior stages be as follows:

<table>
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<td>Confectionery Test</td>
<td>3 hours</td>
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The Dublin Master Bakers' Committee to be requested to facilitate the attendance of Apprentices at the School for the Breadmaking tests.

Sugar Supplies:

It was decided to request the Department of Education to investigate the possibility of obtaining from the Department of Supplies a Permit for increased supplies of Sugar.

The present allowance to the School of 47 lbs. per month was totally inadequate for the practical instruction in Confectionery of some eighty students and would not permit even of the holding of the practical examination tests. (A minimum supply of 60 lbs. per month would be required on a restricted syllabus; a deputation from the School to the Department of Supplies had brought no result)

There was no other Business.

12th January, 1943.

[Signature]

CHAIRMAN
Minutes of Meeting held Tuesday, 12th Jan. '43.

Meeting Advisory Sub-Committee held Tuesday, 12th Jan. 1943.


Minutes of Meeting held Tuesday 8th Dec. '42.

Read & referred for comment on adoption at next Meeting.

Agenda

1. Chairman's Report for Session 1941-42.
   Read & referred for comment on adoption at next Meeting.

2. Syndicates for Broadcasters' Conference
   - To be forwarded D.E.; exam. seeking primary deposit or $50.00 guarantee.

3. Supply of Sugar
   D.E. Reply: no additional supplies expected.

4. D.M.R.C. + Departmental Scheme
   - Mr. Kennedy to big definite of scheme before D.R.O.C.
Minutes of Meeting of Advisory Sub-Committee held Tuesday, 12th January, 1943

Present: J. Swift (presiding); Messrs. J. Kelly, P. Hogan, M. Conroy, P. O'Neill representing the Irish Bakers' Confectioners' & Allied Workers' Union; Mr. L. Kennedy representing the Dublin Master Bakers' Committee; E. Morton, Principal and Honorary Secretary.

Minutes: The Minutes of the Meeting held Tuesday, 8th December, 1942 were read and approved.

Chairman's Report for Session 1941-42:

The Chairman's Report was read and copies circulated with a view to discussion at next Meeting.

Syllabuses for Breadmaking and Confectionery:

It was decided that copies of the syllabuses, prepared by the Instructor in Bakery Practice as being those best adapted to emergency conditions, be forwarded to the Department of Education; the intimation to be made to the Department that it was generally felt that the application of the Examination Scheme should be deferred until the return of normal conditions in the Industry.

Supplies of Sugar:

The Principal informed the Meeting that the Chief Inspector of the Department had communicated that he had been in touch with the Department of Supplies and that no additional concessions could be made in favour of the School owing to the serious national shortage.

Dublin Master Bakers' Committee and the Department's Examination Scheme:

Mr. L. Kennedy, on the request of the Chairman, undertook the bringing of the main features of the Department's Examination Scheme before the Dublin Master Bakers' Committee; the necessity for the granting of facilities to apprentices to enable their attendance at Examinations to be stressed.

There was no other Business.

CHAIRMAN.

9th February, 1943.
Meeting of Advisory Sub-Committee held Tuesday 9th Feb. 1943.

Present: J. Swift (Chairman), P. Morgan, H. Eaton and E. Horton.

Minutes of Meeting held Tues. 12th Jan. '43.

Agenda.

1. Chairman’s Report - Session 1941-42

2. Meeting adjourned.
Meeting of Advisory Sub-Committee
held Tues. 9th March 1943.

Present: J. Lynch (Chairman), J. Kelly,
T. Hogan, P. O'Neill, M. Conway,
E. Horton.

Agenda.

1. Minutes of meeting held Tues. 12th Jan.
   Read & Approved. P. O.'

2. Chairman's Report - 1941-42.
   Deferred to next meeting owing to
   absence of Master/Teachers' Representative.

3. Appointment of Examiners (C.O. 9).
   First - Broadcasting.
   Chairman to communicate with Mr. Kennedy
   on 25th December.

4. Deputy for Mrs. S. Anthony.
   - Mrs. J. Kelly.
   - M. M. Conway.
Minutes of Meeting of Advisory Sub-Committee held Tuesday, 9th March, 1943


The Chairman informed the meeting of Mr. E. Kennedy retiring to
Minutes: The Minutes of Meeting, held Tuesday, 12th January, 1943 were read and approved.

Chairman's Report, 1941-42:

Consideration of Report deferred in the absence of Master Bakers' representative.

Appointment of Examiner in Breadmaking - City & Guilds Examinations:

It was decided that the Chairman should communicate with Messrs. L. Kenneley and H. E. O'Donohoe with a view to the appointment of an Examiner; the Examiner would be required to act for a period of four hours on a date to be fixed between 6th May and 20th May in connection with Final Stage Tests in Breadmaking for which there were two candidates.

Deputy-Teachers in Bakery Practice:

It was decided to recommend to the Committee the appointment of Mr. J. Kelly as Deputy-Teacher of Breadmaking; Mr. Kelly to act, if possible, as Deputy for Mr. Anthony during the remaining period of his absence from duty owing to the death of a relative. It was also decided to recommend that in the event of Mr. Kelly being unable to act, Mr. M. Conroy to act as Deputy in his place.

There was no other Business.

John Swift
CHAIRMAN

13th April, 1943.
TECHNICAL INSTITUTE - KEVIN STREET

ADVISORY SUB-COMMITTEE - SCHOOL OF BAKERY

8th April, 1943.

A Meeting of the Sub-Committee will be held on Tuesday, 13th April, 1943 at 7.30 p.m.

AGENDA

1. City & Guilds Examination - Practical Breadmaking.
2. Any other Business.

E. MORTON.
HON. SECRETARY.

Messrs. J. Swift; L. Kennedy; H. E. O'Donohoe.
Meeting of Advisory Sub-Committee held 13th April, 1943.

Present: J. Sligo (Chairman), T. Hehir, T. Sheehan, G. Daly, T. Kennedy, F. Barton.

Correspondence: Letter from D. O'Sullivan regretting his inability to attend. R. O'Callaghan - 12th Convoy issue.

Minutes of Meeting held Tuesday 9th March.

Amended & Approved.

Appointment of Examiners - City & Guilds Final Examination in Broadening.

Mr. T. Kennedy to communicate with Mr. T. F. Lyons as Examiner.

Any other Business.

(i) Re. J. Kelly elected as Dep. for Dr. Anthony 2nd Exam. in classes successfully. Will be thanked by Dr. L. Kennedy.

(ii) Re. recommendation of classes. Wed. 28th April.

(iii) Re. (a) that boys entering on upper (not always employed in classes) be required to pass the educat. test. (b) that for this year, boys entering upper from closing stage be exempt. from exam. (c) that in the future, all entrants be required to take tests. (d) that the work be attended to by Dr. Kennedy.
Minutes of Meeting held on Tuesday, 13th April, 1943

Present: Mr. J. Swift (presiding); Messrs. P. O'Neill, P. Hogan & Allied Workers' Union; Mr. L. Kennedy, representing the Dublin Master Bakers' Committee; E. Morton, Principal and Hon. Secretary.

Intimation was received from Messrs. H. E. O'Donohoe and M. Conroy regretting inability to attend.

Minutes: The Minutes of the Meeting held Tuesday, 9th April, 1943 were read and were approved subsequent to an amendment being made covering an omission in the Minutes; the amendment recorded the recommendation of Mr. M. Conroy to act as Deputy-Instructor in Breadmaking in the event of Mr. J. Kelly being unable to act in a similar capacity.

Appointment of Examiners - City & Guilds Final Examination in Breadmaking:

Mr. L. Kennedy undertook to communicate with Mr. T. F. Lyons, Master Baker with a view to securing his services as External Examiner; Mr. Lyons had acted in this office on previous occasions on behalf of the School and had carried out the duties of Examiner in a most efficient manner. The Chairman thanked Mr. Kennedy on behalf of the sub-committee for his kind undertaking and drew attention to the further indebtedness of the School to Mr. Kennedy; Mr. Kennedy had been good enough, in despite of much inconvenience to release Mr. J. Kelly from employment in the Bakery in order to permit his acting as Deputy Instructor for Mr. Anthony in the latter's recent absence from duty owing to a family bereavement.

A vote of thanks was passed to Mr. Kennedy.

The Chairman further stated that he was pleased to report that Mr. Kelly, as Deputy, had carried on the work of the classes very satisfactorily; he stressed the importance of supporting the City & Guilds Examinations in the special connection of the making a provision for the future of qualified and certificated Teachers; there was a dearth of certificated craftsmen in the Trade which would require to be made good if the School were to develop and be staffed by Irish craftsmen.

Recommencement of Classes after Easter Vacation:

It was decided that classes should recommence on Wednesday, 28th April, 1943.

Admission of Apprentices to Trade: Qualifying Tests:

The following recommendations were made:

(1) that applicants in the present year for admission to the Trade, not already employed in City Bakeries as Cleaners be required to pass the Qualifying Tests in English and Arithmetic or to produce evidence of having passed the Primary Grad, or Higher Examination.

(2) that, for the current year only, applicants who were in employment as Cleaners, be exempted from the Qualifying Tests and that, in subsequent years, all applicants, without exception, be required to pass the Qualifying Tests or alternatively produce evidence of having passed the Primary Grad. or Higher Examination.

Fixture of Qualifying Examinations:

It was decided to fix at a future Meeting the date of holding of the Qualifying Test Examinations and to consider the means of appointing and remunerating Examiners.

There was no other Business.

Chairman

11th May, 1943
Meeting of the Advisory Sub-Committee held Tuesday 11th May, 1943.


Mr. Kennedy unavoidably absent.

Minutes of Meeting held 13th April 1943

Agenda:

1. City and Guilds Examinations - Appointment of Examiner.

The Chairman to communicate with Mr. Hewson, Mr. Baum - Made Bakers' Budget.

2. Future of Qual. Exams. to be considered at next Meeting.
Minutes of Meeting held Tuesday, 11th May, 1943

Present: Mr. J. Swift (presiding); Messrs. P. O'Neill and M. Conboy; E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held 13th April, 1943 were read and approved.

City & Guilds Examinations - Examiners:

It was decided that the Chairman should get into communication with Belfast Master Bakers with a view to obtaining the services of a suitably qualified Examiner to conduct the practical tests in Breadmaking, Final Grade, the Chairman to communicate to the Principal as soon as possible any arrangements made by him in this regard.

Qualifying Educational Tests:

It was decided that the arrangements for the holding of the qualifying educational tests for applicants for apprenticeship be discussed and fixed at next Meeting.

There was no other Business.

[Signature]

CHAIRMAN

8th June, 1943
Meeting of Advisory Sub-Committee held

Tuesday, 8th June, 1943.

Present: J. Hogan (Chairman) E. Kennedy

H. E. O'Mahony, S. Quinlan

Minutes of the Meeting held Tuesday 11th May 1943

Agenda:

1. Educational Tests for Trade Apprenticeship Applicants

2. Report of C.G. Track Examination, Broadcasting

Any Other Business
Minutes of Meeting held Tuesday, 8th June, 1943

Present: Mr. F. Hogan (presiding); Messrs. H. E. O'Donohoe and L. Kennedy (Dublin Master Bakers' Committee); E. Morton, Principal and Hon. Secretary.

Mr. J. Swift communicated his regret at being unable to attend.

Minutes: The Minutes of the Meeting held on Tuesday, 11th May, 1943, were read and approved.

Closure of School for Whitsuntide:

It was decided that the School be closed as from Thursday, 10th instant to Wednesday, 16th instant inclusive in order to meet the seasonal labour requirements in City Bakeries.

Sessional Examinations:

It was decided (1) that the Sessional Examinations should commence on Monday, 21st instant and (2) that copies of list of names of students who had not made 80% attendance at classes to date and under regulation would not therefore be eligible to sit for examination, be forwarded to the Offices of the Dublin Master Bakers' Committee and the Union respectively in order that individual cases be investigated.

Educational Tests for Trade Apprenticeship Applicants:

Mr. Hogan informed the Meeting that the matter was still under consideration of his Union.

It was decided, after discussion of initial difficulties, that Mr. Swift communicate the Union's views to Dublin Master Bakers' Committee through Mr. Kennedy or Mr. O'Donohoe and that the Principal be informed of what date would be suitable for the holding of the Examinations.

It was urged unanimously that the Examinations should be, in the initial years, of an easy standard and be supplemented by an oral test in the case of any examinee who had failed to satisfy in the written tests.

There was no other Business.

CHAIRMAN
Meeting of Advisory Sub-Committee held
Tuesday, 13 June, 1943.

Present: Mr. J. Smith (President), Messrs. H. E. Brandon
J. Kennedy, P. Hogan, P. O'Neill, M. Conway, G. Barry

Minutes of the Meeting held Tuesday 8th June, 1943,
confirmed & signed.

Agenda.

1. Educational Test for Trade Apprenticeship
   Applicants.

   Agreed: that Educational Test be held; report
to be forwarded to Voc. Committee & faculties
requested.

2. Any Other Business.

   Sunked item: Results to be investigated in
   conjunction with attendance returns by Union
   Committee & Master Builders Committee in relation
to Regulations being on minimum attendance,
Minutes of Meeting of Advisory Sub-Committee held Tuesday, 13th June, 1943

Present: Mr. J. Swift (presiding); Messrs. M. Conroy, P. Hogan, P. O'Neill, J. Kelly (Irish Bakers' Confectioners' and Allied Workers' Union); Messrs. L. Kennedy and H. E. O'Donohoe (Dublin Master Bakers' Committee); E. Morton, Principal and Honorary Secretary.

Minutes: The Minutes of the Meeting held Tuesday, 8th June, 1943 were read and approved.

Educational Tests for Trade Apprenticeship Applicants:

It was agreed that the Educational Tests in English and Arithmetic be held in the month of July, proximo, in accordance with the special terms to be observed for the opening year: the date and time of the examinations to be communicated later to the employers concerned: the Vocational Education Committee to be apprised of the Scheme and requested to furnish all necessary facilities.

Sessional Examinations and Attendance Returns: Medals:

It was agreed that a Sub-Committee comprised of the Chairman, Mr. Hogan, Mr. Kelly and Mr. Kennedy should make report on the following at next Meeting:

(i) Investigation of Attendance Returns in respect of candidates for Examination whose attendance is below the minimum required by Regulation.

(ii) Suggested alterations in the size of medals to be awarded on the results of the Sessional Examinations for the current Session.

There was no other Business.

[Signature]

CHAIRMAN

2nd November, 1943
Meeting of Advisory Sub-Committee held
Tuesday 2nd November, 1943.

Present: Mr. J. Swift, M. Conway, R. Hogan, J. Kelly,
K. E. O'Brien, L. Kennedy, E. Huxley.

In the temporary absence of Mr. J. Swift, Mr. R. Hogan
occupied Chair.

Minutes: Meeting held 13th June 1943.
- Approved.

Agenda

1. Enrolment for Classes in Current Session:
   Time-tables.

   The large no. of 1st year apprentices
   would cause some difficulty if taken together
   in a single class owing to limited accommodation

2. Investigation of delinquencies in Attendance

3. Any other Business.

1. Sylabus and examination papers to be circulated amongst the
   members.
2. W. Duffy & M. Conway - C.R. Final Paper
   - Bredagh.
## Sessional Examinations - 1943

### YEAR I

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Minutes of Meeting of Advisory Sub-Committee held on Tuesday
2nd November, 1943

Present: Messrs. J. Swift (presiding), P. Hogan, J. Kelly -
Irish Bakers' Confectioners' & Allied Workers' Union;
Messrs. H. E. O'Donohoe and L. Kennedy - Dublin Master Bakers' Committee;
E. Morton, Principal and Honorary Secretary.

In the temporary absence of Mr. Swift the Chair was
occupied by Mr. Hogan who signed the Minutes.

Minutes: The Minutes of the Meeting held Tuesday, 13th June
were read and approved.

City & Guilds Examinations: 1943 Results:

It was noted with satisfaction that Messrs. W. Duffy and
M. Conroy had been successful in the 1943 Final Examinations
in Breadmaking.

Educational Tests for Apprenticeship Applicants:

It was decided that copies of the Syllabuses in English
and Arithmetic and of specimen test papers should be forwarded
to the Union offices in order that prospective applicants be
advised of the standards set and of suitable preparatory even­
ing courses in Technical Schools.

1942-43 Sessional Examinations: Candidates who failed to satisfy:

(i) It was decided that the undernamed students who had not
satisfied the Examiners should be required to undergo supplemen­
tal tests in the subjects named:

First Year - Walsh, F.  Breadmaking  Wr.  Confectionery  Wr.
Second "  - FitzPatrick, K.   O'Connor, R.  "  Pr.  "  Wr.
Third "  - Hill, E.  Johnson, J.  Wr.  Wr.  Wr. and Pr.

(ii) It was decided that the following First Year students should
be required to repeat the Course:
Templing, Christopher; Burke, John.

Medal Awards: 1942-43 Sessional Examinations:

On the results of the Examinations and having regard to the
conditions in respect of attendance returns, the following awards
were made:

First Year:
Peter Breen  Ignatius Tisdall  First Place and Silver Medal
Second Year:
James Cramer  Brendan Mealy  First Place and Silver Medal
        Second  "  "  Bronze  "

Third Year:
Walter Maguinness
Agustine Kearns

Fourth Year:
William O'Hare
Joseph McDonnell

First Place and Silver Medal
Second " " Bronze "

The Chairman, Mr. Swift, intimated that it had been decided by the Sub-Committee appointed for the purpose that the medals should be somewhat reduced in size in this and future awards; it was felt that the original size was altogether too large and detracted from the design.

He further intimated that a public presentation of the medals would be arranged and that it was hoped to have the Lord Mayor, the Right Honourable Alderman Martin O'Sullivan, present on the occasion.

There was no other Business.

25th April, 1944

CHAIRMAN
Meeting of Advisory Sub-Committee held Tuesday 25th April 1944.


Minutes of the Meeting held Tuesday Nov. 26th. 1943. Appr.

Agenda.

1. Fixing date of pre-Apprenticeship tests.

Decided to fix Wednesday, July 5th, 4 p.m.

John P. Griffin.
Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 25th April, 1944

Present: Messrs. J. Swift (presiding), J. Kelly; P. O'Neill, G. Daly, P. Hogan, Irish Bakers', Confectioners' & Allied Workers' Union; Mr. L. Kennedy, Dublin Master Bakers' Committee; E. Morton, Principal and Honorary Secretary.

Minutes: The Minutes of the Meeting held Tuesday, 2nd November, 1943 were read and approved.

Sessional and Supplemental Examinations: It was decided (1) that the Sessional Examinations shall, in future, be concluded by mid-June in each Session and that the Examination Results shall be considered by the School Sub-Committee at a Meeting held in the same month; the Sub-Committee to consider Awards, and such special cases as may arise in relation to unsuccessful or absentee students, (2) that the Sub-Committee shall meet in the month of July to submit to the Principal list of names of students to be authorised to sit for Supplemental Examinations and names of students who may be required to attend "repeat" courses and (3) that the Supplemental Examinations shall be held, for the future, in the second week of each Session.

Fixture of Date of Pre-Apprenticeship Educational Tests: It was decided that the Education Tests for apprenticeship applicants should be held in the current Session on Wednesday, 5th July from 4.0 - 6.0 p.m.; the tests to comprise written papers in English and Arithmetic of approximately Primary Certificate standard.

Non-fulfilment of Educational Terms of Indenture: It was decided to investigate the terms of indenture in the cases of certain apprentices not attending the appropriate School Courses.

There was no other Business.

[Signature]
CHAIRMAN
Meeting of Advisory Sub-Committee held Tuesday 13th June, 1944.

Present: Mr. Long, Mr. Kogan, Mr. Sheehy, Mr. Conroy, F. Norton.

Minute of Meeting held Tuesday, 25th April, 1944.

Agenda

1. Educational Tests
   Results before next Meeting.

2. Supplemental Examinations - Results relative to Session 1942-43.
   1. Johnson not to be passed.
   2. Princ. of Congregate School
   3. Time-table changes for 4th year Apprentice meet meeting.

3. Sessional Examinations, 1943-44.

Any Other Business.

Accepted: 1. Final Exams for passers.

2. Ed. Tests Results.

Three in favour.

Minutes of Advisory Sub-Committee Meeting held
Tuesday, 13th June, 1944

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, P. O'Neill, M. Conroy and E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held Tuesday, 25th April, 1944 were read and approved.

Pre-Apprenticeship Educational Tests;
Sessional Examinations, 1943-'44:

The Principal informed the Sub-Committee that the results of the Pre-Apprenticeship Tests to be held on Wednesday, 5th July should be placed before the Sub-Committee at their next Meeting, together with the results of the Sessional Examinations now in progress.

Proposed alteration in Time-table for 3rd and 4th Year Apprentices:

It was decided that no Time-table alterations would be feasible in the current Session but that the suggested alterations, to comply with the Master Bakers' proposal, should be considered at next Meeting for implementation next Session.

There was no other Business.

CHAIRMAN

John Swift.

11th July, 1944
Minute of Advisory Sub-Committee held Tuesday, 11th July 1944.


Minutes of Meeting held Tuesday 13th June 1944
Read and Approved.

Agenda

1. Second Examination Returns
   Report: K. Fortune, M.D. 111 1/2
   J. O'Brien 17 1/2
   Remarks implement.
   Adopted.

   J. Johnson - J. O'Sullivan - 14 1/2 yrs.
   P. Gormley 1/2; J. O'Sullivan 1/2; P. Fortune 1/2
   B. Johnson 1/2; J. Coleman 1/2; 1st Quart.

2. Pre-Apprenticeship Examinations Returns

   Std. 3 Exam. in Oct. Sept. 1944.

   Further Exam. - Wed. 26 Oct. 4-6 p.m.
   Notify Examiners.

3. Timetables for Session 1944-45 approved.
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### YEAR IV

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### Year I: Byrne
- Failed in Breadmaking and Confec. (Prac.)
- Absent Breadmaking (Prac.); Breadmaking and Confectionery (Written).

### Year II: English
- Absent all examinations.
- Absent Breadmaking and Confec. (Written).

### Year III: Doyle
- Absent all examinations.
- Absent Confectionery (Practical).

### Year IV: Bourke
- Absent all examinations.
Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 11th July, 1944

Present: Mr. J. Swift (presiding); Messrs. J. Kelly, P. Hogan, P. O'Neili, H. O'Donchee, L. Kennedy, E. Morton (Principal and Hon. Secretary).

Minutes: The Minutes of the Meeting held Tuesday, 13th June, 1944 were read and approved.

Sessional Examination Returns: Attendances:

The Examination Report was adopted and the following decisions made:

(1) Award of Medals:

Fourth Year Course:
- Kearns, Augustine ... 1st Place and Silver Medal
- Culleton, Patrick ... 2nd " " Bronze "

Third Year Course:
- Mealy, Brendan ... 1st Place and Silver Medal
- Lynch, James ... 2nd " " Bronze "

Second Year Course:
- Breen, Peter ... 1st Place and Silver Medal
- May, Sean ... 2nd " " Bronze "

First Year Course:
- Johnson, Brendan ... 1st Place and Silver Medal
- Coleman, James ... 2nd " " Bronze "

(2) Further investigation to be made in respect of non-attendance or unsatisfactory attendance and the results to be submitted at next Meeting fixed for Thursday, 27th instant, prior to final decisions in regard to listing defaulting students for "Repeat Courses".

(3) Course Certificates to be awarded to successful students in respect of each year of the Course; the Certificate to be presented by the holder to his Employer as testimony of his claim to be promoted to a higher year of Apprenticeship or to Journeymanship.

Pre-Apprenticeship Educational Tests:

The Returns for the Examination held Wednesday, 5th July were submitted. It was noted that the standard of candidates showed a very marked improvement over the general standard for the corresponding examination of last Session; 31 candidates sat for the Tests of whom 7 failed to qualify. It was emphasised for special note by Employers and others concerned that

(i) all candidates for apprenticeship in any year are required to sit for the qualifying educational tests held each year in the month of July; there are no exceptions, and
(ii) only one Examination fixture will be made each year, viz. on a date in the month of July.

Proposed alteration in Time-table for 3rd and 4th Year Courses:

Consideration of above was deferred to the Business of next Meeting.

There was no other Business.

27th July, 1944

CHAIRMAN
Meeting of Advisory Sub-Committee
held Thursday, 27th July, 1945.


Minutes of the Meeting held Thursday 11th July 1945.

Agenda

1. Students designated for "repeat" courses.

2. Students designated for "supplemental" exams.

3. Students deferring in attendance: Reports.
Thursday 27/7/44 (contd.)

4. Pre-Apprenticeship Educational Tests:
   Special addl. Exams.
   Noted.

5. Timetable for Session 1944-45

   1st yr. Wed. - 12.20 - 2.20
   II yr. A Tues - 2p.
   III B Thurs - 2p.
   III y. Fri - 3.20 - 6.20
   IV Thurs - 11a.

6. Absent.

7. Time 5th 7.30 - 9.30
Minutes of Meeting of Advisory Sub-Committee held on Thursday, 27th July, 1944

Present: Mr. P. Hogan (presiding); Messrs. J. Kelly, P. Hogan, P. O’Neill, H. O’Donohoe, L. Kennedy, M. Conroy; E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Tuesday, 11th July, 1944 were read and approved.

Students designated for "Repeat" Courses: other cases of default:

(a) Subsequent to further investigation a list of students to be designated for "Repeat" Courses to be furnished at next Meeting.

(b) Other cases of default to be dealt with as agreed between the Union and the Dublin Master Bakers' Committee

Pre-Apprenticeship Educational Tests - Additional List:

The results of the additional examination, held at the request of Mr. H. O'Donohoe on behalf of Boland's Mill, were noted.

Time-tables for Session 1944-45:

Suggestions for alterations in Time-tables were submitted by Mr. S. Anthony, Instructor, and it was agreed that these be circulated and a decision made at the next Meeting.

Whole-time Services of Attendant:

A report from Mr. Anthony was considered stressing the inadequacy of the present arrangement whereby the services of an Attendant were shared with the Physics Department. The full-time employment of an Attendant in the School of Bakery was essential to the proper conduct of the work and the increase in the number of apprentices in the Trade owing to the recent agreement in the Dublin Bakeries would necessitate one additional class being serviced in the coming Session and very probably a further additional class in the succeeding Session. The Principal informed the Sub-Committee that he had made request for the appointment of an additional Attendant at the commencement of the Session but the Department had not communicated any decision to the Committee as yet to his knowledge. Until such appointment were made it would be impossible to better the present arrangement which, he agreed, was totally inadequate.

Date of next Meeting:

It was decided that the next Meeting should be held on Tuesday, 5th September, 1944 immediately prior to the commencement of Supplemental Examinations.

Course Certificates:

Mr. O'Donohoe, for the Dublin Master Bakers' Committee requested that a Form of Certificate should be made out relative to each year of the Course and that each student securing a Pass in the Sessional Examinations and making requisite attendance of at least 80% should be granted a copy of the Certificate; the Certificate would supply the evidence required by the Employers for the promotion of the holder to the higher year of apprenticeship. The Principal informed the Sub-Committee that the Form of Certificate suggested was already in the hands of the printer and that Certificates would in future be granted to successful students for the purpose indicated by Mr. O'Donohoe.

There was no other Business.

5th September, 1944

CHAIRMAN
Meeting of Advisory Sub-Committee held Tuesday, Sept. 5th, 1944.

Present: 

Minutes of Meeting held on Thrus. 27th July, 1944.

Agenda:

1. Time-table for Session 1944-45

Mon. 12 - 3.0 p.m.

3.20 6.30
Tc. Wed. Ta. Fri.

12 - 3.0 p.m.

2B 2A 3A 1B

3.20 - 5.20

J 4A 4B 3B 1A

Late items to be arranged.

2. Come Cats. to be amended. Success of F. is not in.

3.
INSTITUTE OF SCIENCE & TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 5th September, 1944

Present: Mr. J. Swift (presiding); Messrs. P. Hogan; M. Conroy; P. O'Neill; L. Kennedy; H. E. O'Donohoe; E. Morton, Principal and Honorary Secretary.

Minutes: The Minutes of the Meeting held on Thursday, 27th July, 1944 were read and approved.

Time-tables for Session 1944-'45:

The time-tables of the practical classes for Apprentices and Journeymen were fixed as follows; "A" and "B" are references to class sections and "J" refers to classes for Journeymen; numerals refer to stage of instruction:

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<td>12.00-3.00</td>
<td>2B</td>
<td>2A</td>
<td>3A</td>
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<td>3.30-6.30</td>
<td>J</td>
<td>4A</td>
<td>4B</td>
<td>3B</td>
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It was decided to arrange for an additional class for Journeymen in the Evening School.

Course Certificates:

It was agreed that Course Certificates should be issued to successful students at the conclusion of each Stage of Instruction; this decision would include Journeymen students.

There was no other Business.

Chairman

30th October, 1944
Meeting of Advisory Sub-Committee held Monday, 30th October, 1944.

Present: J. Swift, H. Connery, T. Hogg,
         P. O'Neil, J. Kelly, L. Kennedy

Mr. H. P. O'Donoghue moved to adjourn owing to business pressing.

Minutes of the Meeting held Sept. 5th, 1944.

Agenda.

1. Evening Classes for Journeyman.
   Order: that prospective students be circularised and
   if response justifies, classes to be started in
   bricklaying, masonry and confectionery, and changes in salary.
   P. P.

2. Attendance for Bakery School - Provisional Order: that candidates
   for part-time work attended one year and preferably two years. P. T. C. in the
   committee's school.
   P. P.

3. Other Business.
INSTITUTE OF SCIENCE & TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Advisory Sub-Committee Meeting held on Monday, 30th October, 1944

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, M. Conroy, F. O'Neill, J. Kelly, L. Kennedy and E. Morton, Principal and Honorary Secretary.

Mr. H. E. O'Donohoe was unable to attend owing to business engagement.

Minutes: Minutes of the Meeting held on the 5th September, 1944 were read and approved.

Evening Classes for Journeymen:

It was agreed that prospective students be circularised and if response justifies, classes to be started in practical Bread-making, Confectionery and Bakery Technology.

Attendant for Bakery School - Qualifications:

It was decided to recommend that candidates for the post should have attended for one year and preferably for two years a Day Junior Technical Course in the Committee's Schools in which Science was a subject.

There was no other Business.

CHIEF MAN

9th January, 1945
Meeting of Advisory Sub-Committee held Tuesday, 9th January, 1945.

Present:

Minutes of the Meeting held Monday 3rd Sept 1944

Agenda:

1. Extension of course in Bread-making Cryptography Bakery Technology

  Cancelled

2. Commission on Youth Unemployment - Impingement on Employment and Training of Bakery Apprentices
A Meeting of the Advisory Sub-Committee for the

Ministry of Food - School of Bakery will be held in this Institute on 20th October, 1944.

Tuesday, 13th instant, commencing at 7.30 p.m.

Present: Mr. J. Swift (presiding); Messrs. J. O'Neill, J. Kelly, L. Kennedy and E. Morton, Principal and Honorary Secretary.

AGENDA:

1. Closure of School for Festival Period, (Wed - Tues, 14 - 19th)

2. Normal development of School of Bakery and

Minutes: Messrs. required additional equipment and accommodation, etc.

Evening:

3. Any other Business.

It was agreed that prospective students be commiserised and if response justifies, classes to be started.

E. MORTON, Hon. Sec.

Attendant for Bakery School - Qualifications:

To: Messrs. L. Kennedy; H. O'Donohoe; J. Swift.

Each student should have attended for one year and preferably for two years a Day Junior Technical Course in the Committee's Schools in which Science was a subject.

There was no other Business.
Minutes of Advisory Sub-Committee Meeting held on Monday, 30th October, 1944

Present: Mr. J. Swift (presiding); Messrs. F. Hogan, M. Conroy, P. O'Neill, J. Kelly, L. Kennedy and E. Morton, Principal and Honorary Secretary.

Mr. H. E. O'Donchoe was unable to attend owing to business engagement.

Minutes: Minutes of the Meeting held on the 5th September, 1944 were read and approved.

Evening Classes for Journeymen:

It was agreed that prospective students be circularised and if response justifies, classes to be started in practical Bread-making, Confectionery and Bakery Technology.

Attendant for Bakery School - Qualifications:

It was decided to recommend that candidates for the post should have attended for one year and preferably for two years a Day Junior Technical Course in the Committee's Schools in which Science was a subject.

There was no other Business.
Meeting of Advisory Sub. Committee held Tuesday 13th March, 1945.

Present: Mr. J. Swift (President), Messrs. P. Hogan, J. Kelly, J. Kennedy, P. Sturman.

Rev. M. Dearden communicated his inability to attend.

Minutes: The Minutes of the Meeting held Mon. 30 October 1944.

Agenda.

1. Closing of School for Festival period.
   St. Patrick's Day Fest: Fri. 17 Mar. - 16 Mar. inclusive
   Easter: Wed. 28 Mar. - Tue. 3 Apr. inclusive
   Whit: 15 Apr. - 22 April inclusive

2. Immediate & Future requirements, in respect of Teaching Staff, Accommodation & Equipment
   Add. P.T. Teacher in P.M. Conf. for Junior Class up to present for next Summer.
   Part. 1 Accommodation & Equipment postponed

3. C.S. Exams - Food.
   1. Write Mr. T. F. Lyons, 117 West Street, Stophal to Concern. Ask that he officiate as Examiner.
   2. Suggested Date 22 May seq. for Exam.

   Any Other Business.

   - Mr. Swift present.
SCHOOL OF BAKERY

A Meeting of the Advisory Sub-Committee for the School of Bakery will be held in this Institute on Tuesday, 12th instant at 7.30 p.m.

AGENDA

1. Pre-Apprenticeship Educational Tests.

2. Any other Business.

E. MORTON
HON. SECRETARY

7th June, 1945.
INSTITUTE OF SCIENCE & TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 13th March, 1945

Present: Mr. J. Swift (presiding); Messrs. P. Hogan and J. Kelly representing the Irish Bakers', Confectioners' & Allied Workers' Union and Mr. L. Kennedy, Dublin Master Bakers' Committee; E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Monday, 30th October, 1944 were read and approved.

Closure of School: Exceptional Arrangements:

It was decided that the School should be closed during the following periods in the Session:

- Friday 14th March to Friday 16th March, incl.
- Wed. 28th March to Tues. 3rd April, incl.
- Tues. 15th May to Tues. 22nd May, incl.

Additional Part-time Instructors in Confectionery:

It was decided to recommend the appointment of a Part-time Instructor in Flour Confectionery for Journeymen: classes to be held in the evening from 7 - 10 p.m.

City & Guilds Examinations: External Examiner:

The Secretary was directed to write Mr. T. Lyons, Drogheda intimating the Sub-Committee's desire that he should act as Examiner for the forthcoming Practical Tests in Breadmaking and in Flour Confectionery.

Attendance Returns: Apprentice Courses:

The returns to date to be furnished to Mr. Kennedy and to Mr. Swift for investigation and subsequent report.

Accommodation and Equipment:

The question of providing the much needed additional accommodation and equipment was deferred to a future meeting.

There was no other Business.

12th June, 1945

CHAIRMAN
Meeting of Advisory Sub-Committee held Tuesday, 12th June, 1945.

Present: Dr. Scull, M. D. Kennedy, W. E. O'Donovan, J. Kelly, O'Brien, M. Conroy, P. Horgan, P. Daly.

Minutes of Meeting held 15th March 1945

Agenda

1. Sessional Examinations:
   Results to be dispatched promptly after next Monday for P for Term 10/1/45.
   + Att. Returns.

2. Pre-Apprenticeship Educational Test:
   - Sat. June 30th.
   - List of applicants to Union.

3. Additional Full-time Teacher for Home Confinement.
   Rate?

4. Attendance Returns.
   Copy of List to be sent to P.M. P.O.
   Mr. Scull instructed that in the special cases of unsatisfactory attendance as listed, the student concerned were found not responsible for failure, hence - due to illness & past cases of other exceptional circumstance.
INSTITUTE OF SCIENCE & TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 12th June, 1945

Present: Mr. J. Swift (presiding); Messrs. J. Kelly, M. Conroy, P. Hogan, G. Daly, P. O'Neill representing the Irish Bakers', Confectioners' & Allied Workers' Union; Messrs. H. E. O'Donohoe and L. Kennedy representing the Dublin Master Bakers' Committee; E. Horton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Tuesday, 13th March, were read and approved.

Sessional Examinations, 1945:

It was decided that these should receive preliminary consideration at the next Meeting, and subsequently that copies of the returns be forwarded to the Offices of the Irish Bakers', Confectioners' & Allied Workers' Union and of the Dublin Master Bakers' Committee; special cases of default not resolvable at next Meeting to be considered by the authorities of the Union and of the Master Bakers conjointly and findings reported back to the Principal.

Pre-Apprenticeship Educational Tests:

List of returns to be forwarded to the Offices of the Union and of the Dublin Master Bakers' Committee.

Attendance Returns:

Attendance Returns to be forwarded the Dublin Master Bakers' Committee in conjunction with Examination Returns.

There was no other Business.

Chairman

17th July, 1945
Pre-Apprenticeship Educational Tests  
(Bakery Trade)
30th June, 1945

RESULTS

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* Denotes failure
Meeting of Advisory Sub-Committee held
Tuesday, 17th July, 1945.

Present: J. Swift (President); Hon. T. Hogan, P. Kelly, P. Daly, P. Connaughton, P. Kennedy, P. O'Donohoe, E. Kinloch, Principal and others.

Minutes of Meeting held Tues. 12th June 1945.

Read and Approved.

Agenda

1. Sessional Exams and Attendance Returns

"Results and Attendance Returns" in respect of non-qualifying students to be investigated by Hon. Hogan and report furnished to Principal as soon as possible, with the object of facilitating (1) the issue of the annual report to D.M.B.E. and Union Authorities (2) the holding of supplemental examinations.

2. Pre-Apprenticeship Educational Tests.

A further test to be held on Sat. 8th Sept.

Expenses of known to be borne by the firms interested and the Union comparatively.

21. Walter M. Burns to pass out as Apprentice.
INSTITUTE OF SCIENCE AND TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Meeting of Advisory Sub-Committee, held Tuesday, 17th July, 1945

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, J. Kelly, G. Daly, P. O'Neill, M. Conroy, L. Kennedy, H. E. O'Donohoe; E. Morton, Principal and Hon. Sec.

Minutes: The Minutes of the Meeting held on Tuesday, 12th June, 1945 were read and approved.

Sessional Examinations and Attendance Returns:

It was decided that, subsequent to further investigation, the final report in respect of certain non-qualifying students would be forwarded to the Principal by Mr. Hogan as soon as possible in order to facilitate:

(i) the issue of the annual report to the Dublin Master Bakers' Committee and to the Union Authorities,
(ii) arrangements for the conduct of supplemental examinations in September.

Pre-Apprenticeship Educational Tests:

The results of the Tests conducted on Saturday, 30th June, 1945 were before the Meeting. A further Test to be held on Saturday, 8th September, 1945 was arranged for at the request of members of the Advisory Committee, the expenses of the examination to be borne jointly by the Firms interested and the Union.

Case of Walter McGuinness:

The special circumstances in the case of Walter McGuinness, who had completed satisfactorily the School Course, were put forward by the Chairman and it was agreed unanimously that this student should pass out as Journeyman.

There was no other Business.

18th September, 1945
### Pre-Apprenticeship Educational Tests - Bakery

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(Pass standard ---- 33\%)

[Signature]
Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 18th September, 1945

Present: Mr. J. Swift (presiding); Messrs. P. Hogan, H. Conroy, H. E. O'Donohoe; B. Morton, Principal and Hon. Sec.

Apologies were received from Mr. Kennedy who was unable to attend.

Minutes: The Minutes of the Meeting held on Tuesday, 17th July, 1945 were read and approved.

Pre-Apprenticeship Educational Tests:

The results of the Examination were noted.

It was decided that the cost of conduct of the Examination, viz. £211:4, would be discharged by the Irish Bakers', Confectioners' & Allied Workers' Union, the Union to recover one half the costs from the Dublin Master Bakers' Committee.

Sessional Examination Awards:

The following awards were approved:

First Year:
- Kearns, Hubert - 1st Place and Silver Medal
- Lee, James - 2nd " " Bronze "

Second Year:
- Noonan, Joseph - 1st " " Silver "
- Dwyer, Denis - 2nd " " Bronze "

Third Year:
- Breen, Peter - 1st " " Silver "
- May, Sean - 2nd " " Bronze "

Fourth Year:
- Meaney, Brendan - 1st " " Silver "
- Lynch, James - 2nd " " Bronze "

Time-Table Alterations:

The Monday afternoon class being inconvenient for Journeymen students, it was suggested by Mr. Hogan that an exchange of times might be made with the Fourth Year class meeting Wednesday afternoon.

Mr. O'Donohoe stated that, while he saw the desirability of the suggested change, he did not see how it could be implemented under the working conditions obtaining at present in City Bakeries.

The Principal suggested that the class might be conducted from 7 - 10 p.m. on Monday evenings.

Advanced Classes for Confectioners:

It was decided that the advanced classes in Confectionery should be held on Tuesday and Wednesday evenings from 7 - 10 p.m.; the fee was recommended to be fixed at One Pound.

There was no other Business.

[Signature]

CHAIRMAN

23rd October, 1945
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<td>Patrick</td>
<td>77</td>
<td>64</td>
<td>66</td>
<td>66</td>
<td>235</td>
<td>37 36</td>
</tr>
<tr>
<td>Maguire</td>
<td>Patrick</td>
<td>43</td>
<td>42</td>
<td>15</td>
<td>61</td>
<td>161</td>
<td>27 36</td>
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<tr>
<td>O'Brien</td>
<td>Patrick</td>
<td>64</td>
<td>58</td>
<td>55</td>
<td>51</td>
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<td>37 36</td>
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<tr>
<td>White</td>
<td>James</td>
<td>77</td>
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<tr>
<td>McEvoy</td>
<td>Gerard</td>
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<td>27 36</td>
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<tr>
<td>Dalton</td>
<td>David</td>
<td>a</td>
<td>a</td>
<td>a</td>
<td>a</td>
<td>4</td>
<td>27 36</td>
</tr>
</tbody>
</table>
Meeting of Advisory Sub-Committee
held Tuesday 18th Sept. 1945.

Present: Mr. J. Scott (Chairman), J. Hogan,
M. O'Grady, M.E. O'Donnell, E.C.T.

Mr. L. Kennedy announced last meeting
was attended.

Minutes of meeting held Tues 17th July 1945

Agenda.

1. T.Capp Pre-apprenticeship Ed. Test
- noted no candidates failed - Exam. Category
- 4th. 11. 45 to be discharged by Union, absences
- consequently revised 50% from D. 07. 1st.

2. Trade Exam. Awards
- Announced by Branch examiners where notes

3. Arrangements for Time-Tables
- Suggested: Morning or midday intake, succeed

4. Adjourned Close.

Advanced Cup Subscription Clause
- Recommended that teacher be paid £2.8.0 per hour +
- per hour for classes 1 shilling per hour.
A Meeting of the Advisory Sub-Committee for the School of Bakery will be held in this Institute on Tuesday next, 23rd instant, commencing at 7.30 p.m.

**AGENDA**

1. Supplies of sugar and other commodities for Advanced Class.

2. Co-option of additional members to Sub-Committee.

E. MORTON
HON. SECRETARY

To: Messrs. L. Kennedy, H. E. O'Donohoe, J. Swift.
INSTITUTE OF SCIENCE AND TECHNOLOGY - KEVIN STREET

SCHOOL OF BAKERY

Minutes of Meeting of Advisory Sub-Committee held on Tuesday, 23rd October, 1945

Present: Mr. J. Swift (presiding); Messrs. F. Hogan, M. Conroy, P. O'Neill, G. Daly, H. E. O'Donohoe (Dublin Master Bakers' Committee).

Mr. L. Kennedy (D.M.B.C.) communicated his inability to attend.

Minutes: The Minutes of the Meeting held on Tuesday, 18th September, 1945 were read and approved.

Supplies of Sugar and other commodities for the Advanced Course in Confectionery

The Principal informed the Sub-Committee of the difficulties of carrying on the advanced instruction, arising principally from the inadequate ration of sugar allocated to the School. At least 1 cwt. of sugar per month would be required for the work of the advanced course alone. The Principal stated that he had been in communication with the Department of Supplies and a decision was pending on his request for an increased allocation.

It was decided that, should the decision of the Department be unfavourable, the matter should be taken up with the Department of Education; unless an adequate allocation were made, the advanced class would have to be discontinued.

Co-option of Additional Members

It was decided:

(i) that Mr. S. Anthony, Chief Instructor in the Bakery School, should be co-opted on the Sub-Committee.

(ii) that additional representatives of the Dublin Master Bakers' Committee and/or other reputable confectionary firms should be co-opted.

There was no other Business.

CHAIRMAN

19th February, 1946
Meeting of Advisory Sub-Committee held Tuesday 23rd October 1974

Present: Mr. King, James F. Coyle, Robert M. Kennedy, E. L. Kennedy

Mr. Kennedy was not to be present.

Minute of the meeting held Tues. 18 Sept. 1975

Agenda:

1. Sugar and other Supplies

matter to be processed in current

2. Co-option of additional member

The position completed

3. The co-option of additional members

of the D.M.B. Corporation
SCHOOL OF BAKERY

A Meeting of the Advisory Sub-Committee for the School of Bakery will be held in this Institute on Tuesday, 19th instant, commencing at 7.30 p.m.

E. MORTON
HON. SECRETARY

AGENDA

1. Minutes
2. City & Guilds Examinations: Entries
3. Additional Bakery Equipment

To: Messrs. L. Kennedy, H. E. O'Donohoe, J. Swift, G. Rourke

* Co-opted Member (Committee 13/12/45).
Meeting of Advisory Sub-Committee held Tuesday, 19th February, 1946

Present:

Minutes of Meeting held Tuesday, 23rd Oct. 1946

Correspondence:

Letter dated 13th Oct. from C.E.O. conveying the Committee's approval of the Co-opting of Mr. J. G. Farmer, Founding Member of Jones Brothers, City Bakery.

1. City & Guilds Examinations: Passed;

2. Additional Bakery Equipment:
SCHOOL OF BAKERY

A Meeting of the Advisory Sub-Committee for the School of Bakery will be held in this Institute on Tuesday, 26th instant, commencing at 7.30 p.m.

AGENDA

1. Minutes.
2. City & Guilds Examinations: Entries.
3. Additional Bakery Equipment.
5. Any other Business.

E. MORTON
HON. SECRETARY

MINUTES OF MEETING OF ADVISORY SUB-COMMITTEE

held on TUESDAY, 26th FEBRUARY, 1946

Present: M. F. Han (presiding); Messrs. P. O'Neill, G. Daly, J. Kelly, S. Anthony, H. E. O'Donoghue, L. Kennedy, E. Morton. M. Rorke and Mr. Swift were unable to be present.

Minutes: The Minutes of the meeting held on Tuesday, 23rd October, 1945 were read and approved.

Correspondence:
Letter dated 15th December, 1945 from Chief Executive Officer conveyed the Committee's approval of co-option of Mr. Gwillan Rourke, Messrs. James Rourke, City Bakery, on the Advisory Sub-Committee.

City and Guilds of London Institute Examinations:
(i) Entries: It was noted that seven students of the School had been entered for the Intermediate Breadmaking Test, and one student for the Intermediate Confectionery Test.

(ii) Fixture of Examination Dates: It was decided to hold the above-named Practical Tests on the 11th and 15th May, 1946 respectively.

(iii) Appointment of Examiners: The Principal was directed to communicate with Mr. T. F. Lyons, Drogheda and Mr. E. O'Neill, Kinsale with a view to securing their services as Examiners for the Practical Tests.

Additional Bakery Equipment:
The recommendation to purchase several items of much needed equipment, including three Cake Machines, six Biscuit Wires, one Pastry Roller, three small Electric Hot Plates, one Chocolate Tempering Pan, was noted.

Revision of Courses for Session 1946-47:
It was decided to organise in the following Session:

(i) instruction in Bakery Science as ancillary to the Practical Day Courses, the instruction to be conducted in Evening Classes.

(ii) instruction in Art for Confectionery students, the instruction to be conducted in Evening Classes.

Urgent Need for new Premises for the School of Bakery:
The Principal was directed to urge again on the Committee the necessity for more suitable and commodious accommodation, the accommodation at present afforded being inadequate and unhygienic, and incapable of betterment; it was to be noted that a further accession to the number of students required to be accommodated next year was inevitable and that present bad conditions would be thereby intensified.

There was not other business.

Signed: JOHN SWIFT
Chairman
Meeting of Advisory Sub-Committee held Tuesday 26th Feb. 1946.

Present: P. Hogan (Chairman), Messrs. O'Neill, G. O'Daly, J. Kelly, S. Anthony, N.E. O'Keeffe, E. Kennedy, E. Grant.

Mr. Rowke & Mr. Singh unable to attend.

Minutes of Meeting held Tuesday 23rd 1945 approver.

Correspondence:
Letter dated 11/4/45 from C.E.O. conveying the Committee approval of adoption of Mr. Sullivan Rowke, Messrs. James Rowke, City Kilkenny.

Noted.

1. City & Guild Examinations:
   (i) Entries:

   Noted.

   (ii) Aptt. of Examiners for Practical Tests.
   Mr. Lyon, Mr. Eamon O'Neill.
   14-15 May.

2. Additional Bakery Equipment

   Noted.

3. Review of Courses: Session 1946-47
   (i) Auxiliary Instruction in Bakery Science.

   Noted.

   (ii) Special Art Course for Confectionary Students.

4. Memorandum to Committee urging new premises.
Minutes of Meeting held on Tuesday, 26th February, 1946 were read and approved.

Closure of School during Whit Holiday:
It was decided to close classes during the period 5th June to 11th June, 1946 inclusive of both dates.

Sessional Examinations:
It was decided to commence the Sessional Examinations on Monday, 17th June, 1946, results to be communicated by 9th July, 1946.

Pre-Apprenticeship Qualifying Tests:
It was arranged that the Qualifying Tests in English and Arithmetic should be held on Saturday, 22nd June, 1946 and the results to be communicated by 9th July, 1946.

City & Guilds of London Institute Examinations:
It was reported by Mr. S. Anthony that all "entered" candidates presented themselves and that the work done by all candidates in Breadmaking and the single candidate in Confectionery was generally of a very high standard.

New equipment:
It was noted that tenders had been requested by the main Committee by public advertisement for the several items of new Bakery Equipment including: 3 Cake Machines; 6 Biscuit Wires; 1 Pastry Roller; 3 Hot Plates; 1 Chocolate Tempering Pan.

Final Meeting of Sub-Committee:
It was decided to consider the results of:
(i) Sessional Examinations.
(ii) Pre-Apprenticeship Qualifying Tests.

at a meeting to be convened for Tuesday, 9th July, 1946.

There was no other business.

Signed: JOHN SWIFT
Chairman
Minutes of Meeting of Advisory Sub-Committee held Tuesday, 4 June, 1946

Present: J. Scott (Chairman); G. Delg, P. Keil, R. Hogen, E. L. M. 

Minutes of Meeting held Tuesday 26 July, 1946 Read & Approved

Agenda

1. Closure of the School
   - from 5th to 11th June inclusive
   - Senior: 12th July
   - Junior: 12th July
   - Final meeting of Sub-Committee July 9th

2. Pre-apprenticeship Qual. Test
   - Test to be held on June 22nd
   - List of candidates to be submitted to Principal by 18th

3. C. + G. Exams
   - W. Anthony’s report – 2 breakdowns & 1 compulsory
   - Standard of work very high.

4. Equipment
   - Requisitions to be put out by W. Anthony.
Sent to:
L. Kennedy, Esq., Director, Peter Kennedy, Ltd.,
125, Parnell Street.
H. E. O'Donoghue, Esq., Director, Bolands, Ltd.,
Grand Canal Quay.
G. Rourke, Esq., Manager, Messrs. Rourke & Sons, Ltd.,
City Bakery, Store Street.
J. Swift, Esq., Irish Bakers' Confectioners and
Allied Workers Union, Harcourt Street.

6th June, 1946

School of Bakery

A Chara,

A Meeting of the Advisory Sub-Committee will
be held in this Institute on Tuesday, 11th instant,
at 7.30 p.m.

Agenda

1. Minutes.
2. Apprentices entering Trade in the
   present Session. Pre-Apprenticeship
   Qualifying Examination, July, 1946.
3. Requisite additional teaching services
   and accommodation facilities for two
   additional Class Groups in Session
   1946-1947.
4. Any other business.

Mise, le meas.

Priost Cide
CITY of DUBLIN VOCATIONAL EDUCATION COMMITTEE

INSTITUTE of SCIENCE and TECHNOLOGY,

KEVIN STREET

MINUTES of MEETING of ADVISORY SUB-COMMITTEE

(BAKERY) held TUESDAY, 11th JUNE, 1946

Present: Mr. J. Swift (presiding); Messrs. G. Daly, P. O'Neill, P. Hogan representing Irish Bakers', Confectioners' and Allied Workers' Union; Messrs. G. Rourke, H. E. O'Donoghue, L. Kennedy for the Dublin Master Bakers' Committee; Mr. S. Anthony, Instructor in Bakery Practice and Mr. E. Morton, Principal and Honorary Secretary.

Entrants for the Pre-Apprenticeship Qualifying Tests:

It was agreed that Mr. P. O'Neill should communicate through the Union Organisation the date, viz., Saturday, 22nd June, 1946 and other arrangements for the Qualifying Examination to all employers and further request Employers to forward lists of names of candidates direct to the Principal at least one or two days prior to the date of the Examination.

Sessional Examination Results; Pre-Apprenticeship Examination Results:

It was noted that it was intended by the Principal to submit the results of both above-named Examinations to the Sub-Committee at their next Meeting to be held on Tuesday, 9th July, 1946.

Additional Teaching Services for Session 1946-1947:

Consideration of above was deferred to next Meeting.

There was no other business.

Signed: 

Chairman

9th July, 1946
Meeting of Advisory Sub-Committee held Tuesday, 4th June 1946.


S. A. Day, T. H. O'Drury

1. Minutes of Meeting held Tuesday, 4th June


Whereas to be regarded to take Qualifying Test:

O'H. O'H. to communicate through Union.

3. Additional Teaching Services: Accommodation.

Approved to next meeting - 9th July.

4. Any Other Business
Meeting of Advisory Sub-Committee held Tuesday, 9th July, 1946.

Present: P. McAll (Chairman), J. Kelly, S. Daly, H. Conroy, S. Anthony, L. Kennedy, J. Browne, H. E. O’Brien, E. Lunn

Minutes of meeting held Tuesday 14th June read and approved

Agenda

1. Pre-Apprenticeship Qualifying Tests in English and Arithmetic: Results of Examinations held Sat. 22nd June 1946. Results to be communicated to Master Bakers and Union.

2. Senior and Examinations Results for First, Second, Third and Fourth Year Apprentices in Bakery Practice and Technology. Results to be given to D.A.B.C. and Union.
Sugar Supplies:

Mr. Anthony stressed the need for an increased allocation of sugar in view of the increased numbers of students. The Principal stated that he would communicate with the Department of Supplies accordingly.

There was no other business.

Signed: [Signature]

Chairman.

5th November, 1946.
Present: Mr. P. O'Neill (presiding); Messrs. J. Kelly; G. Daly, M. Conway, S. Anthony representing the I. B. C. A.; Messrs. L. Kennedy, G. Rourke, H. E. O'Donoghue, representing D. M. B. C.; and Mr. E. Morton, Principal and Hon. Secretary.

MINUTES:

The Minutes of the Meeting held Tuesday the 11th June, 1946, were read and approved.

Pre-Apprenticeship Qualifying Tests in English and Arithmetic (held Saturday, 22nd June, 1946):

The results were considered and the Principal was directed to communicate these to the Irish Bakers' Confectioners' & Allied Workers' Union and to the Dublin Master Bakers' Committee as soon as possible.

Sessional Examination Results (June, 1946):

The tabulated results were before the Meeting and it was directed that copies be sent as soon as possible to the Secretaries, D. M. B. Committee and the I. B. C. A. U. Union, respectively.

Supplemental Examinations were authorised as follows:

1st Year
Robt. Deegan - Breadmaking (Wr.);
Confectionery (Wr.)

1st Year
J. Kinsella - Breadmaking (Wr.)

3rd Year
Patrick Kearney - Breadmaking (Pr.)

4th Year
Bernard Maguire - All Subjects
Andrew Logan - Breadmaking (Wt.)
Confectionery (Wt.)

Cases for investigation were:

1. Anthony Dempsey, 2nd Year (all subjects)
2. Patrick Maguire, 2nd Year (all subjects)

The Time-Table for Apprentice Classes for 1946-47 was fixed as follows:

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.00-3.00</td>
<td>1C</td>
<td>11B</td>
<td>2A</td>
<td>1A</td>
<td>1D</td>
</tr>
<tr>
<td>3.30-6.30</td>
<td>111A</td>
<td>1VA</td>
<td>1VB</td>
<td>111B</td>
<td>1B</td>
</tr>
</tbody>
</table>

Additional Teaching Services:

It was agreed to recommend the employment of an additional teacher for the Journeymen's Glass, meeting in the evening, or alternatively for apprentice classes, thus releasing Mr. Anthony for the evening class.
Meeting of Advisory Sub-Committee held Tuesday 5th Nov. 1946.


Minutes of the meeting held Tuesday 9/7/46

Agenda.

1. Co-opt two additional members—adjourned

2. Accommodation & Equipment—small tables to be got by W. Anthony for ornament pupil class.

3. Any other business.
   Report on supplemental examinations—R. Cogan to repeat 1st year’s apprenticeship, all others passed. A. Dempsey given 3rd prize for attendance, P. Whelan eliminated from course cert. to be awarded Andrew Cogan.

Res. Any, unanimous.
INSTITUTE of SCIENCE and TECHNOLOGY
KEVIN STREET

MINUTES of MEETING of ADVISORY SUB-COMMITTEE
(BAKERY) held TUESDAY, 5th NOVEMBER, 1946

Present: Mr. J. Swift (presiding); Messrs. M. Conroy, P. O'Neill representing the Irish Bakers' Confectioners' and Allied Workers' Union; Messrs. G. Rourke and L. Kennedy representing the Dublin Master Bakers' Committee; S. Anthony (Instructor); E. Morton, Principal and Hon. Secretary.

MINUTES:
The Minutes of the Meeting held Tuesday 9th July, 1946, were read and approved.

Proposal of Additional Members:
Proposal adjourned.

Equipment:
The Principal stated that no quotations had been received for the major items of equipment which had been recently advertised and for which provision in the 1946 Estimates had been made. Minor requisites - "dummies", bowls and piping tubes were absolutely essential to the continuance of the evening classes in Confectionery Decoration.

Mr. Swift stated that he thought "dummies" could be obtained from the Union stores; some of these had not been transferred to the Vocational Education Committee at the time of transfer of the School from the Union authority to the Vocational Education Committee; piping tubes seemed to be impossible to obtain at the present time.

The requisition of an adequate number of bowls was approved.

SUPPLEMENTAL EXAMINATIONS, 1946.
The results of the Suppemental Examinations were reviewed.
Decisions were
(1) R. Deegan to repeat the First Year Course.
(2) P. Maguire Second Year to discontinue Course.
(3) Full Course Certificate to be awarded to C. F. Deegan.

There was no other business.

Signed: John Swift
5/4/46. Chairman
Dear Sir,

A Meeting of the above Sub-Committee will be held on Tuesday 15th April at 7.30 p.m., at which you are requested to attend.

AGENDA

   (a) Fixture of Dates for Practical Tests.
   (b) Appointment of Examiners.
   (c) Materials.

2. Attendance of Apprentices at Day Courses.

3. Any other business.

Yours faithfully,

Principal.
MINUTES of MEETING of ADVISORY SUB-COMMITTEE
held TUESDAY 15th APRIL, 1947


Minutes: The Minutes of the Meeting held Tuesday 5th November, 1946 were read and approved.

City & Guilds Examinations

The following decisions were made:

(1) Practical Examinations were fixed to take place on 13th, 14th and 15th May, 1947 or alternatively, on 20th, 21st, and 22nd May - as may be convenient to Examiners.

(2) Examiners: It was decided to request Messrs. T. F. Lyons and E. F. Steen to act as Examiners for the Practical Tests in Bread-making and Confectionery.

(3) It was noted that entries for the Practical Tests were as follows:

<table>
<thead>
<tr>
<th>Subject</th>
<th>No. of candidates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breadmaking, Intermediate</td>
<td>2</td>
</tr>
<tr>
<td>do. Final</td>
<td>3</td>
</tr>
<tr>
<td>Confectionery, Intermediate</td>
<td>4</td>
</tr>
</tbody>
</table>

Investigation of Attendance Registers

The cases of non-attendance at Classes of the several stages were investigated individually. It was agreed that the present emergency conditions in the Trade in respect of labour were explanatory in all cases and that there was no ground for further action.

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[Signature]
Meeting of Advisory Sub-Committee held
Tuesday, 15th, April, 1947

Present: J. Smith (president), James, Thomas, John, Henry

1. Day were to attend.

Minutes of the Meeting held Tuesday 5th Nov:

Minutes approved

Agenda

1. City Exams

(a) Features of Exam. Dates

13th, 14th, 15th, or alternatively 20th, 21st, 22nd May

(b) Examiners

T. Jones

S. Green

(c) Exam. Material


Unpunctuality noted—due to Emergency Conditions.
3. Names of candidates recommended for Prize Awards

First Year
B. Kennedy 1st Pl.
T. O’Neill
(Two Silver Medals to be awarded)

Second Year
Hig O’Neill 1st Pl. Silver Medal
Maurice Ryan 2nd Pl. Bronze Medal

Third Year
J. Lee 1st Pl. Silver Medal
John Parker 2nd Pl. Bronze

Fourth Year
John Newman Silver Medal
Denis Bwyer Bronze Medal

4. Names of Final Year students recommended for award of Commendation

5. Pass Marks:
Meeting of Advisory Staff. Comm. held Tuesday, 1st July 1947.


Minutes of Meeting held Tuesday, 15th April 1947.

Correspondence:

Agenda.

1. Pre-Apprenticeship Qualifying Tests held Saturday, 28th June 1947. — Results.

   Results communicated.

   A paper P. A. Exam. to be later Sept.


   [Required: (i) Annual for issue of Attendance & Progress Reports (ii) Suppl. Tests in September.]

Supplementary:

J. O’Donnell

John Reynolds, 434 — Eng. B.

Secretary: Mr. W. Ryan: houses of Graham (154);

Present: Mr. J. Byrne (presiding); Messrs. P. O'Neill, P. Flanagan, J. Halpin, C. Lawlor (Irish Bakers' Confectioners' & Allied Workers' Union); Messrs. G. Hourke, H. E. O'Donoghue, L. Kennedy (Dublin Master Bakers' Committee); Messrs. W. Leacy, J. Forde, S. Anthony (Institute Staff).

Minutes: The Minutes of the Meeting held Tuesday, 16th April, 1947 were read and approved.

Pre-Apprenticeship Qualifying Tests.
The results of the Examination held Saturday 28th June, 1947 were discussed. It was agreed that (i) to hold a further examination in September next, and (ii) that 40% should be the "Pass" mark in the 1948 and future tests.

Sessional Examinations:
The results were investigated and it was ruled that the following would require to sit for the September Supplemental Examinations:

John McEvoy ....... First Year ....... Breading, Practical, Confectionery Practical & Written.
James Byrne ....... Fourth Year ....... Confectionery Practical.

Attendance Returns:
It was ruled that an investigation be made into the cause of absences in the following cases:

First Year Groups: Michael Graham

It was suggested that prior to admission to Sessional Examinations, the investigation of attendances should be made, and that only students who had been approved by the Sub-Committee should be permitted to sit the Sessional Examinations.

Prize Awards:
It was approved that the annual awards on the results of the Sessional Examinations be made as follows:

<table>
<thead>
<tr>
<th>Course</th>
<th>Name</th>
<th>Employing Firm</th>
<th>Place</th>
<th>Award</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Yr</td>
<td>Brendan Kennedy</td>
<td>Bewleys Cafe Ltd.</td>
<td>1st</td>
<td>Silver Medal</td>
</tr>
<tr>
<td></td>
<td>Terence O'Neill</td>
<td>Bewleys Cafe Ltd.</td>
<td>1st</td>
<td>Silver Medal</td>
</tr>
<tr>
<td>2nd Yr</td>
<td>Hugh Byrne</td>
<td>J. H. &amp; O'B. Ltd.</td>
<td>1st</td>
<td>Silver Medal</td>
</tr>
<tr>
<td>3rd Yr</td>
<td>James Lee</td>
<td>Balfe &amp; Sons Ltd.</td>
<td>1st</td>
<td>Silver Medal</td>
</tr>
<tr>
<td></td>
<td>John Parkinson</td>
<td>James O'Brien</td>
<td>2nd</td>
<td>Bronze Medal</td>
</tr>
<tr>
<td>4th Yr</td>
<td>Joseph Noonan</td>
<td>Bewleys Cafe Ltd.</td>
<td>1st</td>
<td>Silver Medal</td>
</tr>
<tr>
<td></td>
<td>Dennis Dwyer</td>
<td>Peter Kennedy Ltd.</td>
<td>2nd</td>
<td>Bronze Medal</td>
</tr>
</tbody>
</table>

Course Certificates:
It was approved that Final and Sessional Course Certificates be dispatched immediately subsequent to issue of Report to the Principal by the Committee investigating Attendance Returns.

There was no other business.

Signed: Chairman
Meeting of Advisory Sub-Committee held Tuesday 9th Sept. 1947.

Present: Misses O'Reilly, O'Donohue, (Martin Rocks).
Byrne, O'Heill, Halpin, Paylor, Anthony, Pritchard, and the Principal.

Minutes of Meeting held Tues. 1st July (94.)

Agenda

1. Supplemental Examination Returns.
   Wm. Anthony reported papers in regard to two students.

2. Pre-Apprenticeship Test: Supplemental.
   Copies of report from Wm. Anthony to be forwarded to Employers' Union.

3. Other Business: (A) Attendance: decided to have monthly report. (B) Number of students; new Soon. Wi. O'Heill to report to Principal.

4. Plumbing Tubs for Ornamental Class: Chairman to write American firms and unions to purchase.
MINUTES OF MEETING OF BAKERY ADVISORY SUB-COMMITTEE. HELD TUESDAY, 9TH SEPTEMBER, 1947.

Present: - Mr. J. Swift (presiding); Messrs. P. O'Neill, J. Halpin, G. Lawlor, J. Byrne (Irish Bakers' Confectioners & Allied Workers' Union); Messrs. G. O'Rourke and H. D. O'Donoghue (Dublin Master Bakers' Committee); Mr. S. Anthony, Chief Instructor, School of Bakery and E. Morton, Principal.

Minutes: - The Minutes of the Meeting held Tuesday, 1st July, 1947 were read and approved.

SUPPLEMENTAL EXAMINATION RETURNS: -

The results were communicated by Mr. Anthony as follows: -

John McEvoy 1st Year student - Pract. Bredmaking - Pass
Pract. Confectionery - Pass
Wtn. Confectionery - Pass

James Byrne 4th Year student - Pract. Confectionery 7 Pass

PRE-APPRENTICESHIP TESTS: SUPPLEMENTAL EXAMINATIONS: -

It was directed that copies of the Examination Results as submitted by the Examiner, Mr. S. Moynihan, be forwarded to the Offices of the Irish Bakers' Confectioners & Allied Workers' Union and of the Dublin Master Bakers' Committee.

MONTHLY REPORT OF ATTENDANCES: -

It was decided that a Report on Attendance at Apprentice Classes be submitted for review at each monthly Meeting of the Advisory Sub-Committee.

PIPING TUBES FOR DECORATIVE CONFECTIONERY CLASSES: -

After some discussion it was decided that the Union Authorities endeavour to contact American Suppliers with a view to purchase of certain essential commodities for resale to students.

There was no other business.

Signed:
Chairman

26th November, 1947.
A Chars,

A meeting of the Advisory Sub-Committee will be held in this Institute on Tuesday, 25th instant at 7.30 p.m.

AGENDA

1. Minutes.
2. Review of Attendance Returns - Apprentice Classes.
3. Sugar Supplies.
4. Piping Tubes.
5. Any other business.

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Meeting of Advisory Sub-Committee held

Present: Manager, Lawlor, Halpin, Anthony,
O’Hea and O’Brien. (Representative assured.)

(i) Letter from H. F. Rouse, reporting inability to attend.
Also from H. O’Rourke, Manager. (Representative assured.)

Minutes of the Meeting held Tues. 9th Sept. 1947.
Approved.

1. Review of Attendance Returns to date.
   Student with 75 per cent. average.
   Absence to be brought before Union Committee.

2. Inadequate Sugar Supplies for Buns & Jam.
   (A) Enquiry into Permit.

3. Confectionery Requirements - Piping Tubs etc.
   (A) Chairman reports receipt of catalogue of piping tubes
   from America, and application to Dept. of Finance for
   permit to purchase dollars to value of £5.
   (B) Deputy teacher for arithmetic classes to be recommended
   by Anthony at next meeting of Committee.

4. Any Other Business.
Minutes of Meeting of School of Bakery Advisory Sub-Committee; held Tuesday 25th November, 1947

Present:-- Mr. J. Swift (presiding); Messrs. - Flanagan, J., Halpín, G. Lawlor and P. O'Neill representing Irish Bakers' Confectioners' & Allied Workers' Union; S. Anthony, Chief Instructor, School of Bakery, E. Morton, Principal.

Apologies were received from Messrs. H. O'Donoghue, G. Rourke, and L. Kennedy regretting inability to attend.

Minutes:-- The Minutes of the Meeting held Tuesday 9th September, 1947 were read and approved.

Attendance Returns for Autumn Term

The Attendance returns for the period 15.9.47 to 15.11.47 were examined; it was decided that students with less than 70% attendance should be interrogated by the Union Committee and disciplinary action taken where necessary.

Sugar Supplies for Classes

It was decided that the Principal inquire into the possibility of obtaining sufficient sugar to meet the requirements of the classes for the remainder of the Session on an extension of the present Permit.

Confectionery Decoration: Deputy Teachers

It was desirable that one or more experienced Confectioners should be approved for "deputy" teaching work in Confectionery Decoration. In present circumstances there was no person approved by the Vocational Committee to act as Deputy for Mr. W. Clarke. It was decided to make recommendations for the appointment of Deputy Teachers, in Confectionery Decoration, from nominations to be submitted at next Meeting.

Confectionery Requisites

The Chairman reported that the Union had taken up the matter of trying to find sources of supply of various essential items of equipment including Piping Tubes; the purchase of those items for resale to students would depend on the Union obtaining a permit to purchase dollars.

There was no other Business.

Signed: ____________________________

CH. IRM. N
Meeting of Advisory Sub-Committee held Tuesday 17th February, 1948.

Present: Mr. M. O'Neill, S. Lawlor, P. Hanagan, P. Hallinan (representative unions), and Mr. Kennedy & S. Burke (representative Master Builders) with W. Anthony and D. O'Connor.

Minutes of Meeting held 25/11/47.

Read & approved.

1. Attendance Reports: Apprentice Classes.
   Attendance unsatisfactory.
   Recommendation that attendance cards be furnished student & employer.

2. Results for C. & S. Examinations 1946, Practiced Tests.
   Weekly Theory Class to start on Monday 23rd Feb. under Mr. Anthony.
   Substitute Walker to take attendance Class.

   School to close on St. Patrick's Day & two days after, 4th term to be extended by three days.

Any other business.
Minutes of Meeting of School of Bakery Advisory Sub-Committee held Tuesday 17th February 1948.

PRESENT: Mr. J. Swift (presiding); Messrs. P. O'Neill, G. Loador, P. Flanagan, J. Halpin representing Irish Bakers' Confectioners' & Allied Workers' Union; Messrs. L. Kennedy & G. Rourke representing Dublin Master Bakers' Committee; Messrs. S. Anthony and J. M. Perse.

In the unavoidable absence of the Principal, Mr. J. H. Perse acted as Secretary.

MINUTES: The Minutes of the Meeting held 25th November 1947 were read and approved.

ATTENDANCE REPORTS - APPRENTICES CLASSES

It was recommended that Attendance Cards be furnished to apprentice-students, by employers, the cards to be initialled by the Class Instructor at each class-meeting and to be inspected by employers each week.

EXAMINERS for CITY & GUILDS PRACTICAL TESTS

It was directed that Messrs. S. Thompson, Director, F. H. Thompson & Son Ltd., Cork, T. Lyons, 112 West Street, Drogheda be invited to act as Local Examiners for the Practical Tests in Flour Confectionery Intermediate & Final, and Baking Final.

THEORETICAL INSTRUCTION in BAKERY PRACTICE

It was recommended that an Evening Class in Bakery Practice Theory should be inaugurated for the special benefit of City & Guilds Examination Candidates, the class to be taken by Mr. Anthony.

It would be requisite to obtain a substitute teacher to relieve Mr. Anthony of an afternoon class in order to inaugurate the evening class.

CLOSURE of SCHOOL: ST. PATRICK'S DAY.

In order to facilitate Bakeries in the period of increased demands on production, it was decided to close the School on St. Patrick's Day and the two proceeding days.

There was no other business.

Signed, 

CHAIRMAN.

11th May, 1948.
Minutes of meeting held Tuesday, 17th June 1948
Read and Approved.

Absence from siting of examinations not acceptable unless in very exceptional grounds.

Agenda

1. Summarised Examination Results & Advice Reports.

Apprentices' chances through illness to be reported at time of illness through medical certificate and S. O'Leary to make regular report of same to Advisory Committee. Special report of section.

2. Pre-Apprentice Qualifying Examinations. Date

Examinations to take place on 31st 10th July.


To consider at next meeting.

Report for next meeting.

4. Youngmen's Confectionery Decoration Class, Annual Exhibit & Prizes Award.

Report to be made to next meeting.
Minutes of Meeting of School of Bakery Sub-Committee held Tuesday 30th June, 1948.

Present: - Mr. J. Swift (presiding); Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Messrs. T. Byrne, G. Lawler, P. O'Neill, P. Flanagan, T. Halpin (Irish Bakers' Confectioners' and Allied Workers' Union); R. Norton, Principal.

Minutes: - The Minutes of the Meeting held Tuesday 17th February 1948 were read and approved.

Sessional Examination Results and Attendance Reports

Survey of the Sessional Examination Results led to decisions, as follows:

(i) Prize Awards:

First Year
First Prize: John Kelly
Second Prize: J. Noonan

Second Year
First Prize: J. O'Neill
Second Prize: M. Harte

Third Year
First Prize: H. O'Neill
Second Prize: J. Quinn

Fourth Year
First Prize: J. Lea
Second Prize: Wm. Graham

(ii) Stage & Final Certificates

Certificates to be issued to students who satisfied at the Examinations and made satisfactory attendance. Certificates to be withheld pending investigation in the cases of students whose attendance was below the requisite percentage.

(iii) Supplemental Examinations

Where no defect in attendance was noted, admission to supplemental tests in September to be permitted.

It was further decided that Mr. P. O'Neill be delegated to investigate the causes of defective attendance in cases where these were alleged, and to furnish a statement to the Sub-Committee at their next meeting for the determination of disciplinary action if such were necessary.

Pre-Apprenticeship Qualifying Examination

It was decided to hold the Examination on Saturday 10th July at 7.0 p.m.

Addition of Confectionery Decoration to Apprentice Training Syllabus.

Deferred to next meeting.

Journeyman's Class in Confectionery Decoration: Exhibit & Prize Awards.

Deferred to next meeting.

Quotations for Bakery Equipment.

It was recommended to purchase three Cake Mixing Machines (Hobart Model) CB100, motor driven @ £62/6/6 each together with one 5 qt. unit @ £9.2.6.

There was no other business.

Signed:
Meeting of Advisory Committee
June 27, 1945

Recommended to purchase three models of Hobart Model E100 Electric Cake Mixers, £62.10-0 each, with
one 3-piece equipment unit. £92-2-6.
Meeting of Advisory Sub-Committee held Tuesday 14th Sept. 1948

Present: D. Williams, E. Kennedy (Deputy Head), P. O'Halloran, J. M. H. Ryan, P. Kennedy, S. Reardon, C. Anthony, J. D. Kelly, and the Principal.

Minutes of Meeting held Tuesday 30/6/48

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3. Reports.
MINUTES of MEETING held TUESDAY 14th SEPTEMBER, 1948.

Present: Mr. J. Swift (presiding); Messrs. L. Kennedy (Dublin Master Bakers), P. O'Neill, J. Helpin, P. Planagan, S. Lawler, S. Anthony and E. Herton (Principal).

Apology was received from Mr. G. Rourke for inability to attend.

Minutes: The Minutes of the Meeting held Tuesday 30/6/48 were read and approved.


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2. Supplemental Examination Report.

Subsequent to the hearing of Mr. O'Neill's statement of his investigation into cases of defective attendance, it was decided to issue certificates in respect of those students who passed the Supplemental Examinations and otherwise satisfied the inquiry about defective attendance on reasons approved by the Advisory Sub-Committee.


It was decided to hold a supplemental examination on Saturday, 18th September 1948 at 7.0 p.m.


It was decided to refuse application on grounds that the instruction given in the Bakery School was specifically designed for a defined and organised Craft and Industry and was not aligned with the requirements of the Biscuit Manufacturing Industry.

5. Advanced Classes in Confectionery Decoration: Prize Scheme.

Deferred to the business of next Meeting.

There was no other business.

Signed: [Signature]

14th January, 1948.
Other Business

Supplemental Pre-apprentice Examination, Oct. 18th

4. Application from employee of Messrs. Jacobs (Biscuit Factory) to enter classes, decided to point out to applicant that practical classes would not be suitable in this shop and recommended to take physics and chemistry class.

App. for reduction by Messrs. Harry App. refused on ground of non-competition of society instead. to

G. M. Smith
Meeting of Advisory Sub-Committee held Tuesday 18th January, 1949.


Minutes of Meeting held Tuesday 14th Sept. 1948

Agenda

1. Prize Scheme: Comprehensive Decoration Classes (Advanced).
   1. Advanced Class (two exhibitors) 3rd to 4th years
   2. Intermediate Class (two exhibitors) 1st and 2nd years

Recommended to apportion £10 to 4th year prize
Scheme. Scheme to be given to two, offering classes.
Classes to be limited to two years.

2. Letter from W. K. Jackson Ltd. relative to request
   for admission of their Apprentices to Decorative
   Classes:
   1. Replied to Toml. Shearer
   2. Replied to James, 19th Feb.

3. Elementary decorating class for first year
   apprentices to be started.

4. Principal reports unauthorised taking of photograph.

5. Loss of coat. Accommodation for coats to be provided.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery,
held Tuesday 15th January, 1949.

Present:-
Mr. J. Swift (presiding); Messrs. G. Kourtko (Dublin Master Bakers' Committee), J. Halpin, P. Flanagan, F. Flanagan, P. O'Hall, S. Anthony, E. Morton (Principal).

Minutes:-- The Minutes of the Meeting held 14th September 1948 were read and approved.

1. Prize Scheme: Confectionery Decoration Classes.
The following recommendations were made:
(a) Classes and Syllabuses to be reorganised for the Session 1949-50 in three Grades as follows:

Preliminary Grade, reserved to apprentices of the 3rd and 4th Year Classes in Bakery Practice.

Intermediate Grade, reserved to Journeyman and confined to one year of instruction.

Advanced Grade, reserved to Journeyman who have passed the Intermediate Grade Tests and confined to one year of instruction.

(b) A Prize Scheme to be inaugurated in the Session 1949-50 and related to the reorganised classes; the costs of the Scheme to be borne jointly by the Irish Bakers' Confectioners & Allied Workers' Union and the Dublin Master Bakers' Committee.

(c) Details of the Prize Scheme and conditions of award to be drawn up following approval by the co-operating Industrial Bodies.

2. Wardrobe Accommodation for Students
It was recommended, in view of the undesirability of the present arrangement whereby students must leave coats etc. on open racks in the corridor, that a wardrobe be constructed in the corridor outside the Bakery for the accommodation of students' clothing and property: the wardrobe to be provided with locks and be sufficiently spacious to provide for class-sections of 15-20 students.

3. Press and other Visitors to School.
It was enjoined that Instructors be informed that arrangements for the attendance of Press Reporters or Photographers at classes or School Functions may be made only by the permission of the Principal; request for the attendance of Press representatives must be submitted to the Principal at least three days in advance; in general, visitors may not be admitted to Classrooms without the express permission of the Principal.

The letter dated 16/9/48 from Messrs. W. & R. Jacob was read and contents noted. It was decided to submit the request to the two Industrial Bodies concerned, viz. the Irish Bakers' Confectioners & Allied Workers' Union and the Dublin Master Bakers' Committee, with proper regard for the Regulations of the City of Dublin Vocational Education Committee governing admission of students to Trade Classes.

The Regulations relevant to Trade Classes as published in the School Prospectus, are as follows:

"The Committee in accordance with the means and facilities at its disposal, has provided classes for the sole purpose of supplementing the practical trade training of persons actually employed and engaged in the various operations of the trade and whose employment as such is accepted by the recognised Unions of the trades concerned."
"In determining whether an applicant for admission to one of these practical trade classes complies with the above conditions the Committee is guided, where necessary, by the evidence supplied by the Musters' Associations and the official Trade Unions of the trade concerned."

There was no other business.


Signed: [Signature]

CHAIRMAN, [Signature]

[Date: Feb 15, 1949]
INSTITUTE OF SCIENCE AND TECHNOLOGY
Address: Kevin Street, Dublin.

SCHOOL OF BAKERY

A Meeting of the Advisory Sub-Committee will be held on Tuesday 18th instant at 7.30 p.m.

Hon. Secretary.

AGENDA

1. Prize Scheme: Confectionery Decoration Classes.
2. Attendance Reports.
3. Any other Business.
Meeting
Advisory Sub. Committee held Tuesday

Present: Miss C. Kennedy, S. Power, (Assistant Teacher),
P. O’Higgins, P. Harrigan, S. Lawlor, P. Purdy (Union),
S. Anthony (Reader), and the Principal.

Minutes of meeting held Tuesday 18th. Jan. 1949.

Minute approved and signed.

Agenda

1. Prize Scheme: Confectionery Decoration Classes.

Report that Union had approved scheme and would contribute £15 as 50% share of cost.

Suggested that a silver cup be put up for competition in each of the two grades — intermediate and advanced. Recommended that only the Advanced Grade be covered by prize at this examination to be held in present session, to determine which student will be eligible for Advanced Grade in next session.

2. Attendance Reports.

W.B.得不到 reports fairly good attendance, but under time.

Noted that some pupils are not working attendance card system at all. It is recommended that the matter be taken up by the Master Teachers’ Committee.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery held Tuesday 15th February, 1949.

Present: Mr. J. Swift (presiding); Messrs. C. Rourke, L. Kennedy (Dublin Master Bakers' Committee); Messrs. P. O'Neill, P. Flanagan, G. Lawler (Irish Bakers' Confectioners' & Allied Workers' Union); S. Anthony, Chief Instructor and B. Horton, Principal.

Minutes:

The Minutes of the Meeting held Tuesday 18th January, 1949, were read and approved.

1. Prize Scheme: Confectionery Decoration Classes.
   (a) Mr. O'Neill reported that the Union Authorities had agreed to be responsible for 50% of the expenses of the Prize Scheme.
   (b) Mr. Rourke communicated that the Dublin Master Bakers' Committee had not yet considered the Scheme. Messrs. Kennedy & Rourke agreed to do everything possible to expedite decision by their Committee.
   (c) It was generally agreed that there should be one Prize only, viz. a Silver Cup for the Advanced Grade, a small silver replica to be awarded to the successful student in each annual competition, and the first award to be made at the conclusion of 1950-51 Session.

2. Condition of Admission of Students to Advanced Grade Classes: Session 1949-50.
   It was directed that a Practical Test in Confectionery Decoration and Technique be held prior to the conclusion of the current classes for Journeymen in the subject, and that students passing the Test be regarded as qualified for admission to the Advanced Grade Classes in the following Session.

3. Attendance Reports: Adoption of Attendance Card System.
   (a) Mr. Anthony reported a fairly satisfactory general attendance, but made complaint of some recurrent cases of unpunctuality.
   (b) It was noted that the general adoption of the Attendance Card system would make for a complete check on cases of non-attendance or unpunctuality, and it was directed that a special recommendation in this regard be made to the Dublin Master Bakers' Committee.

   It was reported that the Union Authorities had considered the questions raised by the application and that the Union was opposed to granting admission of Messrs. Jacob's apprentice on grounds already stated in the Minutes of Meeting held 14.10.48.
   Mr. Kennedy informed the Sub-Committee that he was taking the request of Messrs. Jacob & Co. before the Dublin Master Bakers' Committee and hoped to have their considered opinion for next Meeting of the Advisory Sub-Committee.

5. "Shield" Competition in Breadmaking.
   Mr. Anthony strongly recommended the institution of a Prize Competition in Breadmaking open to all students of the School of Bakery; he was of opinion that students were not as interested in this all important side of their craft as they should be and stressed the value of a competition as a means of stimulating interest in the Science and Practice of Breadmaking; he felt, also, that interest in the competition itself would be enhanced if the Prize were donated by a Firm in or allied to the Trade and suggested that it might take the form of a Silver Shield for perpetual competition. After discussion, Mr. Kennedy stated he would bring the suggestion before the Dublin Master Bakers' Committee.

There was no other Business.

Signed: ____________________________

Chairman.

[18.2.49]
3. Shown to R. Jacobs & Co., Ltd.; Application for admission to the School of their Apprentice.

Union opposed to application; attitude of Master to be made known later.

4. Suggestion of Shield Prize for Bread-making to be eligible for all students of all ages of the Bakery School.

To be considered by Master/Admiral.
Dear Sir,

A meeting of the Advisory Sub-Committee will be held in this Institute on Tuesday 10th May at 7.30 p.m., at which it is hoped you will attend.

AGENDA

1. Attendance Returns: Lists of names of students qualifying for admission to Sessional Examinations.
2. City & Guilds Examinations: Examiners.
3. Organisation of Evening Course in Bakery Technology in the 1949-50 Session.
4. Pre-Apprenticeship Qualifying Examinations.
5. Any other Business.

Yours faithfully,

Principal.
Sent to:

Messrs. L. Kennedy, Director, Peter Kennedy Ltd., 125 Parnell Street.
G. Rourke, Manager, Messrs. Rourke & Sons Ltd., City Bakery, Store Street.
H. E. O'Donoghue, Director, Bolands Ltd, Grand Canal Street.
J. Swift, Secretary, I.B.C. & A.W. Union, Harcourt Street.
M. M. Gleeson, Chief Executive Officer, Technical Institute, Bolton Street.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery held Tuesday 16th May 1949

PRESENT: Mr. J. Swift (presiding); Mr. J. Kennedy (B.M.B.C.); Messrs. G. Lawlor, J. Halpin, P. O'Neill (I.B.C. & A.W.U.); Messrs. W. Clark and S. Anthony, Instructors; E. Morton, Principal.

Apologies for inability to attend were communicated by Mr. G. Rourke and Mr. R. E. O'Donoghue.

Minutes: The Minutes of the Meeting held Tuesday 15th February 1949 were read and approved.

Correspondence:

Noted (i) Letter from Secretary, Dublin Master Bakers' Committee dated 2nd March, 1949, communicating (a) the Committee's agreement to bear half the expenses of the proposed Prize Scheme for Confectionery Decoration Classes, (b) intention of Committee to investigate the Attendance Card System as providing a check on attendance and punctuality, (c) otherwise general agreement with recommendations of the Advisory Body for the School.

(ii) Letter from City & Guilds of London Institute informing the Principal of the Institute's appointment of Mr. L. F. Steen (Dundalk) as Examiner-in-Charge of the Intermediate and Final Examinations in Baking and Flour Confectionery.

1. Local Examiners: City & Guilds Examinations.

The Principal informed the Sub-Committee that he had requested Mr. J. Kennedy and Mr. G. Rourke to act as Local Examiners for the Examinations taking place on 17th and 18th May, 1949.

2. Pre-Apprenticeship Qualifying Educational Tests.

It was decided to hold the Tests (English and Arithmetic, respectively) in the Kevin Street Institute on Saturday 25th June 1949, commencing at 7.0 p.m.

Lists of intending candidates would require to be furnished by the Master Bakers concerned to the Principal prior to the Examination date, in order that proper accommodation and facilities be provided.

3. Attendance Returns to date: Cases of Unpunctuality

(a) Only one case of defective attendance necessitated disciplinary action, viz. that of Robert Deegan, 2nd Year Student, who is debarred from entering for the Sessional Examinations.

(b) Certain cases of the unpunctuality of students attending afternoon classes were reported.

It is recommended that in the case of boys attending afternoon classes, the Master Bakers concerned should allow apprentices concerned to go off from work at 1.30 p.m.; the particular classes commence at 3.0 p.m.

There was no other business.

16th May, 1949. Signed: [Signature]

Chairman.
Minutes of meeting of Advisory Sub Committee
held Tuesday 16th May, 1949.

Present: J. Smith (Chair) and other members
Clare, Anthony, Kennedy, Mooney.

Apologies received from persons J. Rowlands and
H. O'Donohue reporting inability to attend.

Minutes of meeting held Tues. 15th Feb. 1949.

Chair: Mr. Kennedy, Secretary, - Clarke, P. Halpin, P. Lowes,
P. O'Neill, P. Rielly and Principals.

Agenda

1. Correspondence
   Letter from Dublin Vocational Committee
   - noted.

2. Attendance Returns.

Mr. Anthony reports attendance fairly good, but
punctuality bad. - Deegan not to be allowed to sit for exam.

3. Examinations: City and Guilds Practical Tests.
   S.E. F. Blair, with Messrs. Kennedy and P. Rowlands
   as Co-Examiners.

4. Organisation of Evening Courses in
   Bakery Technology in the Session 1949-50.
   - Prepared for discussion between
   Principals and Teachers.

5. Pre-Apprenticeship Qualifying Exams.
   June 25th, 7 P.M. Wellington.

6. Other Business:
   Uniformity. Master Roser to be asked to let boys
   attend afternoon classes off at 1.30 P.M.
A Special Meeting of the Advisory Sub-Committee will be held on Tuesday, 21st instant, at 7.30 p.m.; item (2) on the Agenda concerns proposals for the new location of the School of Bakery and policy for its development as a National College of Bakery. It is particularly requested that all Members shall attend in order that fully considered recommendations may be made to the Vocational Education Committee.

E. de Morton,
Principal

AGENDA

1. Sessional Examination Results.
2. New Location and Development of School.
3. Any other Business.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery held Tuesday, 21st June, 1949.

Present:— J. Swift (Presiding); Messrs. G. Rourke and L. Kennedy (Dublin Master Bakers' Committee); Messrs. J. Halpin, G. Lawlor, M. Byrne, P. Flanagan, P. O'Neill, (Irish Bakers' Confectioners' & Allied Workers' Union); S. Anthony, Chief Instructor and E. Horton, Principal.

Minutes:— The Minutes of the Meeting held Tuesday 10th May 1949, were read and approved.

(1) Instruction in Bakery Technology

Arising from the Minutes, it was decided to request the Principal and Mr. Anthony to consider means whereby instruction in Bakery Technology may be provided as ancillary to Bakery Practice for Apprentice Classes.

(2) Sessional Examination Results

The Examination Records were investigated and decisions made as follows:

First Year Apprentice Classes

Prize Awards:
First Prize: James Humphries (Rourke)
Second Prize: James Keegan (Kennedy)

Supplemental Examinations (September 5th to September 9th)

Thomas Kelly (Downes)  Breadmaking (Written)
Christopher McCarthy (Kennedy)  Breadmaking (Written)
Dominic Harman (Spaire)  Confectionery Written and Breadmaking Written

Repeat of Year
Bernard Maguire (Kennedy)
Aidan O'Hare (Kennedy)

Second Year Apprentice Classes

Prize Awards:
First Prize: Joseph Kelly (Bolands)
Second Prize: John Noonan (Bolands)

Third Year Apprentice Classes

Prize Awards:
First Prize: Terence O'Neill (Bewley)
Second Prize: Michael Clarke (Bolands)

Supplemental Examination (September)

Gerrard Devoy (J.H. & O'B.)  Practical Confectionery, Breadmaking Written and Confectionery Written,
Robert Sheedy (Kennedy)  Confectionery (Written)
Patrick Callaghan (Kennedy)  Confectionery Written
Francis Higgins (Pullors)  Practical Confectionery.

Fourth Year Apprentice Classes

Prize Awards:
First Prize: James Quinn (Kennedy)
Second Prize: Peter Kane (J.H. & O'B.)

Supplemental Examinations (September)

Thomas Franey (Kennedy)  All Subjects

NOTE: In relation to conditions to be satisfied for promotion to higher years of Apprenticeship Employing Firms are requested to make special note of students who are designated for "Repeat Year" or "Supplemental Examinations"; supplemental examination Results will not be available until mid-September.
3) Pre-Apprenticeship Examinations

The following decisions were made:

(i) Boys will not be admitted in any Session to the First Year of the Course who have not sat for and satisfied the Pre-Apprenticeship Educational Test in English and arithmetic held within the previous Session.

(ii) The standard of the Tests shall be raised in the Session 1949-50 to that of the Primary Certificate: A pass Mark in each subject shall be 50%.

4) General Education of Apprentices

Discussion took place on the very low standard of written papers in all years in Sessional Examination. In point of fact the general education of the majority of apprentices was shown to be so poor that all attempts at theoretical instruction must be very limited; the City & Guilds Theoretical Examinations are quite beyond the ability of all but a very few students.

A remedy suggested for future discussion was that recruitment of apprentices to the Trade should be limited to applicants who had made regular attendance and satisfactory progress for at least one complete Session at a Junior Whole-time Day Technical Course in a Vocational School.

5) Late Enrolment to Apprentice Classes.

It was decided that admission to enrolment of Apprentices would not be made subsequent to the 1st November in any Session.

6) "Cleaners" awaiting Apprenticeship.

It was decided that the position of certain boys employed presently as Cleaners should be investigated at the September Meeting of Sub-Committee.

7) Policy for Development of School

The Chairman communicated that the Vocational Education Committee and the Department of Education were presently investigating the possibility of a new location for an adequately equipped School of Bakery. It was essential that the policy for development of the School should be discussed and a clear statement prepared for submission to the Vocational Committee.

The following questions would require to be investigated and answers given:

(i) Are the present Apprentice Classes capable of further development? Would it be possible, for instance, that apprentices might be released from work for one full day per week in order that an increased programme of instruction be carried out? If so, what would be the nature of the instruction, and the requirements in teaching staff to deal with it?

(ii) Is there a demand for and a possibility of inaugurating Full-time Day Courses in Baking and in Plaque Confectionery for the following types of persons:—

(a) Persons of good education and not less than 18 years of age who have (say) a family interest in and intention to enter the Industry.

(b) Adults who have had some experience in the Industry and who seek training for management in the Industry.

(iii) What would be the minimum requirements in respect of (a) Accommodation (b) Equipment, to meet the initial needs of Full-time and Part-time Courses?

Co-operation of all Employers' Industrial Bodies.

The Chairman proceeded to point out that the full development of the School as a College of Bakery would require necessarily the advice and co-operation of all Employers, and prior to extending a general invitation to those concerned for a discussion on policy and aims, it was incumbent on the Advisory Sub-Committee to make a preliminary survey on the lines he had indicated.

After discussion, it was agreed to convene a Special Meeting to discuss policy for development of the School, to be held Tuesday 28th instant; Mr. Anthony was requested to have a short statement prepared setting forth the types of Courses and Grades; the subjects of instruction and allocations of hours per week, number of rooms and their approximate dimensions, and main items of special equipment required.

There was no other Business.
Meeting of Advisory Sub-Committee held Tuesday, 21st June, 1949.


Minutes of Meeting held Tuesday 26th May 1949.

arising: Technology Class for next session.

Wearing + Principal to report at first Sub-committee meeting in Sept.

Agenda.

1. Secondary Examination Results
   (a) Students not to be enrolled unless teachers have proof they have passed pre-apprenticeship exam.
   (b) Students not to be accepted after 1st of November.

Remarks on Secondary Exam Results:
Best Standard of Education: 2nd year boys.
Recommended that measures be taken to raise standard of education of boys coming to trades.


3. Pre-apprenticeship Exam — position of Cleaners + boys awaiting apprenticeships) to be considered at next meeting.
INSTITUTE OF SCIENCE AND TECHNOLOGY

E. MORTON, B.Sc., A.R.C.Sc.I.
Principal.
Telephone: 51801.

Address: Kevin Street, Dublin.

22nd June, 1949.

ADVISORY SUB-COMMITTEE FOR SCHOOL OF BAKERY.

A Chara,

A Special Meeting of the Advisory Sub-Committee will be held in this Institute on Tuesday 28th instant at 7.30 p.m., at which it is hoped you will attend.

Mise, le neas,
E. de Mortun,

Prionsb-Oide.

AGENDA

1. Policy for Development of School of Bakery.

2. Any other business.
Minutes of Meeting of Advisory Sub-Committee for School of Bakery held Tuesday 28th June, 1949

Present: Mr. J. Swift (Presiding); Messrs. H. E. O'Donohoe, L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Messrs. P. Byrne, F. O'Neill and G. Lawlor (Irish Bakers' Confectioners' & Allied Workers' Union); S. Anthony, Instructor and E. Horton, Principal.

Minutes: The Minutes of the Meeting held 21/6/1949 were read and approved.

(1) Consideration of Courses and Requisite Accommodation for projected College of Bakery Technology

After discussion, it was decided to request the Dublin Master Bakers' Committee by letter to express opinion on the suggestions and queries put forward in the report of the previous meeting on the Policy for Development of the School; it was deemed a prerequisite to the work of planning the accommodation to be provided in the new School, that a forecast be made of the immediate possible and desirable lines of development in the teaching work: these were envisaged by the Advisory Sub-Committee as including,

(i) the extension of the present provisions for Apprentice Training to an allocation of one full day (six hours) per week for instruction in the School.
(ii) the inauguration of a Full-time Course in Bakery Practice and Technology.

There was no other Business.

John Byrne
CHAIRMAN.
Meeting of Advisory Sub-Committee held Tuesday 28th June, 1949.

Present: Mann C. Lawless, S. Powell (Master Bakers), P. Ryan, P. Healy, S. Lawlor, J. McCarthy, W. E. Morton, the Principals, and P. Flaherty.

Minutes of meeting held 21.6.49.

Agenda.

1. Courses of Practical Accommodation to be recommended for provision in the proposed new College of Bakery Technology.

2. Letter to Dublin Master Bakers and Irish Bakers Union Report I. and II.
ADVISORY SUB-COMMITTEE for SCHOOL of BAKERY

A Chair,

A meeting of the Advisory Sub-Committee will be held in this Institute on Wednesday 21st September 1949 at 7.30 p.m., at which it is hoped you will attend.

Mise le meas,

E de Mortun
Prinns-gide.

Agenda.

1. Confectionery Decoration Courses.
2. Supplemental Examination Results.
3. Policy for Development of School of Bakery.
4. Any other Business.

Messrs L. Kennedy, Director, Peter Kennedy Ltd., 125 Parnell Street.
G. Rourke, Manager, Messrs Rourke & Sons Ltd., City Bakery, Store Street.
H. E. O'Donoghue, Director, Bolands Ltd., Grand Canal Street.
J. Swift, Secretary, I.B.C. & A.W. Union, Harcourt Street.
P. O'Neill, I.B.C. & A.W. Union, 37 Lr Gardiner Street.
M. M. Gleeson, Chief Executive Officer, Technical Institute, Bolton Street.
Minutes of Meeting held Tuesday 28th June 1949 were read and approved.

1. Policy for Development of School of Bakery

The Principal read the letter, dated 2nd September, 1949 from the Dublin Master Bakers’ Committee, communicating that Committee’s views on the matters and suggestions put forward by the Advisory Sub-Committee re (i) apprentice training; (ii) suggested full-time course in Bakery Practice and Technology.

It was decided that the several contingent issues raised by the Dublin Master Bakers’ Committee were such as to require for settlement, direct negotiation between the Union and the Dublin Master Bakers’ Committee, and that those issues were outside the functions of the School of Bakery Advisory Body.

Copies of the relevant correspondence were directed to be forwarded to the Secretaries of both bodies.

Supplemental Examinations

(i) The following were successful at the examinations, and certificates were directed to be issued accordingly:

- D. Haroon
- C. McCarthy
- J. Kelly
- G. Devoy
- F. Higgins

(ii) The undersigned students failed to satisfy, and are required to repeat:

- R. Sheehy 3rd year (P. Kennedy Ltd.)
- P. Callaghan  do.  do.

Attendance Card System

It is urged on all Employers to adopt the Card Attendance system at the commencement of the present Session; Mr. O’Neill was requested to communicate directly with the Employers concerned.

Confectionery Decoration Courses

It was arranged that enrolment for the several courses should be completed by Monday, 3rd October, (prox.).

There was no other business.
Meeting held Wednesday, 21st. Sept. 1949
at 7.30 p.m.

Present: P. Byrne (president), L. Kennedy, P. Finucane (D.P.S.), L. Lough, P. O'Reilly, G. Hoban, P. Halpin, S. Kiernan

Minutes of Meeting held Tuesday 28.6.49

Agenda

1. Correspondence
   Letter from Dublin Master Bakers' Committee dated 12th. July re (i) Apprentice Training
   (ii) Full Time Course in Bakery Practice
   Letter from Dublin Master Bakers noted to be circulated to Trades Union

2. Policy for development of School of Baking
   Deferred

3. Supplementary Examination Results

4. Other Business
   Dr. O'Neill to ask employer restore card system
School of Bakery

Special Meeting of Advisory Sub-Committee

An important special meeting has been arranged to be held on Tuesday next, 23rd instant at 7.30 p.m., at which all members are requested to be present; the Chief Executive Officer, Mr. E. M. Gleeson, M.A., B.Comm., will attend.

E. Morton,
Principal.

AGENDA

1. Terms of Development of School of Bakery.
Meeting of Advisory Sub-Committee held Tuesday, 28 Feb. 1950

Present: R. Smith (chairman); H. M. Green, C.S.O.
          C. Steele, J. Hulme, G. Dobson, R. O'Farrell,
          H. Sheedy (Secretary), L. Kennedy, W. T. Ryan
          E. Trotter, S. Allerton

Minutes of Meeting held Wednesday, 21st April 1949

Agenda:

1. Policy for Development of School & Bakery

2. Other Business
ADVISORY SUB-COMMITTEE FOR SCHOOL OF BAKERY

A Cháir,

A meeting of the above will be held in this Institute on Tuesday, 11th July, 1950 at 7.30 p.m., at which it is hoped you will attend.

Miss. Ic moas,

E. de Morton

Principal

AGENDA

1. Sessional Examination Results.

2. Pre-Apprenticeship Examination Results.

Sent to:

Messrs. Kennedy, Director, Peter Kennedy Ltd., 125 Parnell Street.

C. Rourke, Manager, Messrs. Rourke & Sons Ltd., City Bakery, Store Street.

E. O'Donoghue, Director, Bolands Ltd., Grand Canal Street.

J. Swift, Secretary, I. B.C. & A.W. Union, Harcourt Street.


M. M. Gleeson, Chief Executive Officer, Technical Institute, Bolton St.
City of Dublin Vocational Education Committee
Institute of Science and Technology
Kevin Street
School of Bakery
Minutes of Meeting of Advisory Sub-committee held Tuesday 11th July, 1950

Present: Mr. J. Swift (Presiding); M. M. Gleeson, Chief Executive Officer; Messrs. P. Byrne and P. O'Neill (representing Irish Bakers' Confectioners' & Allied Workers' Union); E. Anthony, Instructor; E. Morton, Principal and Hon. Secretary.

Apology was received from Mr. G. Rourke for inability to attend.

Minutes: The Minutes of the Meeting held 21st September 1949 were read and approved.

Sessional Examination Results

Examination and Attendance Records were investigated and decisions made as follows:

First Year Apprentice Course

Prize Awards

First Prize: Joseph Keogh, (John McDonnell, Parnell St.)
Second Prize: Brendan Walsh, (Johnston Mooney & O'Brien)

Supplemental Examinations

Sean O'Hare, (P. Kennedy), Practical Confectionery.
George Daly, (Thompson Ltd.), Confectionery (Written and Practical) Breadmaking (Practical)
Bernard Maguire, (Barnes Ltd.), Confectionery (Written)
William Thompson, (Moran, Anlams St.), Confectionery (Practical) Breadmaking (Written)
Michael Kelly, (O'Dowds, Bolton St.), Breadmaking (Written and Practical) Confectionery (Written)

Repeat of Year

George Mason, (James Rourke)
Bernard O'Brien, (Mayfair Confectionery)

Second Year Apprentice Course

Prize Awards

First Prize: James Humphries (Rourke's)
Second Prize: John Franey (Bewleys Ltd.)

Supplemental Examinations

Patrick Keogh, (Speirs Ltd.), Breadmaking (Written) Confectionery (Written)

Third Year Apprentice Course

Prize Awards

First Prize: Joseph Kelly, (Bolands Ltd.)
Second Prize: William O'Rorilly, (Johnston Mooney & O'Brien)

Supplemental Examinations

John Kelly, (J. E. Mills), Breadmaking (Written)
William Swan, (C. Dowses, Bolton St.), Confectionery (Written)
Patrick Byrne, (Bolands Ltd.), Breadmaking (Written)
Bernard Murphy, (J. Rourke), Breadmaking (Written) Confectionery (Written)
Repeat of Year
Michael Gill, (J. Kelly)

Fourth Year Apprentice Course

Prize Awards

First Prize: Terence O'Neill, (Bowleys Cafes Ltd)
Second Prize: Gerard Devoy, (Johnston Moomoy & O'Brien)

Repeat of Year
John Bird, (J. Kelly, Kilcock)
Daniel Gleeson, (J. Kelly, Kilcock)

Examination Report

The Chief Instructor reported that he had been very satisfied with the work of the First and Second Year Classes; the Third and Fourth Year Classes were on the average weak, although including many very good students; it was evident to him that the more selective methods of recruitment of apprentices now being adopted under the Pre-apprenticeship Examination Scheme was resulting in a more satisfactory type of apprentice entering the Trade.

Pre-apprenticeship Qualifying Examination

The results of the Examination, held 17th June, 1950, in English and Arithmetic were placed before the Meeting. Thirty-three candidates sat for the test; nine failed to qualify.

Continuation Education for Youths Employed in Bakeries as Unskilled Workers.

Discussion centred on the need for the institution of a "day-release" scheme to provide opportunity for the continued general education of young unskilled, bakerhouse workers; the obtaining practice of recruiting apprentices as far as possible from this group of employees made the provision of a "day release" scheme for these doubly urgent, since it was incumbent on every applicant for apprenticeship to pass the Qualifying Examination held immediately prior to the date of commencing apprenticeship (July to September in each year)

It was decided that this matter should be brought up for discussion between the Dublin Master Bakers' Committee and Union, as soon as possible.

Unsatisfactory attendance of Apprentices

It was directed that the Principal communicate with the firm of J. Kelly and Co., Kilcock, requesting explanation of the wholly unsatisfactory attendance of their apprentices at the classes in Bakery Practice and non-attendance at the Sessioinal Examinations.

There was no other business.

[Signature] CHAIRMAN
Meeting of Advisory Sub-Committee
held Tuesday, 11th July 1939.

Present: Mr. F. Byrne, P. O'Keeffe, P. Anthony, N.
Dr. (representative of P.E.); with Principal and
Chief Executive Officer. Apology from Mr.
O'Keefe (Employer), P. Anthony.

Minutes: Meeting held Wed. 21 Sept. 1939.

Agenda

1. Annual Examination Results

Decided to send letter to Messrs. Kelly's, Kidder
Failure of apprentices at school,
P. Anthony's report: Number of third year's
Student. Poor; Fourth year also poor.
A Chúra,

A Meeting of the above will be held in this Institute on Tuesday, 10th October 1950, at 7.30 p.m., at which it is hoped you will attend.

Mise, le meas,

E. de Mortun,

Priomh-Gide.

A G E N D A.

1. Supplemental Examination Results.
2. Apprentice Course Time Tables.
3. Other Business.
Meeting of Advisory Sub-Committee held Tuesday 10 October, 1950.

Present: J. S. V. (Chair); J. Byrne, P. O’Neill, W. Halpin; G. Russell (D. T.E.); S. Anthony, R. Morton, W. J. Flanagan.

Minutes of Meeting held Tuesday 11 July, 1950.

Agenda


2. Apprentice Course Time-tables.

New framework class to be introduced for Thursdays afternoon.
Time-table to be revised by W. Anthony.

3. Continuation Education for Bakery Employees.

4. Entry on Apprenticeship at 16-17 Years of Age: Alignment with Other Trades: Vocational Pre-Apprenticeship Day Courses.
MINUTES of MEETING of ADVISORY SUB-COMMITTEE held TUESDAY, 10th October, 1950

Present: Mr. J. Swift (Presiding); Messrs. J. Byrne, P. O'Neill, J. Halpin, W. P. Flanagan (Irish Bakers' Confectioners' & Allied Workers' Union); G. Rourke (Dublin Master Bakers' Committee); S. Anthony, Instructor; E. Morton, Principal and Hon. Secretary.

Inability to attend: Messrs. H.E. O'Donohoe and L. Kennedy (noted)

Minutes: The Minutes of the Meeting held Tuesday, 11th July 1950, were read and approved.

Supplemental Examination Results

The results were placed before the Meeting.

Of nine students who had failed to satisfy at the Sessional Examinations, seven were passed on the results of the Supplemental Examinations and were named to proceed to a higher stage of instruction, and to receive certificates for the course completed.

The unnamed, who failed to attend for the supplemental examinations are required to repeat the course

(i) Sean O'Harc (P. Kennedy) Repeat first year
(ii) Bernard Maguire (Berni Ltd) Repeat first year

Apprentice Course Time-Tables.

It was intimated by Mr. Anthony that amendments in the time-tables would be necessary, consequent on the decision to reduce the second year apprentice classes from three to two class-sections, and to provide an additional class-section for Journeymen. It was decided that Mr. Anthony should present his proposed amended time-tables as soon as possible to the Principal, and that, if approved, these be communicated to the Master Bakers concerned and to the Union without delay.

Proposed: Abolition of Pro-Apprenticeship Educational Tests: Obligatory Attendance of Prospective Apprentices at Evening Continuation Courses.

Proposed:

Subsequent to discussion of the difficulties attendant on the conduct of Pro-apprenticeship Tests, the following proposal was adopted without dissent by the Sub-Committee, for transmission to the executive bodies of the Dublin Master Bakers' Committee and of the Union respectively:

(i) That the conduct of Pro-apprenticeship Educational Tests (English and Arithmetic) be discontinued forthwith, and, in substitution,

(ii) That prospective apprentices, including clerks, be required, as a condition of admission to apprenticeship, to attend satisfactorily a suitable evening course in English, Arithmetic and Drawing and to pass the course sessional examinations.

(iii) That since the number of apprenticeship applicants in any year (25 - 30) is sufficient to form a special class, it would seem desirable to organise the proposed continuation course in a central school, in this connection, the Technical Institute, Parnell Square, would be the most generally suitable.
The Chairman intimated that on acceptance by all parties of the foregoing proposals, arrangements would be made to present a recommendation to the Committee through the Chief Executive Officer for the implementation of the proposals in next session.


No explanation having been made by the above-named Firm, as had been requested by the Principal in his letter of 14th July 1950, of the unsatisfactory attendance during the Session 1949-50 of the Firms apprentices at the classes in Bakery Practice, it was decided

(i) That course certificates could not be awarded to the apprentices of this firm who had not made the requisite attendance (75%)

(ii) That, saving under guarantee of conditions permitting the requisite attendance being made, apprentices in employment with Mosers, J. Kelly & Co., Bakery & Confectioners, Kilcock may not be accepted for enrolment in the special day courses conducted under the present scheme for the technical training of Bakery Apprentices; enrolment on any other terms, if effected, may be cancelled on grounds of irregular attendance (General Regulations for Schools and Classes Operating under the Authority of the Committee)

There was no other business

[Signature]

CHAIRMAN
5. Noted that management of Messrs York, Kelly & Co., Bally, Kilcock, made no reply to letter from Prince and drew the Prince's attention to unsatisfactory attendances of apprentices, Messrs P. Bird, M. Gill and S. Clancy. Decided that in future the courses in the Bally School would open for the enrolment of apprentices employed in Messrs York, Kelly & Co's Bally, Kilcock.
ADVISORY SUB-COMMITTEE: SCHOOL OF BAKERY

A Meeting of the above Sub-Committee will be held in this Institute on Wednesday, 27th June, 1951 at 7.30 p.m.

E. Morton,
Principal.

AGENDA

1. Sessional Examination and Attendance Returns.

2. Procedure for recruitment of Apprentices consequent on abolition of Pre-Apprenticeship Qualifying Examination.

3. Any other Business.

To each member of the Advisory Sub-Committee.
Present: Mr. J. Swift (presiding); Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Messrs. J. Byrne, J. Kane, J. Halpin, P. Flanagan, G. Lawlor (Irish Bakers' Confectioners' and Allied Workers' Union); S. Anthony, Instructor; R. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Tuesday, 10th October 1950 were read and approved.

1. Sessional Examinations:

The results were reviewed and the following decisions made:

(a) Prize Awards

First Year Classes:

Tie First Prize... Richard Murphy (Monument).
Second Prize... Wm. O'Sullivan (J. M. & O'B.).

(In the circumstance of the tie for First Prize no award for Second Prize was made).

Second Year Classes:

First Prize... Patrick Costello (Rourke).
Second Prize... Brendan Walsh (J. M. & O'B.).

Third Year Classes:

First Prize... James Humphries (Rourke).
Second Prize... John Franey (Bewley).

Fourth Year Classes:

First Prize... Christopher Humphries (Rourke).
Second Prize... John Noonan (Boland).

(b) "Repeat" of Year

Bernard Murphy (Fourth Year).
William Thompson (Second Year).

(c) Supplemental Examinations

The undersigned are required to sit for Supplemental Examinations to be held in the first fortnight of September:

Second Year

Michael Kelly, Breadmaking (Written) and Confectionery (Written).
John Hendron, Breadmaking (Written) and Confectionery (Written).

Fourth Year

Robert Sheedy, Breadmaking (Written).
2. Pass Mark in Written and Practical Tests:

It was decided to make alteration in the Pass Marks, as follows:

- Written Tests: Altered from 33% to 40%.
- Practical Tests: Altered from 45% to 50%.

The revised Pass Marks were adopted for application in the 1952 Sessional Examinations and subsequent examinations.

3. Pre-Apprenticeship Qualifying Examination:

It was decided to hold the above examination for the current year on Saturday, 7th July, 1951 from 7.30 to 9.30 p.m.

Employing Firms were to be notified through the Secretary, Dublin Master Bakers’ Committee, of the following decisions made in regard to (i) the admission of boys to the examination and (ii) the education of boys employed or intended to be employed as “cleaners”:–

(i) Admission to 1951 Pre-Apprenticeship Qualifying Test

It is to be noted by Employers that only those boys who are to be considered for admission to apprenticeship during the period July 1951 to September 1951 inclusive are to be required to sit for the 1951 Pre-Apprenticeship Qualifying Test; the names of those boys should be communicated immediately to the Principal of the Kevin Street Technical Institute and prior to Saturday 7th July, 1951.

(ii) Boys employed as “Cleaners”.

It is to be noted by Employers that boys employed already as “cleaners” or boys intended to be brought into employment during the July-September period as “cleaners” should be notified to attend the Parnell Square Technical Institute for evening classes in English, Arithmetic and Drawing.

4. Bakery Apprentices attending Day Classes commencing at noon

It is recommended that Employers should not require those of their apprentices who attend “early” Day classes to do night-work in the Bakery.

5. Future Development of the School of Bakery

The Principal was requested to ask the Chief Executive Officer to convene, as soon as possible, a further meeting of the Special Sub-Committee set up by him, representative of Employers and the Union, whose function was to formulate concrete proposals for the development of the School.

There was no other business.

Chairman.
Meeting held Wednesday 27 June, 1951

Present: Messrs. Kennedy, S. Reeves (Chairman), Martin (Pupils' Committee), P. Byrne, J. Keane, P. Halpin, P. Hanley, P. Curley, J. Anthony, P. Swift, with W. E. Martin, Foreman (from Dept.)

Minutes of Meeting held Tuesday 10 Oct. 1950. Approved &amp; amended.

Agenda

1. Senior Examinations & Attendance Returns
   4. Sean C. Humphries, 1st, John Hoare, 2nd
   3. Sean P. Humphries, 1st, John Hoare, 2nd
   2. Michael &amp; P. Costello, 1st, Thomas Wade, 2nd
   1. Sean R. Murphy &amp; W. O. Sullivan, Tie = 2 joint prizes.

   Penmanship to be raised as follows:
   Written work from 33% to 40%;
   Practical work from 45% to 50%.

2. Procedure for Recruitment of Apprentices
   3rd &amp; 4th June for Boys between 16 and 18 years. 
   Incentives for Boys to Enroll at Special Classes.
   3. Technical
   To be considered if enough students.
   4. Music school, Meeting Committee and W. Allen (sub)

   To meet.

5. Recommended that boys attending evening classes should
   be required to do night work in lessons.
INSTITUTE OF SCIENCE AND TECHNOLOGY

Address: Kevin Street, Dublin,

3rd October, 1951

ADVISORY SUB-COMMITTEE: SCHOOL OF BAKERY

A Meeting of the above Sub-Committee will be held in this Institute on Tuesday, 9th October, 1951 at 7.30 p.m.

E. Morton,
Principal.

AGENDA

1. Supplemental Examination Results.
2. Apprentice Class Time-Tables.
3. Confectionery Decoration Classes.
4. Any other Business.

To each member of the Advisory Sub-Committee.
Present: Mr. J. Swift (presiding); Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Messrs. P. Byrne, J. Kane, J. Halpin, P. Flanagan, G. Lawlor (Irish Bakers' Confectioners' and Allied Workers' Union); S. Anthony, Instructor; M. M. Gleeson, Chief Executive Officer; E. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Wednesday 27th June 1951 were read and approved.

1. Supplemental Examination Results:

The Instructor, Mr. S. Anthony, communicated the results of the supplemental tests and reported that there had been no failures.

2. Apprentice Class Time-tables for Session 1951-52

The timetables submitted by Mr. Anthony were approved for adoption in the current Session.

3. Special Sub-Committee set up to consider Policy for Development of School of Bakery.

It was decided that a meeting of the Special Sub-Committee, representative of the Dublin Master Bakers' Committee and of the Irish Bakers' Confectioners' and Allied Workers' Union, should be convened by the Chief Executive Officer as early as possible, the Principal to arrange a date suitable to members.

It was decided unanimously that Mr. G. Glynn Rourke be nominated to the Special Sub-Committee; Mr. Rourke accepted the nomination.


The Principal communicated that no reply had been made by the Dublin Master Bakers' Committee to the request of the Advisory Sub-Committee, that employers should not require those of their apprentices who attend classes commencing at noon to do night work in bakeries.

Mr. Kennedy said that he thought pressure of urgent business had prevented full consideration of this question by the Dublin Master Bakers' Committee at last meeting, but that he would arrange in his own bakeries that such of his apprentices as were concerned would not be required to do night work.

5. Renshaw Cup Competitions

It was decided that the Renshaw Cup Competitions, open to third and fourth year Apprentices, be arranged to take place each Session as soon after the Easter Vacation as is practicable, the normal class timetable to be in abeyance during the period of the Competition.
Attendance of Cleaners and Prospective Apprentices and Cleaners at prescribed Classes in the Parnell Square Technical Institute.

It was reported that only ten students were attending the prescribed classes, and that some thirty Apprentices would be required by Dublin Bakeries by September 1952; an obvious difficulty would arise in the selection of Apprentices if the qualifying examination were to be abolished as had been decided; it was urgently necessary that the position be examined at a joint conference of the Master Bakers' and Union Executives.

Mr. F. Kane was requested to interview the Principal of the Parnell Square Institute with reference to:

(i) Non-admittance to classes of a boy guaranteed employment by Mr. L. Kennedy as Cleaner.

(ii) A complaint that some boys were enrolled in Evening Courses requiring their attendance on four evenings per week; four evenings per week was considered excessive by the Advisory Sub-Committee.

Recommendation for the Appointment of an additional Part-time Instructor in Decorating.

The Instructor, Mr. S. Anthony, reported that there existed an urgent need for at least one additional part-time teacher of Decorating. There was demand among the apprentice classes of all stages for special instruction in this subject, and in point of fact, he was presently conducting one evening class in the subject pending the appointment of an Assistant; his actual teaching hours per week were excessive on this account and he made request for relief.

It was decided to communicate as soon as possible to the Principal names of suitable and competent craftsmen who would be willing to take up part-time teaching work; suitable men would be recommended for immediate registration on the Panel of Deputy Teachers, and the services of one or more of such men could be utilised under provisional appointment to relieve the pressure of teaching work on Mr. Anthony.

There was no other business.

Chairman.
Meeting held Tuesday, 9th October, 1951

Present: Messrs. L. Kennedy, S. Roark (Chairman, Committee), F. McIlhenny, J. Seppala, J. Perry, P. Kepp, P. Paragon, S. Lawlor and P. Halpin (representing Union) with W. S. Anthony and the Principals W. Martin, W. McLean, Chief Executive Officer in attendance.

W. H. O’Connor

Minutes of Meeting held Wed. 27th June 1951.

Agenda

1. Supplemental Examination Results

Rating that apprentices who passed in February

no failures.

2. Apprentice Class Timetables

Approved.

3. Convocation Dinner Classes.

4. Any Other Business

W. Kennedy to arrange for apprentice student attending only Class not to be required to do night work.

5. W. Kennedy refers to prospective classes. Request admission to pre-apprenticeship Classes in accordance.

— To investigate.
6. Pre-apprentice classes in Peenell Bq. Recommended that the master rokers and union officials meet to consider matter.

7. Special sub-committee under chairmanship of M. Rees, to be arranged as soon as possible.

8. Penclawdd Cups to be competed as early as 34th of March and time to be allotted for competition on or near May Bank Holiday.

9. Recommended appointment of additional teachers (part-time) to be advertised.
Present: Messrs. J. Swift, J. Byrne, G. Lawler, J. Halpin, P. Flanagan and J. Kane (Irish Bakers’, Confectioners’ and Allied Workers’ Union); Mr. G. Rourke (Dublin Master Bakers’ Committee); Mr. J. D. Denis Mitchell (Confectioners’ Branch, F.U.E.); Mr. S. Anthony, Instructor; Mr. N. J. Healy (representing the Chief Executive Officer) and Mr. W. Fegan, Acting Principal.

Since its last meeting the membership of the Sub-Committee had been extended to twelve by the addition of the following employers’ representatives:—

Mr. J. D. Denis Mitchell (Confectioners’ Branch, F.U.E.)
Mr. Michael Dempsey (Guild of Irish Bakers)
Mr. P. J. Mahon (Guild of Irish Bakers).

On the proposal of Mr. G. Rourke, seconded by Mr. J. Halpin, Mr. J. Swift was nominated as Chairman.

Minutes: The Minutes of the Meeting held on Tuesday, 9th October 1951 were read and approved.

The Chairman welcomed Mr. Mitchell to the membership of the Sub-Committee.

The meeting then stood in silence as a mark of respect to the late Mr. E. Norton (Principal).

1. ATTENDANCE of PROSPECTIVE APPRENTICES at PRESCRIBED CLASSES in the FARNEIL SQUARE TECHNICAL INSTITUTE

It was reported that some boys were still enrolled in Courses requiring their attendance on four evenings per week; however, this was thought to be due partly to the fact that these courses were not designed for the particular needs of the boys concerned. It was considered that the position should be investigated with a view to providing instruction, preferably entailing attendance on two evenings per week only, in the coming Session in the subjects of English, Arithmetic and Drawing.

As the number of boys attending the prescribed classes in the Farnell Square Institute during the past Session falls short of the number of apprentices that will be required by Dublin Bakeries during the coming year, it was decided to hold a Pre-Apprenticeship Qualifying Test on Saturday, 5th July 1952. It was further decided that those boys who had satisfactorily attended the classes at the Farnell Square Institute and who had passed the Sessional Examinations in the prescribed subjects were not to be required to sit for this test.

2. AGE and EDUCATIONAL REQUIREMENTS of ENTRANTS to the BAKERY TRADE

Mr. J. Byrne felt that it should be obligatory on all prospective apprentices to attend prescribed classes at a technical school prior to entering on apprenticeship as, otherwise, a disparity in educational attainment might arise between (i) those who entered on apprenticeship as a result of attendance at a technical school and (ii) those who entered on apprenticeship as a result of a qualifying test.

Mr. Byrne, further, stressed the advantages which would accrue if boys entered on apprenticeship at an earlier age than was the case at present; he thought apprenticeship should commence at sixteen years of age.

It was agreed that a further meeting of the Sub-Committee should be convened for the purpose of considering the question of the age of entry to the Bakery Trade.

(p.t.o.)
3. PROPOSED TRANSFER of SCHOOL of BAKERY to ST. MARY'S COLLEGE, CATHAL BRUGHA STREET:

The Chairman intimated that it would not be possible to effect the proposed transfer of the School of Bakery to St. Mary's College of Domestic Science, Cathal Brugha Street for the coming Session due partly to a delay in the formation of the reconstructed Sub-Committee; furthermore, the Chief Executive Officer was reluctant to make any change at the Kevin Street Institute pending the appointment of a new Principal.

4. SESSIONAL EXAMINATIONS and PRIZE AWARDS

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

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<tr>
<th>Classes</th>
<th>First Prize</th>
<th>Second Prize</th>
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<tr>
<td>First Year</td>
<td>Daniel Carey (J. M. &amp; O'B.)</td>
<td>John Byrne (Fuller)</td>
</tr>
<tr>
<td>Second Year</td>
<td>Patrick O'Connell (Kelly, Kilcock)</td>
<td>William O'Sullivan (J. M. &amp; O'B.)</td>
</tr>
<tr>
<td>Third Year</td>
<td>Desmond Lommen (Roberts)</td>
<td>Brendan Walsh (J. M. &amp; O'B.)</td>
</tr>
<tr>
<td>Fourth Year</td>
<td>James Humphries (Rourke)</td>
<td>John Francy (Bowler)</td>
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<td></td>
<td>Edward O'Callaghan (Solan)</td>
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(b) "REPEAT" OF YEAR

Bernard Murphy (Fourth Year).
William O'Neill (Fourth Year).

(a) SUPPLEMENTAL EXAMINATIONS

The undersigned are required to sit for Supplemental Examinations to be held in the first fortnight of September:

Second Year
Sean McGrua - Breadmaking (Written).
Michael O'Regan - Confectionery (Written).

Third Year
John Tagoe - Confectionery (Written).
John Cunningham (Kenny) - Breadmaking (Written) and Confectionery (Written and Practical).

Fourth Year
Christopher McCarthy - Breadmaking (Written) and Confectionery (Written).
Eugeno McCarthy - Confectionery (Written).

It was decided that in future years only those boys who had made the required number of attendances (75% of the maximum) would be permitted to sit the Sessional Examinations; the Sub-Committee would meet each year prior to the Examinations and make decision in this regard.
It was proposed by Mr. J. Kano that silver cups should be awarded to the First and Second Prize winners in each year instead of the silver and bronze medallions which had heretofore been awarded. After considerable discussion it was agreed that for this year a silver cup, similar to the one exhibited, should be awarded as First Prize and a smaller silver cup as Second Prize.

There was no other business.
CITY of DUBLIN VOCATIONAL EDUCATION COMMITTEE
INSTITUTE of SCIENCE and TECHNOLOGY
KEVIN STREET

MINUTES of MEETING of ADVISORY SUB-COMMITTEE
FOR the SCHOOL of BAKERY held TUESDAY 9th SEPTEMBER 1952

Present: Messrs. J. Swift (Chairman), J. Byrne, G. Lawler, P. Planagan, J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union); Mr. G. Rourke (Dublin Master Bakers' Committee); Mr. M. Dempsey and Mr. P. J. MacMahon (Guild of Irish Bakers); Mr. S. Anthony (Chief Instructor); Mr. M. M. Gleeson (Chief Executive Officer) and Mr. Martin J. Cranley, Principal.

Apologies regretting inability to attend were received from Mr. J. D. Denis Mitchell and Mr. L. Kennedy.

The Chairman welcomed Messrs. H. Dempsey and P. J. McMahon on their attendance for the first time as the representatives of the Guild of Irish Bakers; he also welcomed Mr. Martin J. Cranley as the newly appointed Principal.

Minutes: The Minutes of the meeting held on Tuesday 24th June 1952 were read and approved.

1. SUPPLEMENTAL EXAMINATION RESULTS

Mr. Anthony reported that all the candidates who had sat for the Supplemental Examination had passed. John Tagus, who was required to take a supplemental examination in Confectionery (Written), had not attended, due, it was understood, to absence from Dublin on Naval Training. It was agreed that he be required to sit for examination on Thursday 18th September at 3.30 p.m.

2. PRE-APPRENTICESHIP QUALIFYING EXAMINATION

Mr. Kane reported that in the Pre-Apprenticeship Examination held on the 5th July 1952, 18 candidates passed out of a total of 30 candidates; this necessitated a supplementary examination which had been arranged to take place on Saturday 13th September 1952.

The question of 5 apprentices, who are expected to start their apprenticeship in a firm about January next and, consequently, would miss the first term in the Bakery School, was referred to the Executive Committee of the Irish Bakers', Confectioners' and Allied Workers' Union.

The enrolment of Pre-Apprentices immediately, for possible entry to the Trade at the beginning of the 1953-54 Session, was discussed and it was suggested that they should be obliged to attend a technical school during their Pre-Apprenticeship year. It was recommended that this be discussed at a joint meeting of representatives of the employers and of the union.

3. AGE OF ENTRY TO THE BAKERY TRADE

Messrs. Dempsey and Mitchell were elected as additional members of the Sub-Committee already appointed to consider the advisability of a change in the age of entry to the Trade. The Sub-Committee already consists of:

Mr. Gleeson (Chairman)
Messrs. Anthony, Byrne, O'Donohue, Kennedy and Swift.

4. TIME-TABLE OF CLASSES

The Time-Table of classes for the 1952-53 Session was submitted by Mr. Anthony and approved.
Mr. Swift renewed his suggestion originally put forward at the meeting of representatives of all sections of the Bakery Trade held on 14th November 1951, viz., that the Chairmanship of the Advisory Sub-Committee should rotate annually between the Union and the Employers' representatives. While indicating approval of Mr. Swift's gesture, the meeting felt that no decision should be taken until the end of Mr. Swift's term of office in June 1953.

Increase in Fees

It was suggested that because of the recent increase in fees for apprentices in the Bakery School, the employers might consider sharing payment of the fee. This matter was referred to the forthcoming meeting of the Employers' and Union's representatives on Apprentices.

There was no other business.
REPORT of Meeting of Bakery School Advisory Sub-Committee
held in the Town Hall, Ballsbridge, on
Wednesday, 10th June, 1953 at 11 a.m.

Present: Messrs. M.M. Gleeson (Chairman); John Swift; John Byrne (Irish Bakers' Confectioners' and Allied Workers' Union); J.D. Mitchell (Confectioners' Branch, F.U.E.); L.P. Kennedy (Dublin Master Bakers' Committee) and S. Anthony, (School of Bakery, Kevin Street).

The Chief Executive Officer explained that the purpose of the Meeting was to discuss the following matters which arose out of a previous discussion between representatives of the Bakers' Union and the Vocational Education Committee:-

(a) Age of entry to Trade;
(b) Improved facilities for Bakery training and education at the Technical Institute, Kevin Street;
(c) The possibility of award of a confined Scholarship affording Higher Technical Education to a selected candidate from students in attendance at the Committee's Bakery School.

Age of entry to Trade: Improved facilities for Bakery education:

On behalf of the Committee the Chief Executive Officer said it was felt that the age of entry to the trade should be lowered from 18 to 16 years. This was essential if recruits for the trade were to obtain pre-entry and post-entry training of a character to enable them to satisfactorily fulfil the requirements of the Bakery Trade.

In the unavoidable absence of Mr. Cranley, Principal, Kevin Street Technical Institute it was agreed that further discussion of items (a) and (b) above should be deferred to a later date.

Scholarship for Higher Technical Education:

The Chief Executive Officer intimated that his Committee was in full agreement with the suggestion that there was a need for a scheme of training for teachers of Bakery subjects and for the provision of Higher Technical Education for students of the Bakery School. The satisfactory filling of key positions in the trade was dependent on those appointed to such posts possessing a Higher Technical Education and it was of paramount importance that the School of Bakery should provide such an education if it was to co-operate fully with the trade and fulfil its aim of providing thorough trade and technical training.

Consideration was then given to the following matters:-

(a) The possibility of offering Scholarship training as a teacher in a recognised Training College to a suitable and selected candidate;
(b) The possibility of offering Scholarship training on a higher technical basis in a recognised Training College to a suitable and selected candidate.

Mr. Swift expressed the opinion that a number of students would be suitable for appointment to supervisory posts were it not for the fact that they lacked Higher Technical Training. He stressed the need in the trade for technical men and drew attention to the fact that to afford such training here it would be necessary to send prospective Instructor(s) to London or Glasgow for training. He suggested that a scheme should be drawn up setting forth proposals respecting
respecting training of one or two men on specialist lines (possibly one for bread-making and one for confectionery) so that on completion of training they would be capable of providing the necessary technical education to students of the Committee’s Bakery School. He felt that, for the proper development of the Bakery School, priority should be given to the training of teachers. His Union was willing to cooperate fully with any suitable scheme and if necessary to support it financially.

Mr. Byrne and Mr. Anthony expressed themselves as being in full agreement with Mr. Swift’s remarks.

Mr. Kennedy intimated that at this stage he had no authority to commit his Association as the Master Bakers’ Committee had not as yet discussed the matters now being considered, and he was not sure of that Committee’s attitude regarding the proposals. However, he personally, was of opinion that there was a vital need for the provision of technical training.

The Chief Executive Officer stated that his Committee were anxious that the details of a Training Scheme should be complete before next September so that arrangements might be made for course enrolment of students at the opening of the next academic year commencing in September, 1953.

Following detailed discussion it was finally recommended that:

1. The Vocational Education Committee be asked to consider the award of one or possibly two Scholarships affording Specialist Technical Training to suitable candidates for entry to their teaching staff at the School of Bakery.

2. Applications be invited from students and ex-students of the School of Bakery for the award of such Scholarship(s).

3. Candidates to be required to undergo a general education examination to be set by the City of Dublin Vocational Education Committee. Candidates may also be required to complete a practical test.

4. Successful candidates at the tests mentioned in 3. (above) to be interviewed by the Bakery Advisory Sub-Committee who will make recommendations to the Vocational Education Committee regarding suitability of those interviewed.

5. Any selection of candidates made by the Bakery Advisory Sub-Committee to be subject to the approval of the Vocational Education Committee.

6. In the event of failure to find suitable candidates for training through the above procedure the whole matter should be further discussed by the Bakery Advisory Sub-Committee.

7. When Draft Scholarship Scheme has been prepared the Bakery Advisory Sub-Committee to meet again to consider its terms and to make recommendations thereon to the Vocational Education Committee.

MARTIN M. GLEESON.

Chief Executive Officer.

13th June, 1953.
CITY of DUBLIN VOCATIONAL EDUCATION COMMITTEE

INSTITUTE of SCIENCE and TECHNOLOGY

KEVIN STREET

SCHOOL of BAKERY

MINUTES of MEETING of ADVISORY
SUB-COMMITTEE held on TUESDAY
30th JUNE, 1953.

Present: Messrs. J. Swift (presiding), J. Byrne, P. Flanagan, J. Kane and G. Lawler (Irish Bakers', Confectioners' and Allied Workers' Union), Messrs. L. Kennedy and G. Rorke (Dublin Master Bakers' Committee), Mr. H. M. Gleeson, Chief Executive Officer, Mr. M. J. Cranloy, Principal, Mr. S. Anthony, Chief Instructor, Mr. J. Grace and Mr. C. G. Lynch, Secretary.

Apologies for inability to attend were received from Messrs. M. Dempsey, J. Halpin and J. D. Donis Mitchell.

The minutes of the meeting held on 9th September 1952 were read and approved.

1. SESSIONAL EXAMINATIONS and PRIZE AWARDS:

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

First Year Classes:

First Prize ... Patrick Doyle (Rourke)
Second Prize ... William O'Brien (J.M. & O'B.)

Second Year Classes:

First Prize ... John Byrne (Fuller)
Second Prize ... Daniel Carey (J.M. & O'B.)

Third Year Classes:

First Prize ... James Costello (Rourke)
Second Prize ... William O'Sullivan (J.M. & O'B.)

Fourth Year Classes:

First Prize ... Desmond Lown (Roberts)
Second Prize ... Patrick Costello (Rourke)

(b) "REPEAT" OF YEAR

James Barr (Fourth Year)
Joseph Keogh (Fourth Year)

(c) SUPPLEMENTAL EXAMINATIONS

The undenamed are required to sit for Supplemental Examinations:

First Year

Patrick Kelly - Breadmaking (Written)
William Baker - Breadmaking (Practical) and Confectionery (Written)
Martin Fitzpatrick - Breadmaking (Written) and Confectionery (Written and Practical)
Cornelius O'Dwyer - Breadmaking (Written) and Confectionery (Written)

Second Year

Patrick Nolan - Confectionery (Written)
Owen Carberry - Breadmaking (Written)
Derek Hughes - Breadmaking (Written)
### Third Year

Michael Devey - Breadmaking (Practical)

James Toal - Breadmaking (Written and Practical) and Confectionery (Written and Practical)

### Fourth Year

John Cunningham (Kennedy) - Breadmaking (Written)

Frederick Kelly - Breadmaking (Written and Practical) and Confectionery (Written and Practical)

Noel Sheerin - Breadmaking (Practical)

George Doily - Confectionery (Written)

Desmond Dignam - Breadmaking (Written)

Brendan Harmon - Breadmaking (Written and Confectionery (Written and Practical)

It was decided that in the absence of a reasonable excuse for poor attendance this student should be required to repeat the fourth year of his course.

#### BAKERY TRAINING SCHOLARSHIP

In outlining the proposals for the training of a Bakery Teacher Mr. Gloosen stated that it was essential to the establishment of the scholarship that (a) permanent whole-time employment should be available to the new teacher on completion of his training and (b) employers and employees should show their goodwill by contributing to the costs involved.

Regarding the provision of permanent whole-time employment for an additional Bakery Teacher Mr. Cransley doubted if such employment would be available under existing conditions.

It was agreed that the representatives of both the employers and employees should seek the views of their own organisations on the principle of the establishment of the scholarship and that those views should be transmitted to the Chief Executive Officer at an early date.

Regarding the specific proposals outlined by Mr. Gloosen it was decided to raise the upper age limit to 35 years for candidates for the award of the scholarship.

Mr. Kennedy proposed that an interview board consisting of Mr. Gloosen, Mr. Cransley and Mr. Anthony should screen prospective candidates with a view to ascertaining the period of training which the successful candidate would be required to undergo. This was agreed to as also was a proposal that the qualifying standard of general and technical education required of candidates be left to the discretion of the interview board.

A suggestion by Mr. Kane that in future a continuation course in general educational subjects should be organised for prospective apprentices was deferred for consideration at a future meeting.

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Chairman.

30/6/54
Present Mr. J. Swift (Presiding); Messrs. J. Byrne, P. O'Neill, J. Halpin, W. P. Flanagan (Irish Bakers' Confectioners' & Allied Workers' Union); G. Rourke (Dublin Master Bakers' Committee); S. Anthony, Instructor; E. Morton, Principal and Hon. Secretary.

Inability to attend: Messrs. H. B. O'Donohoo and L. Kennedy (noted)

Minutes: The Minutes of the Meeting held Tuesday, 11th July 1950, were read and approved.

Supplemental Examination Results

The results were placed before the Meeting.

Of nine students who had failed to satisfy at the Sessional Examinations, seven were passed on the results of the Supplemen tal Examinations and were named to proceed to a higher stage of instruction, and to receive certificates for the course completed.

The undenamed, who failed to attend for the supplemental examinations are required to repeat the course

(i) Sean O'Hara (F. Kennedy) Repeat first year
(ii) Bernard Maguire (Born Ltd) Repeat first year

Apprentice Course Time-Tables.

It was intimated by Mr. Anthony that amendments in the time-tables would be necessary, consequent on the decision to reduce the second year apprentice classes from three to two class-sections, and to provide an additional class-section for Journeymen. It was decided that Mr. Anthony should present his proposed amended time-tables as soon as possible to the Principal, and that, if approved, those be communicated to the Master Bakers concerned and to the Union without delay.

Proposed: Abolition of Pre-Apprenticeship Educational Tests: Obligatory Attendance of Prospective Apprentices at Evening Continuation Courses.

Subsequent to discussion of the difficulties attendant on the conduct of Pre-apprenticeship Tests, the following proposal was adopted without dissent by the Sub-Committee, for transmission to the executive bodies of the Dublin Master Bakers' Committee and of the Union respectively:

(i) That the conduct of Pre-apprenticeship Educational Tests (English and Arithmetic) be discontinued forthwith, and, in substitution,

(ii) That prospective apprentices, including clerks, be required, as a condition of admission to apprenticeship, to attend satisfactorily a suitable evening course in English, Arithmetic and Drawing and to pass the course sessional examinations.

(iii) That since the number of apprenticeship applicants in any year (25 - 30) is sufficient to form a special class, it would seem desirable to organise the proposed continuation course in a central school, in this connection, the Technical Institute, Parnell Square, would be the most generally suitable.
(2)
The Chairman intimated that on acceptance by all parties of the foregoing proposals, arrangements would be made to present a recommendation to the Committee through the Chief Executive Officer for the implementation of the proposals in next session.

Unsatisfactory Attendance of Apprentices in Employment with Messrs. J. Kelly
& Co. Kilcock.

No explanation having been made by the above-named Firm, as had been requested by the Principal in his letter of 14th July 1950, of the unsatisfactory attendance during the Session 1949-50 of the Firms apprentices at the classes in Bakery Practice, it was decided

(i) That course certificates could not be awarded to the apprentices of this firm who had not made the requisite attendance (75%)

(ii) That, saving under guarantee of conditions permitting the requisite attendance being made, apprentices in employment with Messrs. J. Kelly & Co., Bakery & Confectioners, Kilcock may not be accepted for enrolment in the special day courses conducted under the present scheme for the technical training of Bakery Apprentices; enrolment on any other terms, if effected, may be cancelled on grounds of irregular attendance (General Regulations for Schools and Classes Operating under the authority of the Committee)

There was no other business

[Signature]

Chairman
A Meeting of the above Sub-Committee will be held in this Institute on Wednesday, 27th June, 1951 at 7.30 p.m.

E. Morton,
Principal.

AGENDA

1. Sessional Examination and Attendance Returns.

2. Procedure for recruitment of Apprentices consequent on abolition of Pre-Apprenticeship Qualifying Examination.

3. Any other Business.

To each member of the Advisory Sub-Committee.
Minutes of Meeting of Advisory Sub-Committee held Wednesday 27th June, 1951.

Present: Mr. J. Swift (presiding); Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Messrs. J. Byrne, J. Kane, J. Halpin, P. Flanagan, G. Lawlor (Irish Bakers' Confectioners' and Allied Workers' Union); S. Anthony, Instructor; R. Morton, Principal and Hon. Secretary.

Minutes: The Minutes of the Meeting held on Tuesday, 10th October 1950 were read and approved.

1. Sessional Examinations:

The results were reviewed and the following decisions made:

(a) Prize Awards

First Year Classes:

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<tr>
<th>Tie First Prize</th>
<th>Richard Murphy (Monument).</th>
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<tbody>
<tr>
<td>First Prize</td>
<td>Wm. O'Sullivan (J. M. &amp; O'B.).</td>
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(In the circumstance of the tie for First Prize no award for Second Prize was made).

Second Year Classes:

<table>
<thead>
<tr>
<th>First Prize</th>
<th>Patrick Costello (Rourke).</th>
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</thead>
<tbody>
<tr>
<td>Second Prize</td>
<td>Brendan Walsh (J. M. &amp; O'B.).</td>
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</table>

Third Year Classes:

<table>
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<tr>
<th>First Prize</th>
<th>James Humphries (Rourke).</th>
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<tbody>
<tr>
<td>Second Prize</td>
<td>John Franey (Bewley).</td>
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Fourth Year Classes:

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<thead>
<tr>
<th>First Prize</th>
<th>Christopher Humphries (Rourke).</th>
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<tbody>
<tr>
<td>Second Prize</td>
<td>John Noonan (Boland).</td>
</tr>
</tbody>
</table>

(b) "Repeat" of Year

Bernard Murphy (Fourth Year).
William Thompson (Second Year).

(c) Supplemental Examinations

The undernamed are required to sit for Supplemental Examinations to be held in the first fortnight of September:

Second Year

Michael Kelly, Breadmaking (Written) and Confectionery (Written).
John Hendron, Breadmaking (Written) and Confectionery (Written).

Fourth Year

Robert Sheedy, Breadmaking (Written).
2. Pass Mark in Written and Practical Tests:

It was decided to make alteration in the Pass Marks, as follows:

- Written Tests: Altered from 33% to 40%.
- Practical Tests: Altered from 45% to 50%.

The revised Pass Marks were adopted for application in the 1952 Sessional Examinations and subsequent examinations.

3. Pre-Apprenticeship Qualifying Examination:

It was decided to hold the above examination for the current year on Saturday, 7th July, 1951 from 7.30 to 9.30 p.m.

Employing Firms were to be notified through the Secretary, Dublin Master Bakers' Committee, of the following decisions made in regard to (i) the admission of boys to the examination and (ii) the education of boys employed or intended to be employed as "cleaners":

(i) Admission to 1951 Pre-Apprenticeship Qualifying Test

It is to be noted by Employers that only those boys who are to be considered for admission to apprenticeship during the period July 1951 to September 1951 inclusive are to be required to sit for the 1951 Pre-Apprenticeship Qualifying Test; the names of those boys should be communicated immediately to the Principal of the Kevin Street Technical Institute and prior to Saturday 7th July, 1951.

(ii) Boys employed as "Cleaners"

It is to be noted by Employers that boys employed already as "cleaners" or boys intended to be brought into employment during the July-September period as "cleaners" should be notified to attend the Parnell Square Technical Institute for evening classes in English, Arithmetic and Drawing.

4. Bakery Apprentices attending Day Classes commencing at noon

It is recommended that Employers should not require those of their apprentices who attend "early" Day classes to do night-work in the Bakery.

5. Future Development of the School of Bakery

The Principal was requested to ask the Chief Executive Officer to convene, as soon as possible, a further meeting of the Special Sub-Committee set up by him, representative of Employers and the Union, whose function was to formulate concrete proposals for the development of the School.

There was no other business.

Chairman.
Meeting held Wednesday 27 June, 1957

Present: Messrs. C. Kennedy, E. R. Jones (Deputy Master),
         P. Jones, J. King, W. D. Penny, E. E. Harris,
         F. Lambor, F. Anthony, J. P. Swift, with W. C. Elliott,
         Principles (hon. dist).".

Minutes of Meeting held Tuesday 10 Oct, 1950.
approved & revised.

Agenda

1. Senior Examinations & Attendance Returns

   1. 7th year: C. Humphris 1st. With honours. 2nd
   2. 6th year: W. Humphris 1st. With honours. 2nd
   3. 5th year: P. Costello 1st. Prada Medal. 2nd
   4. 4th year: R. Murphy & W. D. Russell. Trip. = 2 target prizes.

   Pass mark-up to be raised as follows:
   
   Written work from 33 1/3% to 40 6/7%,
   Practice work from 45 4/9% to 50 8/9%.

2. Procedure for Recruitment of Apprentices

   Pre-apprenticeship Exam on Sat. 7th July for boys entering Higher School.
   Clans in January, 1st & 2nd.  Application to Principals to issue Appointed to

3. Technical Prentices

   To be considered if same as students.

4. New School - Mental Committee and W. C. Elliott (chair)

   To meet.

5. Recommended that boys attend weekly classes, bound
   required to do night work in building.
ADVISORY SUB-COMMITTEE: SCHOOL OF BAKERY

A Meeting of the above Sub-Committee will be held in this Institute on Tuesday, 9th October, 1951 at 7.30 p.m.

E. Morton,
Principal.

AGENDA

1. Supplemental Examination Results.
2. Apprentice Class Time-Tables.
3. Confectionery Decoration Classes.
4. Any other Business.

To each member of the Advisory Sub-Committee.
Minutes: The Minutes of the Meeting held on Wednesday 27th June 1951 were read and approved.

1. Supplemental Examination Results:

The Instructor, Mr. S. Anthony, communicated the results of the supplemental tests and reported that there had been no failures.

2. Apprentice Class Time-tables for Session 1951-52

The time-tables submitted by Mr. Anthony were approved for adoption in the current Session.

3. Special Sub-Committee set up to consider Policy for Development of School of Bakery

It was decided that a meeting of the Special Sub-Committee, representative of the Dublin Master Bakers' Committee and of the Irish Bakers' Confectioners' and Allied Workers' Union, should be convened by the Chief Executive Officer as early as possible, the Principal to arrange a date suitable to members.

It was decided unanimously that Mr. Rourke be nominated to the Special Sub-Committee; Mr. Rourke accepted the nomination.

4. Bakery Apprentices attending Day Classes Commencing at Noon

The Principal communicated that no reply had been made by the Dublin Master Bakers' Committee to the request of the Advisory Sub-Committee, that employers should not require those of their apprentices who attend classes commencing at noon to do night work in bakeries.

Mr. Kennedy said that he thought pressure of urgent business had prevented full consideration of this question by the Dublin Master Bakers' Committee at last meeting, but that he would arrange in his own bakeries that such of his apprentices as were concerned would not be required to do night work.

5. Renshaw Cup Competitions

It was decided that the Renshaw Cup Competitions, open to third and fourth year Apprentices, be arranged to take place each Session as soon after the Easter Vacation as is practicable, the normal class time-table to be in abeyance during the period of the Competition.
Attendance of Cleaners and Prospective Apprentices and Cleaners at prescribed Classes in the Parnell Square Technical Institute.

It was reported that only ten students were attending the prescribed classes, and that some thirty Apprentices would be required by Dublin Bakeries by September 1952; an obvious difficulty would arise in the selection of Apprentices if the qualifying examination were to be abolished as had been decided; it was urgently necessary that the position be examined at a joint conference of the Master Bakers' and Union Executives.

Mr. J. Kane was requested to interview the Principal of the Parnell Square Institute with reference to:

(i) Non-admittance to classes of a boy guaranteed employment by Mr. L. Kennedy as Cleaner.

(ii) A complaint that some boys were enrolled in Evening Courses requiring their attendance on four evenings per week; four evenings per week was considered excessive by the Advisory Sub-Committee.

Recommendation for the Appointment of an additional Part-time Instructor in Decorating.

The Instructor, Mr. S. Anthony, reported that there existed an urgent need for at least one additional part-time teacher of Decorating. There was demand among the apprentice classes of all stages for special instruction in this subject, and in point of fact, he was presently conducting one evening class in the subject pending the appointment of an Assistant; his actual teaching hours per week were excessive on this account and he made request for relief.

It was decided to communicate as soon as possible to the Principal names of suitable and competent craftsmen who would be willing to take up part-time teaching work; suitable men would be recommended for immediate registration on the Panel of Deputy Teachers, and the services of one or more of such men could be utilised under provisional appointment to relieve the pressure of teaching work on Mr. Anthony.

There was no other business.

Chairman.
Meeting held Tuesday, 9th October, 1951

Present: Mr. Kennedy, S. Roake (Master Balder Committee), J. Wright (president), P. Reynolds, J. Vease, F. Harney, S. Fawler, and J. Humphries (representing unions) with W. S. Anthony and the Principals W. Martin, W. H. Blossom.

Chief Executive Officer in attendance.

Adopted:
W. H. O'Conor, R.D.

Minutes of meeting held Wed. 27 June 1951.

Agenda:

1. Supplemental Examination Results.
   - No failures.

2. Apprentice Class Time-Tables
   - Approved.

3. Confectionery Decorator Classes.

4. Any Other Business.
   - Mr. Kennedy to arrange for apprentice's student attending early class not to be required to do night-work.

5. Mr. Kennedy refers to prospective cleaner's request for admission to pre-apprenticeship classes in Turner St.
   - To investigate.
6. Pre-apprentice classes in Parnell Bq. - Recommended that the Master Builders and Union Executive meet to consider matter.

7. Special sub-committee under Chairman P.J. to be arranged as soon as possible.

8. Annual Cups to be competed for by students in 3rd and 4th years and time to be allotted for competitions near end of year.

9. Recommend appointment of additional teacher (part-time) in geometry to be advertised.
Present: Messrs. J. Swift, J. Byrne, G. Lawler, J. Halpin, P. Flanagan and J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union); Mr. G. Rourke (Dublin Master Bakers' Committee); Mr. J. D. Denis Mitchell (Confectioners' Branch, F.U.E.); Mr. S. Anthony, Instructor; Mr. H. J. Healy (representing the Chief Executive Officer) and Mr. W. Pegan, Acting Principal.

Since its last meeting the membership of the Sub-Committee had been extended to twelve by the addition of the following employers' representatives:

Mr. J. D. Denis Mitchell (Confectioners' Branch, F.U.E.)
Mr. Michael Dempsey (Guild of Irish Bakers)
Mr. P. J. MacMahon (Guild of Irish Bakers).

On the proposal of Mr. G. Rourke, seconded by Mr. J. Halpin, Mr. J. Swift was nominated as Chairman.

Minutes: The Minutes of the Meeting held on Tuesday, 9th October 1951 were read and approved.

The Chairman welcomed Mr. Mitchell to the membership of the Sub-Committee.

The meeting then stood in silence as a mark of respect to the late Mr. E. Norton (Principal).

1. ATTENDANCE of PROSPECTIVE APPRENTICES at PRESCRIBED CLASSES in the FARNELL SQUARE TECHNICAL INSTITUTE

It was reported that some boys were still enrolled in Courses requiring their attendance on four evenings per week; however, this was thought to be due partly to the fact that these courses were not designed for the particular needs of the boys concerned. It was considered that the position should be investigated with a view to providing instruction, preferably entailing attendance on two evenings per week only, in the coming Session in the subjects of English, Arithmetic and Drawing.

As the number of boys attending the prescribed classes in the Farnell Square Institute during the past Session falls short of the number of apprentices that will be required by Dublin Bakeries during the coming year, it was decided to hold a Pre-Apprenticeship Qualifying Test on Saturday, 5th July 1952. It was further decided that those boys who had satisfactorily attended the classes at the Farnell Square Institute and who had passed the Sessional Examinations in the prescribed subjects were not to be required to sit for this test.

2. AGE and EDUCATIONAL REQUIREMENTS of ENTRANTS to the BAKERY TRADE

Mr. J. Byrne felt that it should be obligatory on all prospective apprentices to attend prescribed classes at a technical school prior to entering on apprenticeship as, otherwise, a disparity in educational attainment might arise between (i) those who entered on apprenticeship as a result of attendance at a technical school and (ii) those who entered on apprenticeship as a result of a qualifying test.

Mr. Byrne, further, stressed the advantages which would accrue if boys entered on apprenticeship at an earlier age than was the case at present; he thought apprenticeship should commence at sixteen years of age.

It was agreed that a further meeting of the Sub-Committee should be convened for the purpose of considering the question of the age of entry to the Bakery Trade.

(p.t.o.)
PROPOSED TRANSFER of SCHOOL of BAKERY to ST. MARY'S COLLEGE,
CATHAL BRUGHA STREET

The Chairman intimated that it would not be possible to effect the proposed transfer of the School of Bakery to St. Mary's College of Domestic Science, Cathal Brugha Street for the coming Session due partly to a delay in the formation of the reconstructed Sub-Committee; furthermore, the Chief Executive Officer was reluctant to make any change at the Kevin Street Institute pending the appointment of a new Principal.

SESSIONAL EXAMINATIONS and PRIZE AWARDS

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

First Year Classes:

- First Prize: Daniel Carey (J. M. & O'B.)
- Second Prize: John Byrne (Fuller)

Second Year Classes:

- First Prize: Patrick O'Connor (Kelly, Kilcock)
- Second Prize: William O'Sullivan (J. M. & O'B.)

Third Year Classes:

- First Prize: Desmond Lemmon (Roberts)
- Second Prize: Brendan Walsh (J. M. & O'B.)

Fourth Year Classes:

- First Prize: James Humphries (Rourke)
- Second Prize: John Francy (Bowley)
- Special Prize: Edward O'Callaghan (Solan)

(b) "REPEAT" of YEAR

Bernard Murphy (Fourth Year).
William O'Neil (Fourth Year).

(a) SUPPLEMENTAL EXAMINATIONS

The undersigned are required to sit for Supplemental Examinations to be held in the first fortnight of September:

Second Year

- Sean McGreal - Broadmaking (Written).
- Michael O'Regan - Confectionery (Written).

Third Year

- John Tague - Confectionery (Written).
- John Cunningham (Kennedy) - Broadmaking (Written) and Confectionery (Written and Practical).

Fourth Year

- Christopher McCarthy - Broadmaking (Written) and Confectionery (Written).
- Eugene McCarthy - Confectionery (Written).

It was decided that in future years only those boys who had made the required number of attendances (75% of the maximum) would be permitted to sit the Sessional Examinations; the Sub-Committee would meet each year prior to the Examinations and make decision in this regard.

(p.s.c.)
It was proposed by Mr. J. Kane that silver cups should be awarded to the First and Second Prize winners in each year instead of the silver and bronze medallions which had heretofore been awarded. After considerable discussion it was agreed that for this year a silver cup, similar to the one exhibited, should be awarded as First Prize and a smaller silver cup as Second Prize.

There was no other business.
CITY of DUBLIN VOCATIONAL EDUCATION COMMITTEE

INSTITUTE of SCIENCE and TECHNOLOGY

KEVIN STREET

MINUTES of MEETING of ADVISORY SUB-COMMITTEE

FOR the SCHOOL of BAKERY held TUESDAY 9th SEPTEMBER 1952

Present: Messrs. J. Swift (Chairman), J. Byrne, G. Lawler, P. Flanagan, J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union); Mr. G. Rourke (Dublin Master Bakers' Committee); Mr. M. Dempsey and Mr. P. J. MacMahon (Guild of Irish Bakers); Mr. S. Anthony (Chief Instructor); Mr. M. M. Gleeson (Chief Executive Officer) and Mr. Martin J. Cranley, Principal.

Apologies regretting inability to attend were received from Mr. J. D. Denis Mitchell and Mr. L. Kennedy.

The Chairman welcomed Messrs. M. Dempsey and P. J. MacMahon on their attendance for the first time as the representatives of the Guild of Irish Bakers; he also welcomed Mr. Martin J. Cranley as the newly appointed Principal.

Minutes: The Minutes of the meeting held on Tuesday 24th June 1952 were read and approved.

1. SUPPLEMENTAL EXAMINATION RESULTS

Mr. Anthony reported that all the candidates who had sat for the Supplemental Examination had passed. John Tague, who was required to take a supplemental examination in Confectionary (Written), had not attended, due, it was understood, to absence from Dublin on Naval Training. It was agreed that he be required to sit for examination on Thursday 18th September at 3.30 p.m.

2. PRE-APPRENTICESHIP QUALIFYING EXAMINATION

Mr. Kane reported that in the Pre-Apprenticeship Examination held on the 5th July 1952...18 candidates passed out of a total of 30 candidates; this necessitated a supplementary examination which had been arranged to take place on Saturday 13th September 1952.

The question of 5 apprentices, who are expected to start their apprenticeship in a firm about January next and, consequently, would miss the first term in the Bakery School, was referred to the Executive Committee of the Irish Bakers', Confectioners' and Allied Workers' Union.

The enrolment of Pre-Apprentices immediately, for possible entry to the Trade at the beginning of the 1953-54 Session, was discussed and it was suggested that they should be obliged to attend a technical school during their Pre-Apprenticeship year. It was recommended that this be discussed at a joint meeting of representatives of the employers and of the union.

3. AGE OF ENTRY TO THE BAKERY TRADE

Messrs. Dempsey and Mitchell were elected as additional members of the Sub-Committee already appointed to consider the advisability of a change in the age of entry to the Trade. The Sub-Committee already consists of:

Mr. Gleeson (Chairman)
Messrs. Anthony, Byrne, O'Donohue, Kennedy and Swift.

4. TIME-TABLE OF CLASSES

The Time-Table of classes for the 1952-53 Session was submitted by Mr. Anthony and approved.
(a) Mr. Swift renewed his suggestion originally put forward at the meeting of representatives of all sections of the Bakery Trade held on 14th November 1951, viz., that the Chairmanship of the Advisory Sub-Committee should rotate annually between the Union and the Employers' representatives. While indicating approval of Mr. Swift's gesture, the meeting felt that no decision should be taken until the end of Mr. Swift's term of office in June 1953.

(b) Increase in Fees

It was suggested that because of the recent increase in fees for apprentices in the Bakery School, the employers might consider sharing payment of the fee. This matter was referred to the forthcoming meeting of the Employers' and Union's representatives on Apprentices.

There was no other business.

Chairman
REPORT of Meeting of Bakery School Advisory Sub-Committee held in the Town Hall, Ballsbridge, on Wednesday, 10th June, 1953 at 11 a.m.

Present: Messrs. M.M. Gleeson (Chairman); John Swift; John Byrne (Irish Bakers' Confectioners' and Allied Workers' Union); J.D. Mitchell (Confectioners' Branch, F.U.E.); L.P. Kennedy (Dublin Master Bakers' Committee) and S. Anthony, (School of Bakery, Kevin Street).

The Chief Executive Officer explained that the purpose of the Meeting was to discuss the following matters which arose out of a previous discussion between representatives of the Bakers' Union and the Vocational Education Committee:

(a) Age of entry to Trade;
(b) Improved facilities for Bakery training and education at the Technical Institute, Kevin Street;
(c) The possibility of award of a confined Scholarship affording Higher Technical Education to a selected candidate from students in attendance at the Committee's Bakery School.

Age of entry to Trade: Improved facilities for Bakery education:

On behalf of the Committee the Chief Executive Officer said it was felt that the age of entry to the trade should be lowered from 18 to 16 years. This was essential if recruits for the trade were to obtain pre-entry and post-entry training of a character to enable them to satisfactorily fulfil the requirements of the Bakery Trade.

In the unavoidable absence of Mr. Cranley, Principal, Kevin Street Technical Institute it was agreed that further discussion of items (a) and (b) above should be deferred to a later date.

Scholarship for Higher Technical Education:

The Chief Executive Officer intimated that his Committee was in full agreement with the suggestion that there was a need for a scheme of training for teachers of Bakery subjects and for the provision of Higher Technical Education for students of the Bakery School. The satisfactory filling of key positions in the trade was dependent on those appointed to such posts possessing a Higher Technical Education and it was of paramount importance that the School of Bakery should provide such an education if it was to co-operate fully with the trade and fulfil its aim of providing thorough trade and technical training.

Consideration was then given to the following matters:

(a) The possibility of offering Scholarship training as a teacher in a recognised Training College to a suitable and selected candidate;
(b) The possibility of offering Scholarship training on a higher technical basis in a recognised Training College to a suitable and selected candidate.

Mr. Swift expressed the opinion that a number of students would be suitable for appointment to supervisory posts were it not for the fact that they lacked Higher Technical Training. He stressed the need in the trade for technical men and drew attention to the fact that to afford such training here it would be necessary to send prospective Instructor(s) to London or Glasgow for training. He suggested that a scheme should be drawn up setting forth proposals respecting
respecting training of one or two men on specialist lines (possibly one for bread-making and one for confectionery) so that on completion of training they would be capable of providing the necessary technical education to students of the Committee's Bakery School. He felt that, for the proper development of the Bakery School, priority should be given to the training of teachers. His Union was willing to cooperate fully with any suitable scheme and if necessary to support it financially.

Mr. Byrne and Mr. Anthony expressed themselves as being in full agreement with Mr. Swift's remarks.

Mr. Kennedy intimated that at this stage he had no authority to commit his Association as the Master Bakers' Committee had not as yet discussed the matters now being considered, and he was not sure of that Committee's attitude regarding the proposals. However, he personally, was of opinion that there was a vital need for the provision of technical training.

The Chief Executive Officer stated that his Committee were anxious that the details of a Training Scheme should be complete before next September so that arrangements might be made for Course enrolment of students at the opening of the next academic year commencing in September, 1953.

Following detailed discussion it was finally recommended that:-

1. The Vocational Education Committee be asked to consider the award of one or possibly two Scholarships affording Specialist Technical Training to suitable candidates for entry to their teaching staff at the School of Bakery.
2. Applications be invited from students and ex-students of the School of Bakery for the award of such Scholarship(s).
3. Candidates to be required to undergo a general education examination to be set by the City of Dublin Vocational Education Committee. Candidates may also be required to complete a practical test.
4. Successful candidates at the tests mentioned in 3. (above) to be interviewed by the Bakery Advisory Sub-Committee who will make recommendations to the Vocational Education Committee regarding suitability of those interviewed.
5. Any selection of candidates made by the Bakery Advisory Sub-Committee to be subject to the approval of the Vocational Education Committee.
6. In the event of failure to find suitable candidates for training through the above procedure the whole matter should be further discussed by the Bakery Advisory Sub-Committee.
7. When Draft Scholarship Scheme has been prepared the Bakery Advisory Sub-Committee to meet again to consider its terms and to make recommendations thereon to the Vocational Education Committee.

MARTIN M. GLEESON.

Chief Executive Officer.

13th June, 1953.
MINUTES of MEETING of ADVISORY SUB-COMMITTEE held on TUESDAY 30th JUNE, 1953.

Present: Messrs. J. Swift (presiding), J. Byrne, P. Flanagan, J. Kane and G. Lawlor (Irish Bakers' and Confectioners' and Allied Workers' Union), Messrs. L. Kennedy and G. Rorke (Dublin Master Bakers' Committee), Mr. M. M. Gleeson (Chief Executive Officer), Mr. N. J. Cranley, Mr. S. Anthony (Chief Instructor), Mr. J. Grace and Mr. C. G. Lynch, Secretary.

Apologies for inability to attend were received from Messrs. H. Dempsey, J. Halpin and J. D. Donis Mitchell.

Minutes: The minutes of the meeting held on 9th September 1952 were read and approved.

1. SESSIONAL EXAMINATIONS and PRIZE AWARDS:

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

First Year Classes:

First Prize: Patrick Doyle (Rourke)
Second Prize: William O'Brien (J.M.&O'B.)

Second Year Classes:

First Prize: John Byrne (Fuller)
Second Prize: Daniel Carey (J.M.&O'B.)

Third Year Classes:

First Prize: James Costello (Rourke)
Second Prize: William O'Sullivan (J.M.&O'B.)

Fourth Year Classes:

First Prize: Desmond Lennon (Roberts)
Second Prize: Patrick Costello (Rourke)

(b) "REPEAT" of YEAR

James Barr (Fourth Year)
Joseph Koogh (Fourth Year)

(c) SUPPLEMENTAL EXAMINATIONS

The undesignated are required to sit for Supplemental Examinations:

First Year

Patrick Kelly - Breadmaking (Written)
William Baker - Breadmaking (Practical) and Confectionery (Written)
Martin Fitzpatrick - Breadmaking (Written) and Confectionery (Written and Practical)
Cornelius O'Dwyer - Breadmaking (Written) and Confectionery (Written)

Second Year

Patrick Nolan - Confectionery (Written)
Owen Carberry - Breadmaking (Written)
Derek Hughes - Breadmaking (Written)
Third Year

Michael Devoy - Breadmaking (Practical)
James Toal - Breadmaking (Written and Practical) and Confectionery (Written and Practical)

Fourth Year

John Cunningham (Kennedy) - Breadmaking (Written)
Fredrick Kelly - Breadmaking (Written)
Michael Kelly - Breadmaking (Written and Practical) and Confectionery (Written and Practical)
Noel Sheerin - Breadmaking (Practical)
George Daly - Confectionery (Written)
Desmond Dignam - Breadmaking (Written)
Brendan Harman - Breadmaking (Written) and Confectionery (Written)

It was decided that in the absence of a reasonable excuse for poor attendance this student should be required to repeat the fourth year of his course.

2. BAKERY TRAINING SCHOLARSHIP

In outlining the proposals for the training of a Bakery Teacher Mr. Gloeson stated that it was essential to the establishment of the scholarship that (a) permanent whole-time employment should be available to the new teacher on completion of his training and (b) employers and employees should show their goodwill by contributing to the costs involved.

Regarding the provision of permanent whole-time employment for an additional Bakery Teacher Mr. Crumley doubted if such employment would be available under existing conditions.

It was agreed that the representatives of both the employers and employees should seek the views of their own organisations on the principle of the establishment of the scholarship and that these views should be transmitted to the Chief Executive Officer at an early date.

Regarding the specific proposals outlined by Mr. Gloeson it was decided to raise the upper age limit to 35 years for candidates for the award of the scholarship.

Mr. Kennedy proposed that an interview board consisting of Mr. Gloeson, Mr. Crumley and Mr. Anthony should screen prospective candidates with a view to ascertaining the period of training which the successful candidate would be required to undergo. This was agreed to as also was a proposal that the qualifying standard of general and technical education required of candidates be left to the discretion of the interview board.

A suggestion by Mr. Kane that in future a continuation course in general educational subjects should be organised for prospective apprentices was deferred for consideration at a future meeting.

Chairman.

30/6/54
MINUTES of MEETING of ADVISORY COMMITTEE held on WEDNESDAY, 30th JUNE 1954.

Present: Messrs. J. Swift (presiding), J. Byrne, P. Flanagan, J. Kane and G. Lawler (Irish Bakers', Confectioners' and Allied Workers' Union), Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee), Mr. P. J. MacMahon (Guild of Irish Bakers), Mr. M. M. Gleeson, Chief Executive Officer, Mr. M. J. Cranley, Principal, Mr. S. Anthony, Chief Instructor, and Mr. C. G. Lynch, Secretary.

An apology for inability to attend was received from Mr. J. D. Denis Mitchell.

Minutes: The minutes of the meeting held on 30th June 1953 were read and approved.

1. SESSIONAL EXAMINATIONS and PRIZE AWARDS:

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

Second Year Classes:

First Prize ..... Francis Moran (J. Moran & Son)
Second Prize ..... William O'Brien (J. M. & O'B.)

Third Year Classes:

First Prize ..... John Byrne (Fuller)
Second Prize ..... Daniel Carey (J. M. & O'B.)

Fourth Year Classes:

First Prize ..... Patrick Duffy (Bowley)
Second Prize ..... Patrick O'Connor (Kelly, Kildare).

(b) SUPPLEMENTAL EXAMINATIONS

The undersigned are required to sit for Supplemental Examinations:

Second Year

Cornelius O'Dwyer - Confectionary (Written)
Henry Patton - Breadmaking (Written)

Third Year

Cyril White - Breadmaking (Written)

Fourth Year

Michael Doye - Breadmaking (Practical)
Patrick Kelly - Breadmaking (Practical) and Confectionary (Practical)
Gerrard Keogh - Confectionary (Practical)
Michael O'Regan - Breadmaking (Written)
Patrick Dronnan - Breadmaking (Written) and Confectionary (Written)
Francis Kearney - Breadmaking (Written and Confectionary (Written)
In opening the discussion Mr. Gleeson said that he understood that the Dublin Master Bakers' Committee and the Irish Bakers', Confectioners' and Allied Workers' Union had reached agreement on the release of apprentices to attend at the School of Bakery for 6 hours each week. Coupled with an expected influx into the trade of from 16-20 apprentices each year this increased instruction necessitated a development of the School of Bakery which involved, in the first instance, the training of an additional teacher who would be required to take up duty by September 1956. Mr. Gleeson visualised a course of training which would amplify the trainee's technical knowledge as well as equipping him to teach the modern methods utilised in the bakery and confectionary trades.

Mr. Cranloy introduced the following reports (copies of which are attached) which, he said, he desired to incorporate in the official records of the Advisory Committee:

(i) Report of meeting with deputation from the Irish Bakers', Confectioners' and Allied Workers' Union held on 9th April 1964.

(ii) Report of meeting with deputation from the Irish Bakers', Confectioners' and Allied Workers' Union held on 31st May 1954.

(iii) Report on visit of Mr. Gleeson, Mr. O'Dwyer, Principal, Technical Institute, Bolton Street, and Mr. Cranloy to the Bolton Technical College for Technical Teachers.

Regarding the latter report, Mr. Cranloy said that as a result of their visit neither Mr. Gleeson nor himself were in favour of sending the prospective teacher of the Dublin School of Bakery to the Bolton College for training as very little, if any, improvement in a student's technical knowledge (as distinct from a knowledge of teaching methods) would result from attendance at the course of training provided at that college. Consequently the information conveyed to the meeting by Mr. Gleeson and Mr. Cranloy regarding the training course available at the Bolton Technical College, it was agreed that the course available at the Borough Road Polytechnic, London would seem to be the more appropriate and, having regard to the likely standard of applicants in Dublin, during the subsequent discussion, both Mr. Kennedy and Mr. Rocke doubted whether one year's training would be sufficient to equip a trainee as a competent teacher. Mr. Byrne endorsed this view and Mr. Flanagan suggested that having spent a year at the Borough Road Polytechnic the trainee-teacher might be allowed a second year's training at the Bolton College. Finally, it was decided to send a trainee to the Borough Road Polytechnic for one year commencing in September 1956, provided a suitable person could be found; to this end it was agreed that Mr. Gleeson, Mr. Cranloy and Mr. Anthony should interview applicants for the position and report their findings to the Advisory Committee within a month. Mr. Gleeson suggested that whether the trainee-teacher should be required to undergo one or two years' training should be left for decision until the report of the Borough Road Polytechnic authorities on his progress during the initial year's training was available.

It was estimated that the cost of sending a person to the Borough Road Polytechnic for one year's training would be £500 of which Mr. Gleeson suggested £100 each should be contributed by the Dublin Master Bakers' Committee and the Irish Bakers', Confectioners' and Allied Workers' Union respectively and that the contributions would be expected from the Guild of Irish Bakers and the Federated Union of Employers (Confectionary Trade Branch). The representatives present at the meeting undertook to ascertain the views of their organisations on Mr. Gleeson's suggestion.

It was agreed that the lower age limit for applicants should be 25 years of age; and that there would be no upper age limit.

3. PROVISION OF ADDITIONAL CLASSES

As a corollary to the additional class instruction which would in future be available Mr. Cranloy introduced a draft scheme (a copy of which is attached) of re-organisation of Bakery Apprentices Classes which provides for a minimum entrance standard of the 7th standard/
standard Primary School. It was agreed that in future the Pro-
Apprenticeship Qualifying Examination should be utilised as a means of
raising the standard of prospective entrants to the Bakery trade (i.e.
the standard of the present Pro-Apprenticeship Examinations should be
raised to that of the 7th standard Primary School). It was further
agreed that the only exceptions to this condition of entry to the Bakery
trade should be the following:

(a) Those who had been precluded from apprenticeship last year
due to non-recruitment of any apprentices at that time.

(b) Those who had satisfactorily attended evening continuation
classes at Parnell Square Technical Institute.

Those exceptions would only apply for the year 1954.

Further consideration of the draft Scheme of Re-organisation of
Bakery Apprentices Courses was deferred until next meeting of the Advisory
Committee, as also were the remaining items on the agenda.

Signed: _______________________________

Chairman.

Date: July 20th 1954.

7th July 1954
Mr. M. M. Gleeson, Chief Executive Officer received a deputation from the Irish Bakers', Confectioners' and Allied Workers' Union consisting of Mr. J. Swift, General Secretary; Mr. J. Byrne, President, No.1 Branch, and Mr. P. Flanagan, Treasurer, No.1 Branch. Also in attendance were Mr. M. J. Cranley and Mr. S. Anthony.

Mr. Swift informed the meeting that, as a result of negotiations conducted between his Union and the Dublin Master Bakers' Committee during the past few months and a meeting of the Union and the Committee during the previous week, the Dublin Master Bakers' Committee had offered to allow all apprentices in the Bakery Trade two mornings off from work, per week, to attend classes in the Technical Institute, Kevin Street. For a number of reasons the Union was still not satisfied with this offer of two mornings and were pressing their claim that one full day per week should be allowed the apprentices. Another meeting between the Union and the Dublin Master Bakers' Committee was due to take place in a few days' time and the Union anticipated that the Dublin Master Bakers' Committee would probably agree to this request.

In view of the likelihood of the Dublin Master Bakers' Committee allowing all Bakery Apprentices one full day per week on which to attend the Technical Institute the Union wished to know how this additional time for the technical training of Bakery Apprentices might be best utilised by the City of Dublin Vocational Education Committee, with special reference to (a) the provision of sufficient and suitable accommodation for such training in the Technical Institute and (b) the provision of an additional teacher of Bakery. Mr. Byrne pointed out that, while the Union was anxious that the efficiency of technical instruction for Bakery Apprentices should be improved, it also recognised that the Vocational Education Committee would naturally be concerned to know that there would be a regular recruitment of apprentices to the trade each year. At present this was a matter of special difficulty, since no apprentices had been taken on during the year 1953, whereas in previous years approximately twenty apprentices were recruited each year. The present serious unemployment position in the Trade, coupled with progressively increasing redundancy due to mechanisation, would justify the suspension of a recruitment of apprentices for a further year. However, it was thought that it might be possible to obtain the agreement of the members of the Union to the resumption of recruitment this year on a limited scale provided the members were assured this would have a beneficial effect on the improvement and extension of courses in the Bakery School. In previous years Apprentices were usually recruited on the basis of one Apprentice for each nine or ten Bakers. If recruitment were to be resumed in the near future it was likely that this ratio would have to be reduced to say, one Apprentice per fifteen Bakers. If this scheme were adopted it would mean that approximately a dozen new Apprentices would be admitted to the Trade per annum. It was generally agreed that, even with this reduced number, the Vocational Education Committee might be justified in undertaking an extension of the Bakery School accommodation and the training of an additional teacher, if the present negotiations between the Union and the Dublin Master Bakers' Committee had a satisfactory result.

Mr. Gleeson said that though it had been agreed in principle by the Vocational Education Committee to extend the accommodation at the Technical Institute, Kevin Street, it would be approximately three years before any additional accommodation would be available.

Mr. Cranley pointed out that if one full day per week was made available by September next for teaching purposes in the Technical Institute, and also if approximately 12 first-year Apprentices were taken into the Trade in or about that time then it would be practicable to provide a re-organised and extended course of training for such apprentices, extending over the full four years. In September next there would be no second-year Apprentices.
Apprentices attending the School and he did not think it either practicable or desirable that the additional time off for instruction should be availed of with regard to the third and fourth year apprentices of the Session 1954-55. His reasons for this were (a) that educationally, it was practically impossible to assimilate existing students of an old course into a new course in which the time available had been doubled and (b) that if the additional time were to be made available for all Apprentices commencing in September 1954 serious difficulties would inevitably arise in connection with (i) accommodation and (ii) the fact that an additional trained teacher could not possibly be available before September 1955. Mr. Cranley's suggestion was agreed to in principle.

It was further agreed that as soon as convenient after the impending meeting between the Union and the Dublin Master Bakers' Committee a further meeting be held.

The meeting then adjourned.

12th April 1954
Mr. M. M. Gleeson, Chief Executive Officer, received the following representatives of the Irish Bakers, Confectioners and Allied Workers' Union - Mr. John Swift, General Secretary; Mr. J. Byrne, President, No. 1 Branch and Mr. P. Flanagan, Treasurer, No. 1 Branch. Also in attendance was Mr. M. J. Cranley, Principal, Technical Institute, Kevin Street.

The purpose of the meeting was to discuss the effects of the agreement between the Union and the Master Bakers to a Day-Release Scheme for Bakery Apprentices.

Mr. Byrne stated that the employers had agreed to release apprentices on one day per week to allow of their attendance at the Bakery School. This would mean that they would receive 6 hours instruction per week instead of 3 hours as heretofore. The decision, coupled with the fact that the agreed new basis of recruitment to the trade would allow an influx of approximately 15 apprentices to the trade this year, rendered the re-organisation of the Bakery School a most urgent matter. The training of an additional teacher for the School of Bakery should be the first step in this direction.

Mr. Cranley stated that under present circumstances the need of an additional teacher at the commencement of next session was not a matter of great urgency. Arrangements could be made for the institution of a four-year course for apprentices. In the following year there would probably be sufficient hours teaching to warrant the employment of an additional teacher.

Mr. Gleeson outlined the details of a training course available for Bakery teachers at Bolton Training College and stated that the Vocational Education Committee was willing to undertake the cost of such training for one teacher. He suggested that the Union should finance the training of a second teacher who would be available for substitution in an emergency. The question of a suitable candidate for training presented a problem, due to the fact that a person of suitable qualifications had not been found amongst the applicants who had been already interviewed.

Mr. Swift expressed his Union's interest in obtaining for the prospective trainee a thorough grounding in all aspects of the trade in Britain, together with an up-to-date knowledge of modern methods and designs. He felt that a more up-to-date approach and newer methods in the school would reflect themselves in the trade itself.

The possibility of sending a trainee to the Borough Road Polytechnic in London as an alternative to Bolton evoked much discussion, and it was decided to adjourn further discussion of the question until the return from England of Mr. Gleeson and the Master Bakers on the question of training a second teacher.
Mr. Cranley at this stage stated that he had discussed with Mr. Anthony the question of instituting a new course for Bakery apprentices in September. It had been agreed that the time available (6 hours per week) was inadequate to allow of a proper preparation for the Final of the City and Guilds Examination. It was his intention to institute a special Bakery Science class for apprentices, and he suggested that, in addition, the students required at least 1 to 1½ hours instruction per week in Mathematics and English. This could be covered by their attendance on one evening per week.

Mr. Flanagan stated that this was the type of course his Union had in mind from the outset and Mr. Cranley's suggestion that the course be based on a timetable of 8½ to 9 hours per week was agreed to.

The Meeting terminated.

25th June, 1954.
The Bolton Training College for Technical Teachers, which is located at the Technical College, Bolton, was visited in connection with a proposal that a scholarship should be awarded to a student of the Bakery School at the Institute of Science and Technology, Kevin Street for training as a Teacher of Bakery subjects. An additional teacher of Bakery subjects will be required within the next year or two because of the recent agreement between the Dublin Master Bakers' Committee and the Irish Bakers', Confectioners' and Allied Workers' Union that as and from September 1954 all bakery apprentices in Dublin will be released for technical education for one whole day per week.

We were received by Mr. G. C. Powley, M.A., B.Sc., Director of the Training College. The following were the more important facts which arose in the discussion:

Tuition fee for the course is £250 for the period September-July. In addition, there is a hostel fee of £200 for the same period, but it is not mandatory that a student should live in a hostel.

Entrance Qualifications:— Not less than 25 years of age; Diploma of the National Association of Master Bakers or City and Guilds Full Technological Certificate. An adequate knowledge of the Bakery and Confectionary trade. Good industrial experience.

The course is mainly concerned with the application of teaching methods to the various parts of normal Bakery and Confectionary syllabuses. Emphasis is laid on the general principles of education. Instruction is given in general teaching methods, methods of preparation and presentation, the history of technical education and special methods for teaching bakery and confectionary. Two periods of five weeks each are devoted to teaching practice in the bakery departments of two different technical colleges. Visits are made to industrial establishments, e.g., mills, plant bakeries, research laboratories, etc.

It was noted that (a) only approximately 2/3 of a student's time was devoted to the study of the application of teaching methods to the subjects of Bakery and Confectionary.

(b) Very little, if any, improvement in a student's technical knowledge would result from attendance at the course. It is assumed that a student enrolling in the course has a complete and thorough knowledge of the technology of the trade.

(c) In the session 1953-54 just concluding, only one student, Miss L. Thomas, was enrolled in the course for bakery subjects. We were informed that this was due to restrictions on the training of additional bakery teachers recently imposed by the Ministry of Education for economic reasons.

The information on the content of the course briefly summarised in (c) was confirmed and amplified at a subsequent discussion with Miss Thomps, who holds the City and Guilds Full Technological Certificate and the National Diploma and is a full-time Lecturer in the Department of Food Technology, College of Technology, Liverpool. She felt that she had gained a great deal by attending the course, but emphasised what is stated in (b) above.

In the Technical College, Bolton, but separate from the Training College, there is a Bakery Department. Unfortunately no members of the staff of this Department were available due to holidays but Miss Thomas showed us over the Department which consists of two bakehouses, approximately 1,750 sq. ft. each, and two classrooms. Each bakehouse accommodates sixteen students at the one time.
DRAFT SCHEME OF RE-ORGANISATION OF BAKERY APPRENTICE COURSES IN THE ABOVE INSTITUTE

1. Educational standard for entry to course

The standard of general education of Bakery Apprentices entering the Bakery School in the Institute of Science and Technology, Kevin Street, shall be, as a minimum, that of the 7th standard Primary School. This standard shall be certified by prospective students successfully sitting an examination to be held in the beginning of September in each year. A pass standard of 65% will be required at least in the subjects Arithmetic and English. This examination need not necessarily have any connection with any pre-apprenticeship examination held elsewhere.

2. Re-organisation of Bakery Course

During the four years of apprenticeship students will be required to attend the Bakery School for nine hours per week, as follows:

Day-Time Classes

6 hours per week Breadmaking and Flour Confectionery
(approximately 1½ hours Theory, including Calculations, and 4½ hours practical work).

Evening Class

One evening class per week of three hours as follows:

1 hour English, 2 hours Science. (For the first two years of the course Science includes the subjects Inorganic Chemistry, Organic Chemistry and Physics. In the third and fourth years of the course it becomes Bakery Science, i.e., the application of Physics and Chemistry to Bakery Technology).

The object of the course is to enable all students to sit the Intermediate City and Guilds of London Institute examination in Breadmaking and Flour Confectionery at the end of two years and the Final examinations in the same subjects at the end of the fourth year. It is anticipated that students who might subsequently wish to proceed to the Full Technological Certificate of the City and Guilds of London Institute should attend at one or two evenings a week for one year for classes in Microbiology and Flour Testing.

3. draft time-table for session 1954-55

Assuming that fifteen first-year apprentices enter the trade between now and September 1954 it will be necessary to have two first-year groups, namely, IA and IB. These students will use the Bakery for 12 hours per week. In addition, there will be two third-year sections and two fourth-year sections who, between them, will use the Bakery for another 12 hours per week. This would mean that the Bakery would only be available on one day per week for journeymen’s classes and that a part-time teacher would be required.
Minutes: The minutes of the meeting held on 30th June 1954 were read and approved.

1. Report of Interview Board:

In presenting a report (a copy of which is attached) on the applicants interviewed with a view to the award of a scholarship for training a bakery teacher, Mr. Cranley stated that the board could not recommend any of those interviewed; however, in the event of their improving their technical qualifications it was recommended that Mr. Carey, and possibly Mr. Lonner, should be re-considered for the award of the scholarship. Mr. Flanagan indicated that a Mr. Maguire of Messrs. Bons was anxious to apply, but who had not been aware of the holding of the interviews while Mr. Lawlor mentioned the possibility of obtaining a more suitably qualified person if the lower age limit were abolished. It was agreed to abolish the person if the lower age limit were abolished. It was agreed to abolish the person if the lower age limit were abolished. It was agreed to abolish the person if the lower age limit were abolished. It was agreed to abolish the person if the lower age limit were abolished. 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<td>12.00 noon - 3.00 p.m.</td>
<td>3rd Year A Apprentices</td>
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<td>3.30 p.m. - 6.30 p.m.</td>
<td>4th Year A Apprentices</td>
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<td>Tuesday</td>
<td>9.30 a.m. - 12.30 p.m.</td>
<td>1st Year A Apprentices</td>
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<td>3.30 p.m. - 6.30 p.m.</td>
<td>4th Year B Apprentices</td>
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<td></td>
<td>7.00 p.m. - 8.00 p.m.</td>
<td>English HL and IB</td>
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<td></td>
<td>8.00 p.m. - 10.00 p.m.</td>
<td>Bakery Science HL and IB</td>
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It was decided that Journeymen’s classes would have to be held in the evening.

4. Attendance Card:

It was agreed after a brief discussion that each employer should provide his apprentice(s) with whatever type of attendance card he thought appropriate to his requirements.

5. Pre-Apprenticeship Examination:

Following on the presentation of the results of the Pre-Apprenticeship Examination held on 17th July 1954 (a copy of which is attached) Mr. Cranley proposed that only those who had passed the examination (together with six others who came within the excepted categories mentioned in Section 3 of the minutes of last meeting) should be eligible for apprenticeship. This was agreed to and the Secretary was asked to forward copies of the results to the Secretary of each organisation represented on the Advisory Committee and to all the firms who sponsored candidates for the examination. It was agreed that in future years the Pre-Apprenticeship Examination should be held in the month of June.

6. Student’s Wearing Apparel:

Mr. Kennedy referred to the fact that on the occasion of the Renshaw Cup Competition the wearing apparel of some of the students was not suitable. Mr. Byrne corroborated this view and said that the teacher should be given authority to enforce discipline in this regard. A proposal by Mr. Anthony that a short white coat and apron should be adopted as minimum standard class uniform was agreed to, Mr. Cranley stating that the General Regulations of the Vocational Education Committee were adequate to enforce this proposal as a matter of discipline.

7. Other Business:

Mr. Lynch read the text of correspondence which had passed between Sergeant J. Ledwith and Mr. Cranley regarding the provision of classes for female confectioners or alternatively the admission of his daughter into existing classes. Mr. Cranley said that he desired a firm decision from the Advisory Committee, though not necessarily at that meeting, on the points raised in the correspondence. The matter was deferred for decision until the next meeting to enable members to consider the issues involved.

Mr. Cranley stressed that students should have a minimum number of text-books if they were to benefit properly from their instruction; Mr. Kano said his Union would consider assisting in the bulk purchase or hire purchase of whatever text-books were recommended by Mr. Cranley and Mr. Anthony.
In conclusion, a vote of thanks, proposed by Mr. Keane and seconded by Mr. Cranley, was passed to Mr. Kennedy and Mr. Ronko for their services as examiners and judges at practical examinations and competitions held during the year.

The board consisting of Mr. R. K. Summer, Chief Education Officer, Mr. J. J. Oram, Principal, Institute of Science and Technology, Kevin Street, and Mr. G. Kiley, Chief Inspector, Council of Industry, interviewed the applicants on Tuesday 31st August, 1954 at the Town Hall, Ballinrobe. The names of the applicants and a summary of their qualifications are given on an accompanying sheet. Ten of the nine candidates are shown on an accompanying sheet. Two of the nine candidates who applied, Mr. Mathew, Bective, and Mr. Thomas, Tullamore, did not attend for interview.

The members of the interview committee expressed the belief that the interview was complete and that the interviews were conducted in a cordial and professional manner. A certificate was awarded to the following candidates in recognition of their qualifications:

Mr. Robert J. Walsh
Mr. Denis B. McGovern
Mr. Thomas A. Power
Mr. Joseph P. Moloney

The board interviewed two new applicants for the Scholarship, namely, Mr. James Michael P. Walsh and Mr. Henry Makin, at Wicklow, Ltd., July 31st at the Town Hall, Ballinrobe. In addition, two applicants for the Scholarship in 1953 re-applied. The final result gives (a) the additional qualifications acquired by previous applicants during the year ended 1954 (b) the additional qualifications of the two new applicants.

7th September 1954

The board agreed that notice of the two new applicants was given to the board of such a Scholarship. Following the interview, it was further agreed that the board could not at present unequivocally recommend that any of the applicants, other than Mr. Walsh, be awarded the Scholarship.

The board felt that Mr. Ronko, as Secretary, Mr. Kennedy, should be thanked for his work in conducting the interview, as it was considered that the interview in presenting an opportunity of gaining some additional educational experience.
The board consisting of Mr. M. M. Gleeson, Chief Executive Officer, Mr. H. J. Cranley, Principal, Institute of Science and Technology, Kevin Street and Mr. S. Anthony, Chief Instructor, School of Bakery, interviewed the applicants on Tuesday 16th August, 1953 at the Town Hall, Ballsbridge. The names of the applicants and a summary of their qualifications are given on an accompanying sheet. Two of the nine applicants, viz. Messrs. Doyle and Thompson, did not attend for interview nor did they send any explanation for their absence. Three of the seven applicants interviewed appeared to be suitable for training as teachers on grounds of personality. The board placed these three in the following order on the basis of their technical qualifications:

1. Mr. Robert J. Walsh.
2. Mr. Denis H. Dryer.
3. Mr. Joseph P. Noonan.

Of the remaining four applicants it was agreed that Messrs. Carey and Lennon might be suitable if the award of the scholarship was deferred for a couple of years and if in that period they improved their technical qualifications.

The Board interviewed the two new applicants for the Scholarship, namely, Messrs. Michael P. Walsh and Henry Moloney, on Wednesday, 14th July 1954 at the Town Hall, Ballsbridge. In addition, five applicants for the Scholarship in 1953 re-applied. The enclosed page gives (a) The additional qualifications acquired by previous applicants during the year 1953-54 and (b) The educational and other qualifications of the two new applicants.

The Board agreed that neither of the two new applicants could be recommended for the award of such a Scholarship. Following the interviews of 1953 and 1954 it was further agreed that the Board could not at present of 1955 or conscientiously recommend that any of the applicants, either in 1953 or 1954 should be awarded the Scholarship.

The Board felt that Mr. Carey, and possibly Mr. Lennon, should be re-considered for the award of a Scholarship in another year's time, so as to give them an opportunity of gaining additional technical qualifications.

MARTIN J. CRANLEY

16th July 1954
Summary of relevant data re applicants for Scholarship for training as teacher of Bakery to be interviewed on Tuesday 16th August, 1953 at the Town Hall, Ballsbridge at 3 p.m.

Name                        | Age | Educational and other Qualifications                                                                                                                                                                                                                     
------------------------------|-----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------- 
Byrne, Thomas Brendan         | 33  | Primary Certificate. Attended Adult Educational Course U.C.D. Attended Bakery School, Kevin Street, 1941-5. 3rd prize Puff Pastry, International Bakery Exhibition 1951. 15 years in Bolands.                                                                                     
Carey, Daniel Thomas         | 30  | 3rd Year Secondary School. Attended Bakery School, Kevin Street, 1951-3. 1st Place in 1st Year Course, 2nd Place 2nd Year Course. 2½ years apprentices; 13½ years as "Allied" worker.                                                                                 
Doyle, John Thomas           | 24  | Intermediate Certificate. Attended Bakery School, Kevin Street for four years. Six years in trade.                                                                                                                                                      
Lonnon, Desmond M. F.        | 23  | Primary Certificate, Attended Bakery School, Kevin Street for four years. 4th Place in 1st year; 3rd Place in 2nd year; 1st Place in 3rd year and in 4th year. 4 years in trade.                                                                                      
Quinn, James H. B.           | 30  | Approximately Matriculation standard. Attended Bakery School, Kevin Street for 8 years. 2nd Prize in 3rd year; 1st Prize in 4th year. Diploma at London Exhibition. 10 years in trade. Kennedy's since 1945.                                                                 
Thompson, John F.            | 31  | Approximately 2nd year Secondary School. Attended Journeymen's classes, Kevin Street 1943-52. 12 years in trade.                                                                                                                                          

(Married, 4 Children)  
(Married)
CITY OF DUBLIN VOCATIONAL EDUCATION COMMITTEE

SUMMARY OF RELEVANT DATA REGARDING APPLICANTS FOR SCHOLARSHIP FOR TRAINING AS TEACHER OF BAKERY, JULY 1954.

The following are the names of the applicants for the above Scholarship in July 1954 who had previously applied for same in August 1953.

Any additional qualifications gained during the past year are indicated.

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Educational and other Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Byrne, Thomas Brendan</td>
<td>34</td>
<td>Two 3rd Prizes in Bakery Exhibition. 3rd Place in Hovis Competition. 2nd Place in Bakery Apprentice Course, Kevin Street, 1953-54. Intermediate Certificate in Baking and Flour Confectionery City and Guilds of London Institute 1953. Has sat Final Examination of City and Guilds, 1954; results not yet to hand. Winner of Renshaw Cup 1954.</td>
</tr>
<tr>
<td>Carey, Daniel Thomas</td>
<td>31</td>
<td></td>
</tr>
<tr>
<td>Dwyer, Denis H.</td>
<td>28</td>
<td>Passed examination in Micro-biology for City and Guilds Full Technological Certificate 1953. Has sat Final Examination in Flour Testing to complete requirements for Full Technological Certificate 1954; results not yet to hand.</td>
</tr>
<tr>
<td>Quinn, James H. E.</td>
<td>31</td>
<td></td>
</tr>
<tr>
<td>Walsh, Robert J.</td>
<td>37</td>
<td></td>
</tr>
</tbody>
</table>

Since all the above applicants had been previously interviewed, it was not thought necessary to interview them a second time.

In addition the following two applications were received:

<table>
<thead>
<tr>
<th>Name</th>
<th>Age</th>
<th>Educational and other Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mahuloy, Henry</td>
<td>35</td>
<td>Has been 17 years in the trade. In Monks Bakery up to 1948 and since then in the D.B.C. Stephen's Street. Over man for the last four years. 7th Standard Primary School Education in the Model Schools, Marlborough Street. Student of the Bakery School 1938-43 approx. No Certificates. 1st Prize Hovis Competition. Attended class at College of Art 1940-49.</td>
</tr>
</tbody>
</table>

(Married, 3 Children)
<table>
<thead>
<tr>
<th>Name</th>
<th>Irish</th>
<th>English</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Richard H. Byrne</td>
<td>93</td>
<td>76</td>
<td>174</td>
</tr>
<tr>
<td>Richard Sweetman</td>
<td>98</td>
<td>73</td>
<td>171</td>
</tr>
<tr>
<td>Thomas Nolan</td>
<td>98</td>
<td>68</td>
<td>166</td>
</tr>
<tr>
<td>Irie Genockey</td>
<td>98</td>
<td>61</td>
<td>159</td>
</tr>
<tr>
<td>Noel McMahon</td>
<td>75</td>
<td>78</td>
<td>153</td>
</tr>
<tr>
<td>Richard Kelly</td>
<td>98</td>
<td>54</td>
<td>152</td>
</tr>
<tr>
<td>Francis White</td>
<td>83</td>
<td>66</td>
<td>149</td>
</tr>
<tr>
<td>Patrick Dempsey</td>
<td>80</td>
<td>50</td>
<td>130</td>
</tr>
<tr>
<td>John Sullivan</td>
<td>77</td>
<td>53</td>
<td>130</td>
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<tr>
<td>Maurice Cunningham</td>
<td>66</td>
<td>61</td>
<td>127</td>
</tr>
<tr>
<td>Patrick Walsh</td>
<td>75</td>
<td>50</td>
<td>125</td>
</tr>
<tr>
<td>John O'Donoghue</td>
<td>73</td>
<td>51</td>
<td>124</td>
</tr>
<tr>
<td>Anthony Chorubini</td>
<td>70</td>
<td>53</td>
<td>123</td>
</tr>
<tr>
<td>James Dignam</td>
<td>67</td>
<td>54</td>
<td>121</td>
</tr>
<tr>
<td>Anthony O'Connor</td>
<td>54</td>
<td>67</td>
<td>121</td>
</tr>
<tr>
<td>Thomas Smith</td>
<td>69</td>
<td>50</td>
<td>119</td>
</tr>
<tr>
<td>Christopher Carborn</td>
<td>63</td>
<td>52</td>
<td>115</td>
</tr>
<tr>
<td>Maurice Quinn</td>
<td>58</td>
<td>51</td>
<td>109</td>
</tr>
<tr>
<td>Desmond McCarthy</td>
<td>61</td>
<td>50</td>
<td>101</td>
</tr>
<tr>
<td>Christopher Noonan</td>
<td>61</td>
<td>50</td>
<td>101</td>
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<tr>
<td></td>
<td>76</td>
<td>43</td>
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<td>35</td>
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<td></td>
<td>15</td>
<td>21</td>
<td>36</td>
</tr>
<tr>
<td></td>
<td>12</td>
<td>22</td>
<td>34</td>
</tr>
</tbody>
</table>

**Fail List:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Irish</th>
<th>English</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gerard O'Reilly</td>
<td>53</td>
<td>42</td>
<td>95</td>
</tr>
<tr>
<td>William Cooper</td>
<td>47</td>
<td>44</td>
<td>91</td>
</tr>
<tr>
<td>Desmond Rooney</td>
<td>36</td>
<td>39</td>
<td>74</td>
</tr>
<tr>
<td>Anthony Kelly</td>
<td>36</td>
<td>36</td>
<td>72</td>
</tr>
<tr>
<td>Christopher McCarty</td>
<td>20</td>
<td>43</td>
<td>63</td>
</tr>
<tr>
<td>Francis Creene</td>
<td>21</td>
<td>38</td>
<td>59</td>
</tr>
<tr>
<td>Joseph McKenna</td>
<td>12</td>
<td>44</td>
<td>56</td>
</tr>
<tr>
<td>Raymond Horan</td>
<td>10</td>
<td>43</td>
<td>43</td>
</tr>
<tr>
<td>Christopher Byrne</td>
<td>30</td>
<td>19</td>
<td>49</td>
</tr>
<tr>
<td>John Maguire</td>
<td>28</td>
<td>20</td>
<td>48</td>
</tr>
<tr>
<td>James Moohan</td>
<td>11</td>
<td>35</td>
<td>46</td>
</tr>
<tr>
<td>John Conlan</td>
<td>15</td>
<td>21</td>
<td>36</td>
</tr>
<tr>
<td>Cecil Doyle</td>
<td>12</td>
<td>22</td>
<td>34</td>
</tr>
</tbody>
</table>

**Exam at 3 p.m.**
Minutes of Meeting of Advisory Committee Held on Tuesday, 28th September, 1954

Present: Messrs. J. Swift (presiding), P. Flanagan, J. Kane and G. Lawlor (Irish Bakers', Confectioners' and Allied Workers' Union); Messrs. L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Mr. P. J. Maclachlan (Guild of Irish Bakers); Mr. H. M. Gleeson, Chief Executive Officer; Mr. M. J. Cranley, Principal; Mr. S. Anthony, Chief Instructor, and Mr. C. G. Lynch, Secretary.

Apologies for inability to be present were received from Messrs. J. Byrne, M. Dempsey and J. Halpin.

Minutes: The minutes of the meeting held on 20th July 1954 were read and approved.

1. Bakery Training Scholarship:

On behalf of the Interview Board Mr. Cranley gave the results of the City and Guilds Final Examinations in Breadmaking and Flour Confectionary for 1954 as follows:

<table>
<thead>
<tr>
<th>Name of Candidate</th>
<th>Breadmaking</th>
<th>Flour Confectionary</th>
<th>Bakery Science</th>
</tr>
</thead>
<tbody>
<tr>
<td>John A. Byrne</td>
<td>2nd Class</td>
<td>1st Class</td>
<td>Fail</td>
</tr>
<tr>
<td>Daniel T. Carey</td>
<td>2nd Class</td>
<td>2nd Class</td>
<td>Pass</td>
</tr>
</tbody>
</table>

On Mr. Kane's proposal the meeting extended its congratulations to Mr. Anthony and to Messrs. Byrne and Carey on the successes obtained at the City and Guilds of London Institute's examinations.

Mr. Cranley further reported that the Interview Board had considered the above results and as a consequence recommended Mr. Carey for the award of the scholarship. The adoption of this recommendation was proposed by Mr. Kennedy, seconded by Mr. Kane and was passed unanimously.

It was noted that Mr. Carey's apprenticeship in the trade would not terminate until February 1956 and that it would be necessary to obtain his employer's consent to his release in order to enable him to avail of the scholarship. Mr. Cranley was instructed to write to Mr. Carey's employers, Messrs. Johnston, Mooney & O'Brien, Ltd., with a view to obtaining his release. It was agreed to defer a decision on whether the scholarship award should be extended for a period of one or two years until Mr. Carey's release had been obtained for a period of one or two years until Mr. Carey's release had been obtained.

2. Contributions to Costs of Scholarship:

It was reported that a general meeting of members would be required to sanction the contribution of the Irish Bakers', Confectioners' and Allied Workers' Union; the matter was also to be the subject of consideration at meetings of the employers' organisations. It was noted that the contributions mentioned at previous meetings referred to a one year scholarship; similar contributions would be required in the event of the scholarship being extended for a second year.
3. Supplemental Examinations:

Mr. Anthony reported that all students who were required to undergo supplemental examinations had done so successfully.

4. Admission of Certain Students to Bakery School:

Mr. Cranley reported that he had been requested by the management of Messrs. J. E. Mills, Ltd. to admit three of that firm's apprentices to the Bakery School. Mr. Kano stated that there were certain difficulties regarding the status of these apprentices; it was decided, pending clarification of their status, to admit two of them to the First Year classes. It was decided not to require these apprentices to fulfil the Pre-Apprenticeship Qualifying Examination requirement; as the third apprentice had practically completed his apprenticeship it was felt that no useful purpose would be served by his being admitted to the Bakery School.

Mr. Kano reported that the list of candidates who were successful at the Pre-Apprenticeship Qualifying Examination had now been exhausted but there were still one or two firms who had vacancies for apprentices; Mr. Kennedy also said he wished to engage a boy who had not sat for the Pre-Apprenticeship Qualifying Examination. It was agreed that two boys, Messrs. O'Hare and O'Hanlon should be interviewed by Mr. Cranley and if he thought them to have a standard of education at least equivalent to that required to pass the Pre-Apprenticeship Qualifying Examination then they could be admitted to the apprentice classes.

5. Instruction for Female Confectioners:

It was decided that as the accommodation both in the Bakery School and in the Institute generally was already taxed to capacity by existing classes it was not possible at present to provide instruction for female confectioners; if at a future date the accommodation became available the matter would be further considered.

6. Text-Books:

Mr. Cranley stated that the text-books which Mr. Anthony and himself would recommend for the four-year period of the now re-organized apprenticeship courses would involve each student in an expenditure of £4 to £5 over that period; however, he thought that the initial cost involved might cause hardship in individual cases and, for that reason, suggested that his purchase facilities might be made available to the students by their Union. Mr. Kano undertook to recommend such a scheme to his organisation.

7. Journeyman's Classes:

As there appeared to be sufficient demand to justify the provision of at least one journeyman's class, Mr. Cranley and Mr. Anthony were asked to make the necessary arrangements to this end; if necessary, a part-time teacher should be engaged for the purpose.

Chairman

13th October 1954
MINUTES OF MEETING OF ADVISORY COMMITTEE
HELD ON TUESDAY, 5th APRIL 1955

Present: Messrs. J. Swift (Presiding), J. Byrne, J. Kane and G. Lawlor (Irish Bakers', Confectioners' and Allied Workers' Union); Messrs. L. Kennedy and C. Rourke (Dublin Master Bakers' Committee); Mr. P. J. MacCahon (Guild of Irish Bakers); Mr. H. H. Gleeson, Chief Executive Officer; Mr. H. J. Cranley, Principal; Mr. S. Anthony, Chief Instructor and Mr. C. G. Lynch, Secretary.

Apologies for inability to be present were received from Messrs. P. Flanagan and J. Halpin.

A vote of sympathy was passed to Mr. Flanagan on the recent death of his brother and the meeting stood for a minute in silence.

Minutes: The minutes of the meeting held on 28th September 1954 were read and approved.

1. Bakery Training Scholarship:

Mr. Gleeson and Mr. Cranley reported on a recent visit to London where they met Mr. Daniel Carey and discussed with him and the authorities of the Borough Road Polytechnic his progress to date and his future training; as a result of this visit and his Autumn Term report they were satisfied that Carey was making satisfactory progress and it was expected that he would obtain his National Diploma in Bakery in June of this year. He would then be eligible for the award of the Full Technological Certificate of the City and Guilds of London Institute.

Mr. Cranley submitted a memorandum (a copy of which is attached) outlining the various alternative courses of action which might be pursued in regard to Carey's training for the Session 1955-56. Mr. Cranley stated that both Mr. Gleeson and himself recommended that the fifth alternative outlined in the memorandum, referred to above, should be followed. This recommendation which was formally adopted for approval by the Vocational Education Committee, involves the termination of Carey's scholarship in the Summer of this year and his employment as a permanent whole-time teacher of bakery in the Institute as from 1st September 1956. This recommendation visualised Carey's employment on direct teaching work for 6-9 hours and his employment as an assistant teacher to Mr. Anthony for a similar period each week. The remainder of his time would be spent in period each week. The remainder of his time would be spent in attending classes in Physics and Chemistry; it was also intended that attending classes in such countries as Germany, Switzerland and Holland.

2. Contributions to Costs of Scholarship:

It was noted that the following contributions had been received in respect of the Bakery Training Scholarship:

Irish Bakers', Confectioners' and Allied Workers' Union ................................................. £100
Dublin Master Bakers' Committee ................................................. £100
Guild of Irish Bakers ................................................. £50
Confectioners and Confectioners of the Crafton Street District, Members of the Federation.
Union of Employers (Confectionary Trade Branch) ................................................. £30
It had been anticipated that the Grifton Street Caterers and Confectioners would contribute £50 and accordingly the total receipts fell £20 short of the amount anticipated. It will accordingly be necessary for the Vocational Education Committee to contribute a net sum of £250 to make up the total estimated cost of £530 for the year 1954-55.

3. Attendance at Evening Classes:

As a result of letters sent by Mr. Cranley to the Dublin Master Bakers' Committee and to the Irish Bakers', Confectioners' and Allied Workers' Union the attendance of apprentices generally at the evening classes in English and Bakery Science was reviewed and in particular note was taken of six apprentices whose attendance had been very unsatisfactory; with the exception of one of these who had now left the trade, it was found that there were circumstances which would not warrant drastic action being taken against them on this occasion. However, Mr. Rourke insisted that apprentices were required by their indentures to attend evening classes and that future offenders in this respect should be expelled from the trade. In support of the apprentices it was stated both by Mr. Byrne and Mr. Konu that some of the boys found the standard of the evening class in Bakery Science too high for them while in a few cases boys had a standard of education above that for which the classes catered. It was also stated that some boys were kept working late and consequently were late for the English class.

Mr. Byrne said that the attendance card should be adopted by employers generally and that it should be scrutinised weekly.

It was agreed that attendances at both day and evening classes should be reviewed again at the end of the Session.

4. Termination of Evening Classes:

It was decided that the evening classes in English and Bakery Science should terminate with examinations in those subjects on Thursday, 9th June 1955.

5. Pre-Apprenticeship Examination:

It was decided to hold the Pre-Apprenticeship Examination on Saturday, 16th June 1955. It was noted that the Examination would be held once only in this and subsequent years and that only successful candidates would be admitted to apprenticeship.

6. Competition for Confectionary Decoration:

Mr. Anthony expressed the view that in future years the annual competition in connection with the work of the Confectionary Decoration classes should be conducted on a time basis rather than, as at present, on an appraisal of the whole Session's work. Mr. Swift agreed with this viewpoint and pointed out that commercial work was their first concern - their craftsmen should be able to work to enter for commercial demand; that did not mean that exhibition work should be excluded entirely, but, such work though very desirable was only of secondary importance.

It was agreed to invite Messrs. Bromban (Arklow), T. Lynch (Drogheda) and J. O'Connor (Dublin) to judge the competition for the current Session which was arranged for Thursday, 28th April 1955 at 7 p.m.

7. Renshaw Cup Competition:

It was decided that the Renshaw Cup Competition should be held on Tuesday, 28th June 1955.

16th April, 1955

Chairman
MEMORANDUM ON THE VARIOUS POSSIBLE ALTERNATIVES
FOR DANIEL CAREY FOR THE SESSION 1955-56

Carey is at present attending the Borough Road Polytechnic, London under a Scholarship awarded by the City of Dublin Vocational Education Committee for the training of a Bakery Teacher. In June 1955 he will sit the National Diploma in Bakery in London. If he is successful in passing this examination he will be eligible for the award of the Full Technological Certificate of the City and Guilds of London Institute.

The following are the alternative courses of action open to Carey in the Session 1955-56:-

(1) That his Scholarship be extended for a further year to allow him to attend the Teachers' Training Course in the Technical Institute, Bolton. This course has already been the subject of a report by Mr. Gloeson and Mr. Cranley to the Bakery Advisory Committee in June, 1954.

(2) That his Scholarship be extended for a further year to enable him to attend a Teachers' Training Course in Garnet College, London and simultaneously gain practice in the teaching of Bakery in the Borough Road Polytechnic. It is understood that the authorities of the Borough Road Polytechnic have already approached the Director of Garnet College regarding this and that all prospective teachers of bakery are expected to go to Bolton.

(3) That his Scholarship be extended for a further year to allow him to pursue further studies at the Borough Road Polytechnic. The only course available for Carey there would be the two-year whole-time course for the Higher National Diploma in Bakery. Carey, of course, would only be able to attend the first year of the course during the Session 1955-56. This first-year course provides tuition in the subjects Chemistry, Physics, Biology and Commerce and in the case of the first two subjects the tuition reaches approximately Intermediate B.Sc. standard. It does not seem worth the expense of maintaining Carey in London for a second year to attend this particular course, since he can be taught Chemistry and Physics to this standard in Kevin Street without any difficulty. Biology and Commerce classes are also available in Dublin.

(4) That Carey's Scholarship be extended to allow him to attend various short intensive courses held in Europe, e.g. Germany, Switzerland, Holland. While the value of attending such courses cannot be doubted it is likely that if Carey attended such courses he would be at a grave disadvantage because of language difficulties. This difficulty might not be so great if he attended such courses during the Summer vacation period when, I understand, a number of foreign students are likely to be in attendance at these courses and for whom certain arrangements as regards the provision of an interpreter are made.

(5) That Carey's Scholarship be terminated in Summer 1955 and that he be employed as a permanent whole-time teacher of bakery in this Institute from 1st September 1955. In the 1955-56 session there will be an additional six hours teaching per week in Bakery Practice to be provided. Also, a Journeyman's class lasting 2½ hours per week, which has been run in previous years, was not held in the current session due to the lack of a suitable teacher. This class could be restarted in the Session 1955-56. Consequently, 6½ hours direct teaching per week could be provided for Carey. In addition, he could learn a great deal about the teaching methods by acting as an assistant teacher in some of Mr. Cranley's classes for say 6-9 hours per week. The remainder of his time could be profitably spent in attending either day or evening classes in Chemistry and Physics, etc. which would bring him to an Intermediate B.Sc. level in those subjects, and which would be just as good as the course described in (3) above. Arrangements could also be made for him to attend one of the short intensive courses already mentioned in (4) above during the Summer vacation 1956.

MARTIN J. CRANLEY,
Principal,
Institute of Science and Technology,
Kevin Street

16th March 1955
INSTITUTE OF SCIENCE AND TECHNOLOGY
KEVIN STREET

MINUTES OF MEETING OF ADVISORY COMMITTEE
held on THURSDAY, 7th JULY 1955

Present: Messrs. J. Swift (presiding); J. Byrne and J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union); Messrs. J. V. Downes, L. Kennedy and G. Hourke (Dublin Master Bakers' Committee); Mr. D. MacMahon (Guild of Irish Bakers); Mr. J. D. Denis Mitchell (Confectionery Trade Branch, F.U.E.); Mr. M. J. Cranley, Principal; Mr. S. Anthony, Chief Instructor and Mr. G. C. Lynch, Secretary.

Apologies for inability to be present were received from Messrs. H. J. Gleeson, P. Flanagan and G. Lawlor.

After the Chairman had welcomed Mr. Downes to membership of the Committee, the meeting stood for a minute in silence in memory of the late Mr. T. Lyons. The Chairman paid a tribute to the late Mr. Lyons and other members of the Committee associated themselves with his remarks.

Minutes: The minutes of the meeting held on 5th April 1955 were read and approved.

1. BAKERY TRAINING SCHOLARSHIP:

Mr. Cranley reported that the recommendation made at the last meeting in connection with the continuance of Mr. Daniel Carey's training for the Session 1955-56 had been accepted by the Vocational Education Committee; however, the Department of Education had intimated that the Minister was unwilling to sanction Mr. Carey's appointment as a whole-time teacher unless the minimum required number of teaching hours to justify the appointment were available for and would be taught by Mr. Carey. Mr. Cranley stated that he had discussed the matter with the Chief Executive Officer and as a result he now recommended, as an alternative, that Mr. Carey should be awarded a further scholarship valued £350 for the Session 1955-56. Under the terms of this scholarship Mr. Carey would be required to perform the same duties during the coming Session as it had been intended he should perform under the terms of the recommendation which had been agreed at the last meeting. The alternative recommendation now proposed by Mr. Cranley was formally adopted for approval by the Vocational Education Committee.

2. SESSIONAL EXAMINATIONS AND PRIZE AWARDS:

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

First Year Classes:-
First Prize ... ... Noel McMahon (St. Catherine's Bakery)
Second Prize ... ... Michael Mulcahy (P. Kennedy, Ltd.)

Third Year Classes:-
First Prize ... ... Francis Moran (J. Moran & Son)
Second Prize ... ... Anthony McDonnell (Edwards Ltd.)
Fourth Year Classes:

First Prize ... ... John O'Hare (P. Kennedy Ltd.)
Second Prize ... ... Anthony Coleman (J. M. & O'B.)

(b) SUPPLEMENTAL EXAMINATIONS

The undernamed are required to sit for Supplemental Examinations:

First Year
- Richard Kelly - Bakery Science
- David O'Hanlon - Confectionery (Written) and Bakery Science
- George Sweeney - Baking (Written) and English
- Christopher Carbery - Bakery Science
- James Dignam - Confectionery (Written)
- Anthony Ferry - English and Bakery Science
- John Fitzpatrick - Confectionery (Written)
- Patrick Lawlor - Bakery Science
- Thomas Noonan - English and Bakery Science

Third Year
- Henry Patton - Baking (Written)

Fourth Year
- Derek Hughes - Baking (Written and Confectionery (Practical))
- John Byrne - Baking (Written and Practical) and Confectionery (Written and Practical)

(c) "REPEAT" of Year

The undernamed are required to repeat the year of their course as indicated:

Maurice Cunningham (First Year)
Christopher Noonan (First Year)
Michael O'Halloran (First Year)
Austin Slevin (Third Year)

In assessing the examination results and attendance returns it was agreed, on Mr. Rourke's suggestion, that 50% (Fifty per cent.) of the maximum attendance at the English and Bakery Science classes should be accepted for the current Session only as fulfilling the minimum attendance requirements at those classes.

In the case of Austin Slevin it was noted that the Principal had written both to him and to his employers, Messrs. Johnston, McMeney and O'Brien, Ltd., drawing their attention to his unsatisfactory attendance. In deciding that Slevin should repeat his third year the Committee had to take into consideration the fact that there would be no third year course during the coming Session; in the circumstances it was decided that while Slevin should be permitted to attend the fourth year course next Session he would be effectively only a third year apprentice.

Mr. Anthony recommended, in connection with the examinations generally, that in future Sessions all students in any one year of the course sit their examinations at the same time; this recommendation was accepted and Mr. Cranley agreed to make representations to the employers' organisations with a view to obtaining the necessary release facilities for apprentices.
3. PRE-APPRENTICESHIP EXAMINATION:

Following on the presentation of the results of the Pre-Apprenticeship Examination held on 18th June 1955 (a copy of which is attached) Mr. Cranley suggested the establishment of a Pre-Apprenticeship Course to be inaugurated in one of the regional technical schools. Mr. Cranley stated that the objective of the recently re-organised apprenticeship course, viz. the City and Guilds of London Institute Final examination in Breadmaking and Flour Confectionery, would be achieved by relatively few students unless the present standard of entrants to the course was raised. He visualised the Sessional Examination of this Course being, in effect, the Pre-Apprenticeship Examination and only those who satisfactorily attended the course would be permitted to sit the examination. During the subsequent discussion Messrs. Byrne, Kane and Rourke supported the establishment of such a Pre-Apprenticeship Course and the suggestion was approved in principle, subject to the condition that in exceptional cases — to be determined by the Committee — prospective entrants to the trade would be permitted to sit the Pre-Apprenticeship Examination without attendance at the course.

It was agreed that Mr. Cranley should prepare a memorandum embodying the details of the course for circulation to and examination by the Irish Bakers', Confectioners' and Allied Workers' Union and the employers' organisations. It was also decided that these bodies should nominate prospective apprentices to the Pre-Apprenticeship Course not later than September next.

4. CONFECTIONERY DECORATION COMPETITION:

Further to the discussion which took place at the last meeting, Mr. Anthony recommended that in future this competition should be based on a set piece of work which should be the same for each student. The award would then be made as a result of the judging of that piece of work only. This recommendation was accepted.

To suggestions from members of the Committee that the scope of the work of the Confectionery Decoration classes might be broadened, Mr. Anthony stated that no development of these classes was possible under existing accommodation difficulties and consequent lack of other facilities. Mr. Cranley agreed to investigate the possibility of securing more suitable accommodation in another technical school for these classes and to report back to the Committee at its next meeting.

On Mr. Cranley's suggestion a small sub-committee consisting of Messrs. J. Swift, L. Kennedy, S. Anthony and W. Clark was appointed to consider the future development of the Confectionery Decoration classes and to formulate any extension or revision of the existing syllabuses which this might necessitate.

5. BAKERY PRACTICE CLASS FOR JOURNEYMEN:

Mr. Cranley intimated that it would be possible to resume the class in Bakery Practice for Journeymen next Session.

6. RENSHEAW CUP COMPETITION:

Mr. Anthony reported that the undesignated were the prize-winners in the Renshaw Cup Competition:

First Prize ... P. Nolan (Mitchell's Ltd.)
Second Prize ... W. Baker (Gateaux Ltd.)
Third Prize ... L. Fagan (P. Kennedy Ltd.)

Mr. Byrne proposed and Mr. Kane seconded a vote of thanks to Messrs. P. B. Bromman, L. Kennedy and C. Rourke who acted as judges and to the employers who had released their apprentices to enable them to take part in the competition. Mr. Cranley agreed to write to the judges conveying to them the Committee's expression of thanks.
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<tr>
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<td>Frank Green</td>
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<td>Thomas Whelan</td>
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Minutes of Meeting of Advisory Committee held on Thursday, 7th July 1955

Present: Messrs. J. Swift (presiding); J. Byrne and J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union); Messrs. J. V. Downes, L. Kennedy and G. Rourke (Dublin Master Bakers' Committee); Mr. P. J. MacMahon (Guild of Irish Bakers); Mr. J. D. Denis Mitchell (Confectionery Trade Branch, F.U.E.); Mr. M. J. Cranley, Principal; Mr. S. Anthony, Chief Instructor and Mr. C. G. Lynch, Secretary.

Apologies for inability to be present were received from Messrs. H. M. Gleeson, P. Flanagan and G. Lawlor.

After the Chairman had welcomed Mr. Downes to membership of the Committee, the meeting stood for a minute in silence in memory of the late Mr. T. Lyons. The Chairman paid a tribute to the late Mr. Lyons and other members of the Committee associated themselves with his remarks.

Minutes: The minutes of the meeting held on 5th April 1955 were read and approved.

1. BAKERY TRAINING SCHOLARSHIP:

Mr. Cranley reported that the recommendation made at the last meeting in connection with the continuance of Mr. Daniel Carey's training for the Session 1955-56 had been accepted by the Vocational Education Committee; however, the Department of Education had intimated that the Minister was unwilling to sanction Mr. Carey's appointment as a whole-time teacher unless the minimum required number of teaching hours to justify the appointment were available for and would be taught by Mr. Carey. Mr. Cranley stated that he had discussed the matter with the Chief Executive Officer and as a result he now recommended, as an alternative, that Mr. Carey should be awarded a further scholarship valued £350 for the Session 1955-56. Under the terms of this scholarship Mr. Carey would be required to perform the same duties during the coming Session as it had been intended he should perform under the terms of the recommendation which had been agreed at the last meeting. The alternative recommendation now proposed by Mr. Cranley was formally adopted for approval by the Vocational Education Committee.

2. SESSIONAL EXAMINATIONS AND PRIZE AWARDS:

The results were reviewed and the following decisions made:

(a) PRIZE AWARDS

First Year Classes:
- First Prize: Noel McMahon (St. Catherine's Bakery)
- Second Prize: Michael Mulcahy (P. Kennedy, Ltd.)

Third Year Classes:
- First Prize: Francis Moran (J. Moran & Son)
- Second Prize: Anthony McDonnell (Edwards Ltd.)
Present: Messrs. J. Swift (presiding), J. Byrne and J. Kane (Irish Bakers', Confectioners' and Allied Workers' Union), Mr. J. V. Downes (Dublin Master Bakers' Committee), Mr. P. J. MacMahon (Guild of Irish Bakers), Mr. M. J. Cranley, Principal, Mr. A. Anthony, Chief Instructor, and Mr. C. G. Lynch, Secretary.

Minutes: The minutes of the meeting held on 7th July 1955 were read and approved.

Arising out of the minutes, Mr. Anthony referred to two students, Maurice Cunningham and Michael O'Halloran, who desired the Advisory Committee to reconsider its decision requiring them to repeat their First Year Course due to their poor attendance at the evening classes in English and Bakery Science. Apart from other extenuating circumstances it was stated on their behalf that they were not aware that the penalty for poor attendance at evening classes would be so severe. It was agreed to permit Cunningham and O'Halloran to sit for supplemental examinations in the subjects in which they had failed and, if successful, to proceed to the Second Year of their course. The Advisory Committee reaffirmed its decision to require Christopher Noonan to repeat his First Year course.

1. Supplemental Examinations:

Mr. Anthony reported that the supplemental examinations were in progress and that to date all those examined had passed, some of them with very creditable marks.

2. Bakery Training Scholarship:

Mr. Cranley reported that the recommendation adopted at the last meeting had been approved by the Vocational Education Committee but was still subject to the sanction of the Department of Education. In the meantime Mr. Carey had taken up duty.

A letter from Mr. G. A. T. Bamford, Head of the Bakery and Confectionery Department, Borough Polytechnic, London, reporting very favourably on Mr. Carey's conduct and progress was read and noted.

3. Pre-Apprenticeship Course:

Mr. Kane stated that his Union would be sending at least ten students to the proposed course; he visualised that the employers would nominate at least half the students of the course. On Mr. Byrne's proposal, it was agreed that the details of the course should be drawn up on the basis of the details of the course that would be attended on two or three evenings each week. Further consideration of this matter was deferred until details had been prepared for consideration by the Advisory Committee.
4. **International Bakery Competition at Olympia, London:**

In connection with the International Bakery Exhibition commencing shortly at Olympia, London, it was noted that four apprentices representing this country would be competing against similar teams from England, Scotland and Wales. It was strongly recommended that the Vocational Education Committee should grant Mr. Anthony leave of absence to travel with the students as coach and that he should be given the appropriate travelling expenses and subsistence allowances.

5. **Additional Pre-Apprenticeship Examination:**

It was noted and agreed that three boys - one nominated by Mr. Mitchell and the other two who had only recently come under the notice of the Irish Bakers', Confectioners' and Allied Workers' Union - should sit for this examination but that if they were successful their admission to the School of Bakery would be subject to the completion of any necessary formalities as between the Irish Bakers', Confectioners' and Allied Workers' Union and the employers.

All other matters on the agenda were deferred to a later date.

28th September, 1955.
CITY OF DUBLIN VOCATIONAL EDUCATION COMMITTEE

INSTITUTE OF SCIENCE AND TECHNOLOGY

KEVIN STREET

SCHOOL OF BAKERY

MINUTES OF MEETING OF ADVISORY COMMITTEE HELD ON
TUESDAY, 10th APRIL 1956

Present: Messrs. J. Swift (Presiding), J. Byrne, J. Franey, J. Farnon, J. Sweetman, (Irish Bakers', Confectioners' and Allied Workers' Union) J. V. Downes, G. Rourke, L. P. Kennedy (Dublin Master Bakers' Committee) P. J. McMahon (Guild of Irish Bakers) M. J. Cranley (Principal) S. Anthony (Chief Instructor) and J. Flynn (Secretary).

An apology for inability to be present was received from Mr. Mitchell.

The Chairman welcomed the new Union representatives on the Committee viz. Messrs. Franey, Farnon and Sweetman. A vote of thanks was passed to the retiring members for their past services and Mr. Cranley undertook to write them accordingly.

1. Minutes:

The minutes of the meeting held on 8th September 1955 were read and approved.

2. Bakery Training Scholarship:

Mr. Cranley reported that Mr. Carey had satisfactorily completed his course in England. It was intended that he should be appointed as a whole-time teacher from the beginning of the 1955-56 Session, but the Department of Education would not sanction this as there were not sufficient teaching hours available for him. As a compromise he was employed on a scholarship basis with a Time-table as follows:-

| Direct Teaching | 12 hours per week |
| Assistant Teaching | 10½ hours per week |
| Attendance at classes | 16 hours per week |

It was agreed that every effort should be made to have Mr. Carey appointed for the coming Session. Mr. Cranley pointed out that they would need a total of 48 teaching hours per week, 24 for each teacher and he presented the following plan for the Committee's approval.

Teaching Hours 1956-57

<table>
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<tr>
<th>1st Year</th>
<th>2nd Year</th>
<th>3rd Year</th>
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<tbody>
<tr>
<td>Monday &amp; Friday</td>
<td>2 Classes 6 hours each</td>
<td>12 hours</td>
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<tr>
<td>Thursday</td>
<td>1 Class 6 hours</td>
<td>6 hours</td>
</tr>
<tr>
<td>Tuesday &amp; Wednesday</td>
<td>2 Classes 6 hours each</td>
<td>12 hours</td>
</tr>
<tr>
<td>Bakery Science</td>
<td>2 Evenings</td>
<td>3½ hours</td>
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<tr>
<td>Confectionery Decoration</td>
<td>2 Evenings</td>
<td>6½ hours</td>
</tr>
<tr>
<td>Journeymen's Class</td>
<td>1 Evening</td>
<td>3 hours</td>
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It was emphasised that the above schedule depends on (a) the number of 1st Year apprentices admitted to the trade this year and (b) sufficient enrolments in the Confectionery Decoration and Journeymen's evening classes.

The Committee was of the opinion that if the Confectionery Decoration class was more comprehensive in scope the attendance would be troubled. It was decided that the sub-committee already appointed should meet as soon as possible to discuss the revision of the syllabus for the Confectionery class with Messrs. Anthony and Carey.
3. International Bakery Competition:

It was decided to ask Messrs. Anthony and Byrne to prepare a short account of the International Bakery Competition for Apprentices held in London in October 1955 so that it might be incorporated in the records of the Advisory Committee.

4. Recently re-organised Bakery Apprentice Course with special reference to Science Classes:

Mr. Cranley read out the marks obtained by the 1st and 2nd Year students at the Christmas Examinations in Bakery Science and the teachers reported thereupon. It was generally agreed that the results were very unsatisfactory. Mr. Cranley pointed out that the fact that some students received very high marks confirmed his confidence in the ability of the teacher and he felt that the trouble arose from the poor standard of education of the students on admission to the course coupled with an unwillingness to learn on the part of some students. In reply, Mr. Byrne said that the successful students were those who had received a secondary education. He also said that at a special meeting which he had with the students, that the majority of them admitted having very little knowledge of the subject.

It was decided that, in fairness to the successful students, the class could not be abandoned.

After hearing a few suggestions on how the situation could be remedied the Chairman suggested that the matter be handed over to a sub-committee consisting of Messrs. Kennedy, Byrne, Cranley, Anthony and Carey.

5. Other Business:

Mr. Cranley read a letter from Mr. Gleeson suggested that a class be formed in Confectionery for Women in the Trade.

It was agreed that Mr. Cranley should seek further information from Mr. Gleeson on the matter.

Speaking on examinations Mr. Anthony suggested that the Sessional examinations should finish a week before the end of Session so as to give teachers sometime to go over the papers with the students. Continuing Mr. Anthony said that the City and Guilds Examinations will interfere with classes this year. It was decided that the examinations and classes be arranged so that the boys need attend on only one day each week.

It was decided that the pro-apprenticeship examination be organised in the same manner as heretofore.

Mr. Kennedy and Mr. O'Rourke expressed their willingness to act as Local Examiners for the City and Guilds Examinations. It was decided to ask Mr. Brennan to act as examiner for the Renshaw Cup Competition to be held on Tuesday, 26th June 1956.

The Meeting then concluded.

Signed: [Signature]

Chairman

8th May, 1956
Present: Messrs. J. Swift (Presiding), J. Byrne, W. Franey, J. Farnon, J. Sweetman (Irish Bakers Confectioners and Allied Workers Union) L. P. Kennedy (Dublin Master Bakers Committee) P. J. McMahon (Guild of Irish Bakers), M. J. Cranley (Principal) S. Anthony (Chief Instructor), J. Flynn (Secretary).

A letter of apology was received from Mr. O'Rourke for his inability to be present.

A minutes silence was called for by the Chairman as a mark of respect to the late Mr. Clarke, part-time teacher of Confectionery Decoration.

1. Minutes

The Minutes of the meeting held on the 10th April 1956 were read and approved.

2. Report from Sub-Committee regarding Science classes.

Mr. Cranley read the report of the Sub-Committee on the Bakery Science Classes. The report was approved without debate.

Mr. Kennedy raised the subject of boys who have passed their pre-apprenticeship examination but who have not as yet been indentured. He thought it advisable that they attend some evening classes.

In reply Mr. Byrne said that as far as the regulations were concerned, these boys were in order, but that if they wished to attend classes they could do so on their own initiative.


Mr. Cranley read a report prepared by Mr. Byrne on the International Bakery Competition for Apprentices held in London in October 1955. The report referred to the excellent performance given by the Irish Team of Apprentices under the direction of Mr. Anthony and to certain difficulties experienced by the team during the Competition. The report was noted, it being understood that the Union delegates would look further into the matter of the organisation of the competition.

4. Report on Confectionery Decoration classes

The report of the Sub-Committee on the revision of Confectionery Decoration Syllabuses was read by Mr. Anthony. In reply to a question Mr. Anthony stated that he was taking steps to have the defects in the oven remedied. On the question of teachers for this class for the coming session Mr. Cranley pointed out that it will be necessary for Messrs. Anthony and Casey to carry out all the necessary teaching duties during the session 1956-57. Mr. Byrne asked if there would be sufficient accommodation to meet the demands of the new syllabus.

Mr. Anthony explained that his main difficulty was storage space. The report was adopted together with a recommendation that Mr. Cranley make available as much extra storage space as possible.
3. Sessional examination Results.

The sessional examination results for the 1st and 4th year classes were considered. Of 15 students in the 1st year group, three have left the trade. The highest places were secured by:-

1. Desmond McCarthy.
2. Anthony Kelly.
3. Anthony O’Reilly.

Thomas Smith, Ronald Walsh, Christopher Byrne and James Quinn are to sit a supplemental examination in Bakery Science and Thomas Smith a supplemental examination in English.

The highest marks in the 4th year class were obtained by:-

1. Laurence Shannon.
2. Francis Moran.

The following are required to sit a supplemental examination in Confectionery Written:- Patrick Kelly, Cornelius O’Dwyer, Anthony Kinsella and Austin Slevin. Anthony Kinsella also to sit supplemental examination in Breadmaking Written.

Since the marks for English in the 2nd year sessional examination were not available, consideration of these results was delegated to a Sub-Committee consisting of Messrs. Swift, Kennedy and Anthony, the Sub-Committee to meet in the Institute at 5 p.m. on Friday 29th June 1956.

6. Classes in Confectionery Decoration for Women.

Mr. Cranley said that as requested he had sought further information from Mr. Gleeson regarding his enquiry about the possibilities of providing classes in Confectionery Decoration for Women. He then read a letter from Mr. Gleeson stating that all of the women concerned were members of the Irish Bakers Confectioners and Allied Workers Union. It was decided that the proposal was not feasible due to the present severe pressure on accommodation.

7. Pre-Apprenticeship Examination Results.

The pre-apprenticeship examination results were examined and dissatisfaction was expressed with the standard. It was pointed out that the Bakers were not officially notified about this examination and, that in fairness to all a supplementary examination would have to be set for those who had not been notified. It was decided to allow Frank Green who was unsuccessful in the first examination to sit for the supplementary, because if he did not pass the examination this year he would have to leave the trade. The date of the supplementary examination was provisionally fixed as Saturday 14th July 1956.

8. Other Business.

It was decided that Mr. Cranley should notify Messrs. Bewleys of the Committee dissatisfaction with their having granted George Doyle an indenture without his first having passed his pre-apprenticeship examination.

It was noted that Mr. Mitchell has not attended meetings of the Advisory Committee for some time and it was decided that Mr. Cranley should notify the Grafton Street firms of this and request that they appoint a representative.

Mr. Anthony proposed a vote of thanks to Messrs. Kennedy, O’Rourke and Brennan for acting as examiners in the City and Guilds of London Institute Examinations and the Renshaw Cup Competition.

It was announced that Pius McKenna had won the Renshaw Cup.

The Meeting then concluded.

7th July, 1956.
Minutes of Meeting of Advisory Committee on Thursday, 25th July 1957.

Present: Messrs. J. Swift (presiding), T. Noonan, W. Farnon, J. Farnon, J. Sweetman, J. Kane, R. Walsh (Irish Bakers', Confectioners' and Allied Workers' Union), L. F. Kennedy, C. Rourke (Dublin Master Bakers' Committee), P. J. McMahon (Guild of Irish Bakers), M. J. Cranley (Principal), S. Anthony (Chief Instructor) and J. Flynn (Secretary).

1. Minutes

The Minutes of the meeting held on the 26th June 1956 were read and approved.

2. Matters arising out of the Minutes

Mr. Cranley reported that as instructed he had written to Mr. Bewley about the boy he had indentured who had failed his pre-apprenticeship examination. He had received no reply to his letter. It was pointed out that the boy in question has since passed his pre-apprenticeship and sessional examinations. Mr. Cranley also said he had written to Mr. Mitchell about his membership of the Committee. He read a reply from Mr. Mitchell stating that he had tendered his resignation to the Federated Union of Employers and would therefore no longer be able to serve on the Committee. Mr. Cranley was asked to write to the Federated Union of Employers asking that they nominate a replacement for Mr. Mitchell at their earliest convenience.

3. Sessional Examination Results

The results of the sessional examinations were then considered. The names of the students who obtained the highest places in each year of the course and also the names of the students who are required to sit supplementary examinations are as follows:

1st Year:
- 1st Place - Eric Genocchio
- 2nd Place - Francis White
- 3rd Place - Roderick Nolan

Supplemental Examinations:
- Dorset Kennedy (Written Breadmaking and English)
- Robert Mailey (English), James Morrin (Written Breadmaking, Bakery Science and English), Francis O'Brien (Written Breadmaking).

2nd Year:
- 1st Place - John Sullivan
- 2nd Place - Desmond McCarthy
- 3rd Place - Alan McGuire

Supplemental Examinations:
- Leo Austin (Written Confectionery), James Dignam, Anthony Kelly (Written Breadmaking), Christopher Byrne, Alan McGuire, Patrick Walsh (Bakery Science), Thomas Smith (Written Breadmaking, Written Confectionery and Bakery Science).

3rd Year:
- 1st Place - Noel McMahon
- 2nd Place - Michael Mulcahy
- 3rd Place - Richard Kelly

Supplemental Examinations:
- Maurice Quinn (Written Breadmaking) George Corcoran (Bakery Science and English), George Sweeney (Practical Breadmaking, Written Breadmaking, Written Confectionery, Bakery Science and English).

The Committee was informed that David O'Hanlon had left the trade.
Mr. Anthony said that the results as a whole were satisfactory except that he would like to see an improvement in the general standard of English.

Continuing he reported that only four of the 2nd year students sat for the City and Guilds Examinations, but he considered that even they were not of a sufficiently high standard. He asked if some sort of inducement could be offered to the boys to encourage them to sit for the City and Guilds Examinations. Mr. Swift pointed out that this would be a matter to be decided by the executive bodies of the Union and the Dublin Master Bakers' Committee. It was decided that the Committee should recommend the granting of some monetary award for all boys who passed the City and Guilds London Institute examinations and that Mr. Cranley should forward this recommendation to the organisations concerned.

It was agreed that the supplemental examinations be held during the first week in September.

Mr. Anthony reported that the enrolment in and attendance at the evening classes was very poor and that it had not been possible to expand the scope of the Confectionery Decoration class, as planned, due to the fact that some of the journeymen know nothing about decorating and had to start at the beginning. He also said that the Cup for Confectionery Decoration for Journeymen was not competed for due to the poor attendance in the class.

Mr. Franey suggested that a cup be provided for competition amongst the apprentices in Confectionery Decoration. After some discussion it was decided to defer this matter to the next meeting of the Committee.

4. Pre-Apprenticeship Examination Results

Mr. Cranley commenting on the Pre-Apprenticeship examination results said they were very poor and since only one candidate had passed Bakery Science and a number had not even sat for it, he had computed the final results on the basis of a pass in Arithmetic and English only and had ignored the Science. He also pointed out that the Committee had decided that, except in exceptional circumstances, anybody wishing to enter the trade could sit for the Pre-Apprenticeship examination only if he had attended the Pre-Apprenticeship Course in the Technical Institute, Mount Street. He pointed out that approximately half the candidates for this year's examination had not attended the course. Mr. Franey said that although he had stated in his report to the Union that attendance at Mount Street was compulsory it seemingly had not been acted upon, and as a result quite a number of the boys thought that the Science was not compulsory. Mr. Rourke pointed out that since only nine boys had passed the examination, it might be necessary to hold a supplementary pre-apprenticeship examination in the Science Class, as it was his opinion that the provision of such a class in the Pre-Apprenticeship course would be a waste of time and money unless Science was included in the course.

The Committee agreed that entry to the trade could henceforth only be made by attending the Pre-Apprenticeship Course at the Technical Institute in Mount Street and passing the Pre-Apprenticeship Examination in the compulsory subjects English, Arithmetic and Science. Only in exceptional circumstances would this procedure be waived.

Mr. Rourke pointed out that since only nine boys had passed the Pre-Apprenticeship examination, it might be necessary to hold a supplementary examination. He was examination is more than that number of apprentices were required. He was examination if more than that number of apprentices were required and if the opinion that the boys who had already passed the examination also of the opinion that the boys who had already passed the examination should be given preference over any boys who might pass a subsequent supplementary examination.

It was also agreed that a supplemental pre-apprenticeship examination would be held only if more than nine apprentices were required and if the examination was placed in employment.
Other business

Mr. Anthony proposed and Mr. Swift seconded a vote of thanks to Messrs. Kennedy, Brennan and Rourke for their kindness in acting as examiners for the City and Guilds of London Institute Examinations and for the Renshaw Cup Competition.

Mr. Anthony proposed that Mr. Carey be co-opted on to the Committee. This proposal was adopted unanimously.

The meeting then concluded.

Signed: [Signature]

Chairman

[Handwritten note: Minutes amended because of incorrect date of last meeting, which was held on 18th July.]

22nd July, 1957.
MINUTES OF MEETING OF ADVISORY COMMITTEE HELD ON

FRIDAY, 13TH SEPTEMBER, 1957.

Present: Messrs. J. Swift (Presiding), M. J. Cranley (Principal), P. J. McMahon (Guild of Irish Bakers), R. Walsh, W. Franey, J. Sweetman (Irish Bakers', Confectioners' and Allied Workers' Union), D. Carey (Instructor) and S. Anthony (Acting Secretary).

Apologies for inability to be present were received from Messrs. L. Kennedy and G. O'Rourke (Dublin Master Bakers' Association) and W. Long (Federated Union of Employers).

Minutes: The minutes of the last Committee Meeting were taken as read. It was noted that the date of the last meeting was recorded as 25/7/57 instead of 18/7/57 and the minutes were amended accordingly. The minutes were then formally adopted and signed.

Supplemental Examinations: These results were presented by Mr. Anthony and were noted by the Committee. All who had to sit this examination passed with the exception of Derrin Kennedy who failed in his written Breadmaking, and as a result has to repeat his 1st year.

Pre-Apprenticeship Examination:
There was no necessity for a Supplemental Pre-Apprenticeship Examination because the 9 boys who had passed the previous examination had not yet been placed in bakeries.

Cup for Apprentice Cake Decoration Class:
Mr. Franey said that the Trade Union was prepared to contribute towards the purchase of such a cup. Since no representative of the Master Bakers' Association was present Mr. Cranley was asked to write to them regarding this matter.

At this stage Mr. McMahon suggested that the Guild of Irish Bakers should contribute to the cost of the prizes at present being provided by the Master Bakers' Association and the Union. Mr. Swift replied that Mr. McMahon should bring this question before the Committee of the Guild.

Journeymen Classes (1957-58):
It was reported that only one Journeyman had turned up to enrol in these classes. Mr. Franey replied that there should be no difficulty in filling these classes and that the Trade Union was taking steps to encourage its members to enrol.

Pre-Apprenticeship Course:
Mr. Franey reported that these classes were expanding and that an enrolment of 24 could be expected. He also said that the students in these classes were to do the Science Course which would be decided by the Principals of the two Schools.
The Committee noted with pleasure that the five students who entered for the City and Guilds of London Institute Intermediate examination had all passed. It was decided that the congratulations of the Committee should be conveyed to each of the five students.

Breadmaking Trophy:
Mr. Walsh asked what had been done with regard to the suggestion made previously about a trophy for Fancy Bread-making. Mr. Anthony replied that no trophy had been suggested for Fancy Bread alone but for bread in general. Following this Mr. Swift said he was sure that the allied firms would be pleased to put up a trophy for competition. It was decided to bring up this matter at a future meeting when the Master Bakers' representatives were present.

New Bakery School:
Mr. Cranley reported that the Department of Education had approved of the space allotted to the Bakery School in the new building and that sketch plans were already being drawn up by the architects.

Incentive to Students:
Mr. Cranley had written to the three interested parties in this matter and said that he had received no reply. Mr. Walsh said that he did not recollect the Union receiving this letter and thought it may have been overlooked due to the changing of the Union's Secretary. Mr. Cranley was requested to write again to those concerned.

Bread Moulding Machine:
Mr. Anthony read a letter from the Mono Universal (Ireland) Ltd. Company offering a Table Model Pan Moulder on loan for 12 months. The Committee were pleased to accept the offer.

The meeting then closed.

Signed: [Signature]
Chairman.

Date: [Signature] 20th Oct 1957

20th September, 1957.
CITY OF DUBLIN VOCATIONAL EDUCATION COMMITTEE

INSTITUTE OF SCIENCE AND TECHNOLOGY

KEVIN STREET

SCHOOL OF BAKERY

MINUTES OF MEETING OF ADVISORY COMMITTEE HELD ON

TUESDAY, OCTOBER 1st 1957

Present: Messrs. W. Froney, R. Walsh, J. Sweetman, J. Farnon (Irish Bakers Confectioners and Allied Workers' Union), P. J. McMahon (Guild of Irish Bakers), G. Rourke (Dublin Master Bakers Committee), W. H. Long (Federated Union of Employers), M. J. Cranley (Principal), S. Anthony (Instructor), J. Flynn (Secretary).

Mr. Cranley conveyed an apology from Mr. Swift for his inability to attend, and suggested that a chairman be appointed forthwith. Mr. Rourke was nominated by Mr. McMahon and seconded by Mr. Sweetman and unanimously elected. He then took the chair.

Mr. Rourke welcomed Mr. Long to membership of the Committee.

Minutes: The minutes of the meeting held on Thursday 12th September were read and approved. It was noted that the date of the last meeting was recorded as 13th September, 1957 instead of 12th September, 1957, and the minutes were amended accordingly. The minutes were then formally adopted and signed.

Journeyman’s Classes 1957/58:

Mr. Anthony said that, so far only three students had enrolled for the journeyman’s classes and that they could not be started with such a small enrolment. Mr. Froney asked that he be allowed a further week in which he would try to get additional students for the classes. Mr. Cranley said that it appeared that there was a lack of interest in the classes, otherwise the students would have enrolled of their own accord. He pointed out that all members of the trade knew about the classes. He also pointed out that if these classes had to be discontinued one of the whole-time teachers would be short of his minimum number of teaching hours and that this might have serious consequences. Mr. Anthony suggested that one of the two vacant nights could be usefully occupied by an advanced decorating class for 4th year apprentices. Mr. Froney said that he had received inquiries regarding the possibility of starting classes for women in the trade and that they might utilise the remaining vacant night for such a class. Mr. Rourke then read the regulations governing entry to classes under the jurisdiction of the City of Dublin Vocational Education Committee. Mr. Cranley pointed out that the decision on this suggestion should be based not on grounds of expediency but on the regulations governing entry to classes under the jurisdiction of the City of Dublin Vocational Education Committee. It was agreed that the matter be referred to the various bodies concerned for further consideration.

Cup for Apprentice Cake Decoration Class:

Mr. Rourke asked if some idea of the cost of the cup could be given to the Dublin Master Bakers Committee. Mr. Froney said that he had attempted to obtain a price but had not sufficient information regarding the size and type of cup required. Mr. Anthony suggested that it should be a perpetual trophy. Mr. Rourke suggested that a challenge trophy with a replica presented each year. He was decided that the trophy should be for competition among apprentices only and that if a challenge trophy was to be competed for it should be open to apprentices. Mr. Farnon suggested that approximately £30 - £40 should be spent on the cup. Mr. Sweetman suggested that approximately £30 should be spent on the cup. Mr. Froney said that he would obtain the committee agreed to this proposal and Mr. Froney said he would obtain the trophy for breadmaking.

Trophy for Breadmaking:

After some discussion it was decided that Mr. Cranley should approach the Cork Yeast Co. with a view to their providing a trophy for breadmaking.
Incentives to Students:

Mr. Cranley read a letter from the Dublin Master Bakers Committee suggesting that the following awards might be made to successful candidates in the City and Guilds Examinations:

<table>
<thead>
<tr>
<th></th>
<th>Full Technological Certificate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intermediate</td>
<td>1st Class Pass £4</td>
</tr>
<tr>
<td></td>
<td>2nd Class Pass £2</td>
</tr>
<tr>
<td>Final</td>
<td>1st Class Pass £10</td>
</tr>
<tr>
<td></td>
<td>2nd Class Pass £6</td>
</tr>
</tbody>
</table>

It was decided that the final awards should be given for the Full Technological Certificate Examination. Mr. Cranley pointed out that since the Full Technological Certificate Examination is divided into three separate subjects viz. Breadmaking, Flour Confectionery and Bakery Science for which separate results and grades are issued it would be necessary to clarify, what exactly would be required of a candidate. It is possible, he said, to obtain one 1st class and two 2nd class passes, or two 1st class and one 2nd class pass in addition to three 1st class passes or three 2nd class passes.

Mr. Rourke said that in view of this information he would suggest that the following amendment be made to the Dublin Master Bakers' Committees proposal:

- 3 1st Class Passes £12
- 2 1st Class and one 2nd Class passes £10
- 1 1st Class and two 2nd Class passes £8
- 3 2nd Class Passes £6

It was further decided that the scheme be confined to apprentices. Mr. McMahon and the Union Representatives thought that their organisations would accept the amended scheme. Mr. Cranley was instructed to write to each of the bodies concerned requesting their approval for this amended scheme.

Mr. Cranley thanked the three bodies for initiating this new scheme, saying he was delighted with their quick response to the suggestion and that the Vocational Education Committee would be very pleased to hear of it.

Other Business:

Mr. Francary said that it might be necessary to hold a supplementary pre-apprenticeship examination as Messrs. Kennedy's required more apprentices.

It was then discovered that although all of the boys who passed the 1st pre-apprenticeship examination were working some were employed as cleaners and had not been indentured.

It was decided that these boys should be given the option of apprenticeship in Messrs. Kennedy's before any further consideration be given to holding a supplementary pre-apprenticeship examination.

The meeting then concluded.

Signed: _______________________________

Chairman

Date: ________________________________

5th October, 1957.
Present: Messrs J. Swift (Presiding) J. Farnon, J. Sweetman, T. Noonan, W. Franey, R. Walsh (Irish Bakers Confectioners and Allied Workers Union) L. P. Kennedy (Dublin Master Bakers Committee) P. J. McMahon (Guild of Irish Bakers) M. J. Cranley (Principal) J. Flynn (Secretary).

Mr. Franey conveyed apologies from Messrs. Anthony and Carey for their inability to attend; apologies were also received from Messrs. Rourke and Long.

Minutes: The minutes of the meeting held on 1st October 1957 were read and approved.

Journeyman Classes:

Mr. Franey reported that the journeyman class was now sufficiently enrolled and that this matter no longer constituted a problem.

Cup for Apprentice Cake Decoration Class:

Mr. Franey produced a cup which he had got on appropriation and which he said would cost £20. This cup was considered suitable and Mr. Cranley was asked to write to the respective bodies recommending its acceptance.

Trophy for Broadmaking:

Mr. Cranley reported that he had written to the Cork Yeast Co., as instructed, but had not as yet received any reply. It was agreed that this matter be deferred and that Mr. Cranley should write again if a reply was not received within a reasonable time.

Incentive to Students:

Mr. Noonan reported that the Union were in favour of the proposals which had been put forward and that this would be confirmed in writing. Mr. Kennedy said that the same would apply as far as the Dublin Master Bakers Committee were concerned.

Other Business:

Mr. Kennedy said that his firm required more apprentices this year. He had got names from Mr. Franey of boys who had passed their pre-apprenticeship examination and who were employed as cleaners in other houses. He had approached the firms concerned and had learned that the transfer of these boys would cause some inconvenience which he would wish to avoid. Continuing, he said, that as it was now too late in the year to indenture new apprentices, they would have to carry on short-handed until next year.

Mr. Cranley asked if it would not be possible for the trade to decide on the number of apprentices they required earlier in the year so as to leave time to hold a supplemental pre-apprenticeship examination, should one be required.

Mr. Franey said that he had arranged to have notices posted in the bakeries on the advisability of early application for apprenticeship.

The meeting then concluded.

Signed: [Signature]
Chairman

26th October, 1957

Date: 24 May 1958
Minutes of Meeting of Bakery Advisory Committee held on Thursday, 29th May, 1958 at 7.30 p.m.

Present: Messrs. J. Farnon, J. Sweetman, W. Franevy, R. Walsh (Irish Bakers Confectioners & Allied Workers Union), L. P. Kennedy, J. H. Downes (Dublin Master Bakers Committee), S. Anthony (Instructor), H. J. Cranley (Principal), J. Flynn (Secretary)

In the absence of Mr. Swift, Mr. Kennedy proposed that Mr. Walsh take the chair. This was seconded by Mr. Sweetman and unanimously agreed. Apologies for inability to attend were received from Messrs. Long, Rourke and Swift.

Minutes: The minutes of the meeting held on the 16th October, 1957 were read and approved.

Matters arising from the minutes: Mr. Sweetman asked Mr. Cranley to write to those organizations who had not formally intimated their willingness to participate in the new prize scheme for successes in the City and Guilds Examinations.

Mr. Anthony asked if it was proposed to hold the competition for the Advanced Confectionery Decorating Cup. He said that as the attendance at the class had fallen so much, he thought that the competition might be waived this year.

Mr. Kennedy thought that this might not be fair to the students who had attended all year and worked so hard.

It was decided that the competition should be held.

There followed some discussion on the two confectionery decoration cups, i.e., the new cup, and the old cup known as the Journeymen's Cup.

It was decided that the new cup would be known as the Intermediate Confectionery Decoration Cup and should be competed for by apprentices only, and that the Journeymen's Cup should henceforth be known as the Advanced Confectionery Decoration Cup, competition for which would be open to apprentices and journeymen alike.

Sessional Examinations for Pre-Apprenticeship Course. The Sessional report from the Technical Institute, Mount Street was then considered (copy attached). Mr. Cranley asked that the sessional examination be accepted as the pre-apprenticeship examination. This was seconded by Mr. Farnon and agreed. It was noted that six students passed the examination (pass standard 50% in each subject). It was further agreed that a supplemental examination be held for those who failed and Mr. Cranley was asked to make the necessary arrangements with Mr. Long of Mount Street.

It was also agreed that, henceforth, all prospective apprentices would be required to sit the pre-apprenticeship examination irrespective of their educational qualifications.

Other Business: Mr. Flynn said he had received an enquiry about the possibility of a boy named Joseph Timlin, whose father owned a bakery in Ballina, being allowed to attend the bakery classes, and if possible to get an apprenticeship with a Dublin firm. Mr. Kennedy explained that this boy would be what is known as a "Guest Apprentice" and as such would not receive any payment.

It was agreed that the boy's father be asked to write to the Advisory Committee.

Over/
Mr. Cranloy proposed a vote of thanks to the examiners in the City and Guilds of London Institute Examinations. Mr. Sweetman seconded. It was decided that Mr. Cranloy write to the individual examiners expressing the Committee's gratitude for their services.

It was agreed that Mr. Cranley should write to Mr. Swift expressing the Committee's hope of a quick recovery from his illness.

Thursday, 3rd July was fixed as the date of the next meeting.

The meeting then concluded.

SIGNED: [Signature]
Minutes of Meeting held on Thursday, 3rd July, 1958 at 7.30 p.m.

Present: Mr. J. Swift (Chairman), Messrs. R. Walsh, J. Farnan, J. Sweetman, W. Franey, T. Noonan (Irish Bakers', Confectioners' and Allied Workers' Union), L.P. Kennedy, J.H. Downes (Dublin Master Bakers' Committee), B. Kennedy (Guild of Irish Bakers), M.J. Cranley (Principal), S. Anthony, D. Carey (Instructor).

Mr. Swift thanked the Committee for the letter he received from them during his recent illness. Mr. Cranley expressed the pleasure of the Committee at his restoration to health.

The Chairman welcomed Mr. Bryan Kennedy to the Committee as a new member representing the Guild of Irish Bakers. Mr. Cranley said he had received an apology from Mr. Long, who regretted that he was unable to attend this meeting. He also mentioned that the letters informing Mr. McMahon and Mr. Dempsey of the last meeting went astray in the post and were subsequently returned to the Institute's office.

The minutes of the meeting held on Thursday, 29th May, 1958 were read. Their adoption was proposed by W. Franey, seconded by R. Walsh and approved by the Committee.

Mr. Franey said that the Cups to be awarded for the Confectionery Decoration Classes were in the hands of the Jewellers for Engraving, and that henceforth the old Decoration Cup would be known as the Advanced Confectionery Decoration Cup and that the new one would be known as the Intermediate Confectionery Decoration Cup as agreed at the last meeting.

Mr. Sweetman asked if all the organisations concerned had now intimated their willingness to participate in the new prize scheme for successes in the City and Guilds of London Institute Examinations. Mr. Cranley then read a letter from the Irish Bakers', Confectioners' and Allied Workers' Union, informing the Committee of their willingness to participate in the scheme. He had now received confirmation from all parties concerned.

Mr. Cranley read out the results of the Supplemental Pre-Apprenticeship Examination. Out of the 12 boys who sat for this examination, 4 passed. This brought the total number of passes up to 10. Mr. Franey said he gave Anthony Delaney, who had just left school and who had not attended the course in Mount Street, permission to sit for the examination. This boy did not take the Science examination and failed in English. Mr. Cranley raised the matter of Basil Doyle and Michael Murphy who attended a two-year whole-time course in Denmark Street Technical School. They had taken the pre-apprenticeship examination and passed with good marks. These boys sat for the Department of Education Day Vocational Certificate Examination which was of a far higher standard than that required by the Committee and Mr. Cranley suggested that they should be accepted. This was agreed by the Committee. This brought the number of boys available for apprenticeship up to 12. Mr. Kennedy mentioned that he had cleaners in his employment who had passed the pre-apprenticeship examination last year and were also available for apprenticeship. It was then ascertained that there were 5 such boys employed in bakeries at present thus bringing the total number available for apprenticeship to 17.

/over.
Mr. Cranley read the report of the Sessional Examinations. All the boys in the first year who sat for the examination were successful. 1st Place was obtained by N. Lennon (Halligan's Ltd.), 2nd - P. Hanlon (Rourke's, Ltd.), 3rd - D. Dolan (Johnston, Mooney and O'Brien, Ltd.).

 Dermot Kennedy, who was repeating the 1st Year, only attended 4 classes early in the session and did not sit for the examinations. It was reported that this boy was ill and permission was granted for him to repeat the 1st Year again if he so wishes.

In the 2nd Year, F. White (Johnston, Mooney and O'Brien, Ltd.) obtained 1st Place, E. Genocchi (Johnston, Mooney and O'Brien, Ltd.), 2nd Place and R. Nolan (Downes, Ltd.) 3rd Place. A. Cherubini did not sit for the Practical Examinations and failed in Bakery Science. It was reported by W. Franey that this boy had left the trade. Supplemental examinations in Bakery Science would have to be taken by T. Doyle, J. Morrin, J. Fitzmaurice and O'Connor, in English by T. Doyle and R. Mealy and in Written Confectionery by O'Connor and F. O'Brien.

In the 3rd Year, 1st Place was obtained by J. Sullivan (Johnston, Mooney and O'Brien, Ltd.), 2nd Place by J. Dignam (Downes, Ltd.) and 3rd Place by A. McSoid (Johnston, Mooney and O'Brien, Ltd.). Supplemental examinations in English would have to be taken by J. Quinn and R. Walsh and in Bakery Science by J. Quinn and T. Smith. Mr. Anthony reported that 5 boys in the 4th year failed in Bakery Science but that as these boys were in their final year, Mr. D'arcy had already set a supplemental examination, which they all passed.

This was approved by the Committee. The question of the bad record of attendance by G. Corcoran was raised but Mr. Franey explained that he had the assurance of Mr. J. O'Connor, Manager, Mills Ltd., that the boy was kept in work on each day he missed except one. The Committee agreed to allow this boy to sit Supplemental Examinations. It was reported that J. Fitzpatrick had been accepted as a Journeyman and since then was not allowed to attend classes by his employer who was not a member of any Master Bakers' Association. The Committee agreed that the Union should take steps to see that the boy attended to take Supplemental Examinations. In the 4th Year class, M. Quinn would be required to sit a supplemental examination in Written Baking. 1st Place in this Class was obtained by N. McMahon (St. Catherine's Bakery), 2nd Place by M. Mulcahy (P. Kennedy, Ltd.) and 3rd Place by R. Kelly (Bolands, Ltd.).

Mr. Anthony reported that M. Mulcahy (P. Kennedy, Ltd.) won the Advanced Confectionery Decoration Cup and C. Byrne (Gateaux Ltd.) won the Intermediate Confectionery Decoration Cup. The competition in both cases was very keen. K. Smith (Bolands, Ltd.) won the Renshaw Cup and was now in Mitcham, London, on the Renshaw Scholarship. 2nd and 3rd Places were won by R. Kelly (Bolands, Ltd.) and N. Keane (Rourke, Ltd.) respectively.

Mr. Walsh said that the Trade Union had given Smith £20 for travelling and other expenses but that he was obliged to take one week of his holidays in order to avail of the scholarship. Mr. Walsh said he would like to see the employers helping future winners by allowing them time off. Mr. Anthony suggested introducing a form which could be filled in by the employers intimating their willingness to co-operate in the scheme.

Mr. Franey said that because A. Farry was not allowed to go to Mitcham last year, Mr. Townsend of Renshaws, Ltd. intimated that if this year's winner did not go to Mitcham the invitation would not be extended again.

The Committee agreed to adopt Mr. Anthony's suggestion to approach the organisations to release the boys to avail of the Scholarship at Mitcham.

Mr. Cranley was asked to write to the people concerned. Mr. Farnam said that the firms should be asked to release the boys with pay and that the time allowed off should not be deducted from his term of apprenticeship. He said that the Union might not press for replacements for a boy thus allowed off.
Mr. Cranley suggested that both the Trade Union and the employers' organisations should combine to pay the winner for his loss of time and expenses as they did for the annual Prize Awards. Mr. L. Kennedy said that the Master Bakers' Committee would probably say that each firm should pay for their own boy.

The Committee decided to ask the employers' organisations for the release of the winning student.

The Chairman suggested an adjournment of the meeting. Mr. Cranley said a further meeting would have to be held to consider the City and Guilds of London Institute Examination results.

The meeting was then adjourned.

Signed: [Signature]

Chairman


Minutes of Meeting held on Thursday, 30th October, 1958.

Present: Mr. J. Swift (Chairman); Messrs. R. Walsh, J. Sweetman, W. Franey, (Irish Bakers', Confectioners', and Allied Workers' Union); J.H. Downes, L.P. Kennedy, G. Rourke (Dublin Master Bakers' Committee); B. Kennedy, P.J. McMahon (Guild of Irish Bakers); W.H. Long (Federated Union of Employers); M.J. Cranley (Principal); S. Anthony, J. Flynn (Secretary).

Mr. Walsh conveyed Mr. Farnell's apologies for his inability to attend.

Minutes: The minutes of the meeting held on 31st July, 1958 were read and approved.

Matters arising out of the minutes: Mr. Walsh asked if Mr. Cranley had written to the various firms concerned, conveying the Committee's wish that Renshaw Cup winners should be allowed the necessary time off to avail of the scholarship. Mr. Cranley said he had written about ten days ago but had not received any replies as yet.

Report on Supplementary Sessional Examinations: The results of the Supplementary Sessional Examinations were considered and it was noted that all the students who sat the Supplementary Examinations had passed. It was noted that G. Corcoran has not yet sat these examinations.

Report on City and Guilds of London Institute Examinations: The results of the City and Guilds examinations were then considered. Mr. Swift asked how these results compared with other trade classes. Mr. Cranley said that they compared most favourably. He would, he said, go further and say that the results reflected great credit on the teachers and students concerned.

Mr. Franey, commenting on the cash prize scheme for these examinations said that it was prepared on the basis of 1st and 2nd class passes being awarded in all three subjects. It was now found that in Bakery Science there was only Pass and Fail. Because of this, he said, he had been obliged to compute the awards on the basis of a 2nd class pass in Bakery Science for everybody. Mr. Sweetman pointed out that this had caused considerable disappointment among some of the prize winners, who had received less than they expected.

After some discussion it was decided that an amendment to the original prize scheme was necessary. Mr. Cranley proposed that the prize scheme should in future be as follows:

1. Two 1st class passes and a pass in Bakery Science - £12
2. One 1st class pass, one 2nd class pass and a pass in Bakery Science - £9
3. Two 2nd class passes and a pass in Bakery Science - £6

This was agreed.

It was proposed that the boys who had obtained prizes this year should be paid the additional money.
Consideration of Provision of classes for Full Technology Certificate: Mr. Cranley said that for the Full Technological Certificate the subjects Organic Chemistry, Microbiology, and Hygiene, and Testing of Bread-making Raw Materials, were necessary. The Cereal Science class already provided in the Flour Milling Course would suit, he said, but it would be necessary to provide new classes in Organic Chemistry and Microbiology. Mr. Anthony said that of the six students passing the final stage this year only two had turned up to a meeting he had called to discuss the possibility of starting the course. Mr. Froney was asked to contact these students and to ask them to attend a meeting with Mr. Anthony. Mr. Cranley said he had enquired from the City and Guilds if it were possible to take these examinations separately and they had replied that that was permissible.

Mr. Kennedy enquired about the difference between the Full Technological Certificate and the National Diploma. Mr. Anthony said there was a wider range of subjects in the National Diploma.

It was agreed that Mr. Cranley obtain information on the National Diploma and forward it to the members of the Committee.

Other Business: Mr. Swift complained that he had received no notification of the functions held in the Bakery School, one by Irish Bakels, Ltd., and one by the British Baking Industries Research Association. Mr. Cranley said that Irish Bakels Ltd. had undertaken to send out the necessary invitations to all branches of the trade and that the fault was theirs, not his. Referring to the second function, he said he had understood that it was a private function for the members of the British Baking Industries Research Association and he felt he had no authority to invite anybody to it.

Mr. Anthony suggested that he be enrolled as a member of the British Baking Industries Research Association in order to obtain the bulletins sent out to the members of this Association. It was agreed that Mr. Cranley should request the City of Dublin Vocational Education Committee to pay the necessary subscription, i.e., £5. 3. 0., per annum.

Mr. Froney reported that 23 students were enrolled in the pre-apprenticeship course in Mount Street.

The meeting was then adjourned.

Signed: _______________________

Chairman

Date: ______________________

July 7th, 1959
Minutes of Meeting held on Tuesday, 7th July, 1959.

Present: Mr. J. Swift, (Chairman); Messrs. R. Walsh, J. Farman, J. Sweetman (Irish Bakers', Confectioners' and Allied Workers' Union); J. H. Downes, L. P. Kennedy, G. Rourke, (Dublin Master Bakers' Committee); B. Kennedy, P. J. McMahon (Guild of Irish Bakers); M. J. Cranley (Principal), S. Anthony, D. Carey (Instructors); J. Flynn (Secretary).

Minutes - The minutes of the meeting held on 30th October, 1958, were read and approved.

Correspondence - Mr. Flynn read a letter from the Dublin Master Bakers' Committee, agreeing with the Advisory Committee's proposal that the winner of the Renshaw Cup Competition should be given the necessary time off with pay, to enable him to avail of the scholarship which is granted to the winner of that competition.

Mr. Walsh proposed that the gratitude of the Advisory Committee be conveyed to the Dublin Master Bakers' Committee. This was agreed unanimously.

Mr. Cranley then read some correspondence between the City and Guilds of London Institute and himself on the subject of the appointment of examiners for the Guild's practical examinations. The City and Guilds pointed out that only one examiner should be engaged when there were less than five candidates.

It was agreed that the City and Guilds recommendations on this matter be complied with in future.

Annual Report - Mr. Anthony submitted his report on the working of the Bakery School for the Session 1958-59. He referred to his disappointment that only two students entered for the Final City and Guilds examinations. He was also disappointed by the lack of interest on the part of those students who had passed the City and Guilds Final examination last year, in going forward for the Full Technological Certificate. He mentioned the numerous demonstrations which had taken place during the session. He said that the firms responsible for these demonstrations were to be congratulated. He also paid tribute to the Students' Union for their work during the year, particularly in connection with the sports.

Mr. Swift asked that Mr. Anthony's report be printed and circulated amongst the members. This was agreed.

Commenting on Mr. Anthony's report, Mr. Swift said that the Committee's gratitude should be conveyed to the firms responsible for the different demonstrations during the session.

Sessional Examination Results - The sessional examination results were then considered. In the first year, all the students passed, with the exception of Donal Moylan, who will be required to repeat, as his attendance was most unsatisfactory and he failed in Bakery Science. First Place was obtained by Mr. Fitzsimons and Second Place by Noel McCrady.

In the second year, William Franey obtained First Place and Noel Lennon obtained Second Place. The following students will be required to sit a supplementary examination in Bakery Science: Austin Hannon, George Hogan, and Gerard Smith. Francis Brennan will be required to sit supplementary examinations in 'written B readmaking and 'written Confectionery.
Sessional Examination Results (Contd.) - Richard Sweetman obtained First Place in the 3rd Year Class and Francis White obtained Second Place. Francis O'Brien will be required to sit supplementary examinations in Bakery Science and English, and Christopher O'Connor will be required to sit Written Confectionery. In the 4th Year, John Sullivan obtained First Place and Desmond McCarthy Second Place. The following will be required to sit supplementary examinations: - P. Walsh ('English and 'Written Breadmaking), Leo Austin ('Written Breadmaking), Christopher Byrne ('Written Breadmaking), Patrick Lawlor (Bakery Science and 'English), James Quinn ('English) and Thomas Smith ('English).

In a number of cases it was noted that the attendance at evening classes was most unsatisfactory. Mr. Kennedy proposed that a minimum attendance of 75% be required for evening classes. This was seconded by Mr. Farnon and passed.

Mr. Anthony pointed out that the journeyman's cup was not competed for this year owing to his illness. The Intermediate Cup was won by B. Fitzpatrick.

Pre-Apprenticeship Results - The sessional results from Mount Street were considered and it was noted that eleven boys had passed. Mr. Sweetman informed Mr. Cranley that a supplementary examination had been held and, as a result, the total number of passes was now eighteen. Mr. Borke requested that a summary of the passes be compiled and sent to those concerned.

International Bakery Exhibition - Mr. Anthony said that this year the Irish team would consist of 2 boys from Belfast and 2 from Dublin. The Dublin boys would be D. McCarthy and F. Genocchi. The Belfast boys would be available to come to Dublin for a week during August and again for two days during the week preceding the exhibition for practice work with the Dublin boys, provided the Vocational Education Committee permitted the Bakery School to be used for that purpose. Mr. Sweetman said that Johnston, Mooney and O'Brien were prepared to give F. Genocchi the necessary time off with pay to attend the practice and the exhibition.

Mr. Anthony stated that D. McCarthy had intimated that he would be on holidays during the practice week but he would be willing to forego his holidays to attend.

Mr. Cranley said that he proposed transferring whatever classes were scheduled for the 2 days in September fixed for practice work to a later date. It was unanimously agreed that the City of Dublin Vocational Education Committee be requested to allow the Irish team the use of the necessary facilities for the two periods of one week in August and two days in September and to approve of the purchase of the necessary materials.

Other Business - Mr. Cranley proposed that Mr. Long be co-opted on to the sub-committee. This was passed unanimously.

Mr. Walsh proposed a vote of condolence to Mr. Anthony on the death of his mother. This was seconded by Mr. Swift and passed.

Tuesday, 8th September was fixed as the date of the next meeting.

The meeting then concluded.

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Present: J. Swift (Chairman), Messrs. R. Walsh, J. Farnon, J. Sweetman, (Irish Bakers', Confectioners and Allied Workers' Union), L. P. Kennedy, G. Rourke, (Dublin Master Bakers' Committee), B. Kennedy, P. J. McMahon, (Guild of Irish Bakers), M. J. Cranley (Principal), J. Long (Headmaster, Mount Street), S. Anthony, D. Carey, S. Anthony (Instructors), J. Flynn (Secretary).

Minutes: The Minutes of the Meeting held on 7th July, 1959 were read and approved and signed after an error had been corrected.

Supplementary Sessional Examination Results:

Mr. Anthony reported that, with the exception of Messrs. C. O'Connor, F. O'Brien who did not sit, all students passed the Supplementary examination. This was noted with satisfaction.

City and Guilds of London Examination Results:

Mr. Flynn read out the results of the City and Guilds Examinations. It was noted that in the intermediate examination 7 students sat, 6 received a second class pass and 1 failed. In the final examination 2 students sat for the three subjects. Desmond McCarthy received a first class pass in Breadmaking Final. This was the only success obtained in any of the final examinations. Mr. Anthony expressed disappointment at these results particularly in relation to the small number who entered for the final examinations. He said that the high entry fee was a deterrent to some of the boys. Mr. Sweetman said that in his annual report to the Union he had suggested that the Union might agree to advance the examination fees to the boys and have them repaid in weekly instalments. The Union, he said, had agreed to this suggestion. Mr. Kennedy said that he had made such an arrangement with one of his employees this year.

Enrolment of New Apprentices:

Mr. Cranley complained of certain irregularities in the enrolments this year. He cited a number of instances of boys sitting for the Supplementary Pre-Apprenticeship Examination without having sat the original examination or having attended the course in Mount Street. He said that he was able to reconcile all of these cases on the grounds of having an acceptable standard of general education except that of one boy called Rogers, who did not seem to have the necessary educational qualifications for the course. On examination, it was decided that Rogers could not be admitted to classes in the College this year and that he be advised to attend the Pre-Apprenticeship Course in the Technical School, Mount Street. It was agreed, that in future, all such cases should be referred to Mr. Cranley for consideration.

Other Business:

Mr. Anthony stated that enrolments in the evening classes were very poor. Mr. Sweetman taking up the case of a boy named McGown, who had failed the Pre-Apprenticeship Supplementary Examination, said that this boy had spent some considerable time in hospital, and would the committee consider granting him a second supplemental. It was decided that this would not conform with the general policy of the committee so the request was refused.

Mr. Sweetman said that he would give Mr. Flynn a complete list of where all the successful students in this year's pre-apprenticeship examination were employed.

Mr. Swift welcomed Mr. Long to the Committee and expressed the hope that they would have the benefit of his advice.

Chairman
Minutes of Bakery Advisory Committee Meeting, July 1960

Present: J. Swift (Chairman), Mrssrs. R. Walsh, J. Farnon, T. Harmon, J. Sweetman (Irish Bakers', Confectioners' and Allied Workers' Union) L. F. Kennedy, G. Rourke (Dublin Master Bakers' Committee) B. Kennedy, P. J. McMahon (Guild of Irish Bakers), M. J. Cranley (Principal), J. Long (Headmaster, Mount Street), S. Anthony, D. Carey (Instructors), J. Flynn (Secretary).

Mr. Swift welcomed Mr. Harmon to the Committee. An apology for inability to attend was received from W. H. Long.

Minutes: The Minutes of the Meeting held on 24th September 1959 were read and approved.

Matters arising out of the Minutes

Mr. Harmon reported that two new apprentices had been taken on by Gateaux Ltd. - Myles Lawlor and Patrick Trehy.

Report on International Bakery Apprentice Competition, October 1959

Commenting on Mr. Anthony's report Mr. Swift regretted that our team had only finished third. Mr. Anthony pointed out that the team had got 1st Place in the Confectionery, but for an unfortunate accident, they might have done as well in the Breadmaking.

Sessional Examination Results:

The Sessional Examination Results were then considered and the following was noted. Charles Reid received 1st Place and Francis Byrne 2nd Place in the first-year examination. The following will be required to sit supplemental examinations: M. King (Written Breadmaking and Written Confectionery), V. Swan (English) P. Trehy (Written Breadmaking), D. Corr (Written Confectionery), M. Lawlor (English), J. Roberts (Written Breadmaking and Bread Science).

In the Second-year examinations, 1st Place was obtained by William Fitzsimmons and 2nd Place by Noel O'Grady. The following will be required to sit supplemental examinations: Peter Maguire, Philip Pidgeon (Bakery Science), Thomas Walsh (Bakery Science and English). In the case of Ciaran Byrne, who had absented himself from all examinations, it was noted that he had left the trade.

In the Third-year examinations Noel Lennon obtained 1st Place and Patrick Hanlon 2nd Place. Francis Brennan was the only one in this section who will be required to sit a supplemental examination in Written Breadmaking.

In the Fourth-year examinations 1st Place was obtained by Eric Gennochi and 2nd Place by William Fitzpatrick. The following will be required to sit supplemental examination: Thomas Doyle (Written Breadmaking and Bakery Science), Robert Mealy (Written Confectionery), James Morrin, (Bakery Science), Daniel O'Hanlon (Written Breadmaking). It was noted that the poor attendance of Roderick Nolan was due to illness.

It was noted that the marks and attendances this year were satisfactory. It was decided that the supplementary examinations should be held during the week commencing 5th September.

Pre-Apprenticeship Examination Results:

The Pre-Apprenticeship Examination Results were then considered and it was noted that 10 boys had passed. Two extern students had sat the examination, both attending Day Junior Technical Courses, one in Emmet Road and one in Mount Street. Two boys, Laurence Conlon and Liam Mongey who had attended the Pre-G.C.E. class in Mount Street, and passed the sessional examination of that class, were added to the list, making the total who passed twelve.
The following boys who passed the Pre-Apprenticeship Examination in 1959 have been placed as cleaners in Johnston, Mooney and O'Brien:— Anthony Delaney, Edward Roberts, James Keogh, John Kelly, Seamus Hampson.

Mr. Farron stated that there was a possibility that no new apprentices would be indentured this year.

Extra-curricular Activities 1959/60

Mr. Anthony's report on the Extracurricular Activities for 1959-60 was read. Mr. Swift thanked Mr. Anthony for his report and asked if it could be arranged to have some more demonstrations next session. Mr. Anthony explained that the position was that we couldn't ask for a demonstration without being prepared to pay for it, so that we had to wait until some firm offered to stage a demonstration for us. Mr. Swift then asked Mr. Cranley if it would be possible to get the City of Dublin Vocational Education Committee to bear the cost of a few demonstrations. Mr. Cranley in reply said that he knew of no precedent for such a venture, but that if the Committee wished to make a recommendation to that effect they could. The matter was left in abeyance.

Other Business:

Mr. Swift said that as the plans for the new College of Technology were now being formulated, he felt that the Committee should appoint a small Sub-Committee to meet Mr. Cranley and the Architect for the purpose of discussion and to advise on the plans for the new Bakery School. This was considered desirable and the following Sub-Committee was appointed: Messrs. Kennedy, Mahon, Swift, and the School Trustee (Union).

Mr. Cranley then produced the plans of the new building and gave a short talk on the different aspects of the building as they related to the Bakery School.

In answer to a question by Mr. Long it was agreed that entry to the Pre-Apprenticeship Course in Mount Street should henceforth be made only on a letter of introduction from the Secretary of the Union.

Mr. Kennedy asked if anything could be done to improve the oven in the School. After some discussion it was agreed that the cost would be prohibitive, and that the existing oven would have to suffice until the new building was ready when new ovens would be purchased.

The date of the next Meeting was fixed for Tuesday, 20th September 1960.

The Meeting then concluded.

20th July, 1960.

Chairman

20th Sept 1960
CITY OF DUBLIN VOCATIONAL EDUCATION COMMITTEE

COLLEGE OF TECHNOLOGY

KEVIN STREET, DUBLIN.

MINUTES OF BAKERY ADVISORY COMMITTEE MEETING, HELD ON

20th SEPTEMBER, 1960

Present:- J. Swift (Chairman), Messrs. R. Walsh, J. Farnon, T. Harmon, (Irish Bakers', Confectioners' and Allied Workers' Union), L. F. Kennedy, J. V. Downes, G. Rourke (Dublin Master Bakers' Committee), B. Kennedy, P. J. McMahon (Guild of Irish Bakers) M. J. Cranley (Principal), J. Long, (Headmaster, Mount Street), D. Carey (Instructor), J. Flynn (Secretary).

An apology for inability to attend was received from Mr. Anthony.

Minutes:- The Minutes of the Meeting held on 20th July, 1960 were read. Mr. Harmon pointed out that the last phrase on page one should read "Making the total who passed fourteen" and not twelve as stated in the minutes. The necessary amendment was made and the minutes were formally approved and signed.

Supplemental Examination Results:-

Mr. Carey stated that the Supplemental Examinations were held on the 6th and 7th September as arranged. All the students who were required to sit passed, with the exception of Patrick Trehy (1st Year) and Francis Drennan (3rd Yr) who did not attend the examinations. These results were noted with satisfaction.

City and Guilds of London Institute Examination Results:-

The results of the City and Guilds examinations were then considered. In the Intermediate examination there were ten candidates: - 1 received a 1st Class Pass, and 7 received a 2nd Class Pass and 2 failed.

In the Breadmaking Final examination there were seven candidates, 1 received a 1st Class Pass, 5 received a 2nd Class Pass, and 1 failed. In the Final Bakery Science all seven candidates except one passed.

Mr. Cranley explained that the Flour Confectionery Final results had not arrived from London, but that as soon as they were to hand he would have them sent to the Union and the Dublin Master Bakers' Committee.

Mr. Swift expressed the Committee's satisfaction at the results.

Recruitment of 1st Year Apprentices:-

A letter from the Irish Bakers, Confectioners' and Allied Workers' Amalgamated Union to Mr. Cranley, informing him that no new apprentices would be indentured this year, was read by Mr. Flynn.

Mr. Harmon asked if any reaction to this news had been received from the City of Dublin Vocational Education Committee. Mr. Cranley explained that due to his absence from the country he had only received the letter that morning and therefore had had no time to bring it to the notice of the City of Dublin Vocational Education Committee. Continuing, Mr. Cranley said that the absence of a 1st Year class would leave the two bakery teachers short of the requisite number of teaching hours and that this state of affairs would continue for the next four years.

Mr. Farnon asked if it was proposed to run a pre-apprenticeship class in Mount Street this year. It was agreed that one should be run, but that prospective students should be warned that, when boys were being indentured next year, priority would be given to those who had passed their pre-apprenticeship examination this year.

/over
Mr. B. Kennedy said that an apprentice named Noel Lennon employed by Messrs. Halligans would complete his indentures in November 1960. Owing to a misunderstanding at the time his indenture was being drawn up, Lennon did not attend at the Bakery School until he had served a year of his apprenticeship. He was due to attend the 4th Year class this year, but since he would be a journeyman in November, Mr. Kennedy wanted the Committee to give a ruling on what he felt was an unusual case.

After some discussion, it was agreed that Lennon would have to complete the 4th Year class.

Mr. Farron mentioned a boy living in Bray who had passed his pre-apprenticeship examination but who had not been indentured and who would normally be required to attend Mount Street for a second year. He asked that an exception be made in the case of this boy as due to the long hours he was required to work, he would not be in fit condition to assimilate what would be taught in the classes.

While the Committee felt a certain amount of sympathy for this boy, it was decided that no exception could be made.

Mr. Harmon mentioned an apprentice employed in a bakery in Skerries whose employers refused to allow him to attend the day classes and who wanted him to attend the evening Journeymen's classes. It was decided that this could not be permitted.

Mr. Carey read a letter from Advita Ltd. offering to stage a demonstration in the Bakery School. The Committee welcomed the offer and left the task of arranging the demonstration to Mr. Cranley and the bakery instructors.

The Meeting then concluded.

Chairman

26th September, 1960
Minutes of Bakery Advisory Committee Meeting held on 4th July, 1961

Present:- J. Swift (Chairman), R. Walsh, John Farnon, Thomas Harmon, James Sweetman, Peter Flanagan (Irish Bakers', Confectioners' and Allied Workers Amalgamated Union), L. P. Kennedy (Dublin Master Bakers' Committee), Brian Kennedy, P. J. Mahan (Guild of Irish Bakers), M. J. Cranley (Principal), J. Long (Headmaster, Mount Street), S. Anthony, D. Carey (Instructors), J. Flynn (Secretary).

An apology for inability to attend was received from Mr. W. H. Long.

The Minutes of the Meeting held on the 20th September, 1960 were read and approved.

Matters arising from the Minutes:-

Mr. P. Flanagan asked what the present position was in regard to apprentice Noel Lennon, Mr. B. Kennedy in reply said that Lennon had completed his apprenticeship and was now receiving a man's wages. The question of what other monies were due to Lennon was currently under discussion between his firm and the Union.

Report on Work of Session 1960-61:-

Mr. Anthony in his report on Session 1960-61, stated that whereas the general standard of the students could be termed satisfactory, none of the classes could be described as very good. This could only be explained, he said, by the fact that a general air of indifference seemed to prevail among the students.

The Sessional examination results were then considered, and it was noted that in the second year examination four students would be required to sit supplementary examinations as follows:- James Boyle (Practical Breadmaking and Practical Confectionery), John O'Neill (Bakery Science), Anthony Finn (Written Breadmaking), Henry Gill (Bakery Science). On behalf of James Boyle, it was stated that he was unable to attend for the practical examination because of a skin infection in his hands. First Place in this examination was obtained by Charles Reid and Second Place by Francis Byrne.

In the Third and Fourth Year Examinations, all the students passed. In the Third Year examination, First Place was obtained by William Fitzsimmons and Second Place by Noel O'Grady. In the Fourth Year examination, First Place was obtained by William Flannery and Second Place by Noel Lennon.

It was agreed that the supplemental examination be held on Tuesday and Thursday, 5th and 7th September, 1961.

Mr. Anthony reported that nine students had entered for the Intermediate examination of the City and Guilds of London Institute. The entries for the Final examinations were as follows:- Breadmaking Final - II. Flour Confectionery Final - 7, Bakery Science Final - II.

Commenting on the Final Confectionery Decorating Class, Mr. Anthony said that the attendance had been very poor. He felt that the Final Confectionery Decorating Cup should be awarded to P. Nolan for the general excellence of his work. He pointed out that this boy's work formed the centre-piece of the recent exhibition held in conjunction with the visit of the Commission on Higher Education to the College. It was agreed that the Cup be awarded as recommended by Mr. Anthony.

Mr. Carey reported that the Intermediate Decorating Cup was won by Noel O'Grady.
Recruitment of 1st Year Apprentices Classes, 1961-1962. Pro-Apprenticeship Examination Results.

Mr. Cranley asked if it had been decided how many apprentices would be recruited this year. Mr. Farnon stated in reply that an exact figure wasn't yet available but he supposed it would be in the region of twelve.

When the Pro-Apprenticeship examination results were considered, it was noted that five students had passed in all the subjects. Mr. Long, commenting on the fact that most of the failures were in Science, said he felt that the marking may have been a little too strict and that the Committee might like to review the pass mark or alternatively hold a supplemental examination. Neither of these courses were considered necessary until such time as it was found that sufficient boys would not be available from the panel.

Consideration of implementation of Apprenticeship Act

Mr. Cranley outlined the basic principles of the new Apprenticeship Act in so far as it was likely to affect the Bakery Trade. After some considerable discussion it was decided that no definite policy could be framed until the provisions of the Act in relation to the Bakery Trade became better-defined; but it was also felt that it might be a wise policy to anticipate designation of the Bakery trade by the Apprenticeship Board. Further discussion on this matter was adjourned until the next meeting to give the various bodies represented on the Advisory Committee an opportunity of considering the matter.

Other Business

Mr. Anthony proposed a vote of thanks to Messrs. Gateaux Ltd. for allowing the various classes visit their works. Mr. Cranley was requested to convey the Committee's gratitude to Messrs. Gateaux.

Mr. Harmon proposed a vote of thanks to the City and Guilds and Ronshaw Cup examiners. Mr. Cranley to convey the Committee's thanks to the people concerned.

It was reported that Austin Hannon won the Ronshaw Cup.

Mr. Harmon asked if students doing the final examination of the City and Guilds were to spread the examination over two years would they still be eligible for the monetary awards on passing. It was agreed that they would.

It was reported that there was no replica of the Intermediate Decorating Cup. Since this Cup is a joint presentation by the Union and the Masters' Associations, Mr. B. Kennedy felt they could anticipate that a replica would be made available.

Mr. B. Kennedy mentioned certain enquiries he had had from bakeries in the country regarding the possibility of facilities being granted in the bakery school for short courses for men employed in those bakeries. Mr. Cranley said that arrangements had already been made to grant these facilities.

The Meeting then concluded.

Signed:

[Signature]

Chairman

Date: 3rd Oct, 1961.
Minutes of Bakery Advisory Committee Meeting
3rd October, 1961


Apologies for inability to attend were received from Messrs. P. J. McMahon and L. Kennedy.

Mr. Swift welcomed Mr. de Sachy to the Committee.

Minutes The Minutes of the Meeting held on the 20th July, 1961 were read and approved.

Matters arising from the Minutes Mr. Flanagan reported that the position with regard to Noel Lennon had been settled to the satisfaction of all concerned.

Supplemental Examination Results Mr. Anthony reported that Messrs. Boyle, Finn, O'Neill, Gill and Dune had all passed their supplemental examinations.

Mr. Harmon reported that some of the boys who failed the pre-apprenticeship examination in Bakery Science were declared to have passed after consultations between himself and Mr. Long. Mr. de Sachy explained that three different part-time teachers taught the Bakery Science class in Mount Street during last session. He said this mitigated against the boys passing the examination, and it could also have been that the papers were marked too strictly.

Mr. Anthony requested that everything possible be done to avoid a recurrence of this situation.

Mr. Harmon reporting on the enrolments in the Bakery School said that he had occasion to bring three boys to Mr. Cranley who had not attended Mount Street to see if they would qualify for exemption from the pre-apprenticeship examination. Two of the boys were granted exemption and he now wished to present the case of the third boy, Patrick Kane. A discussion on the boy's credentials which Mr. Harmon placed before the Committee then took place. Mr. Flanagan asked that Mr. Harmon make an exception in this boy's case, but it was decided that he would have to attend Mount Street and re-apply next year.

City and Guilds Examination Results

The results of the City and Guilds Examinations were considered and it was noted that out of nine candidates who sat for the Breadmaking and Flour Confectionery Intermediate Examination, six received a second class pass and three failed. In the Final Breadmaking one candidate received a 1st class pass, eight failed. In the Final Confectionery got 2nd class passes and two failed. Four candidates passed the Flour Confectionery Final Examination and three failed. In the Final Bakery Science eight passed and three failed.

Mr. Anthony asked whether a journeyman, J. Humphries, who wished to sit for the Higher Technological Certificate, would be permitted to attend the necessary classes in science. It was decided that this matter could best be dealt with by Mr. Cranley.

/over
Mr. Harmon on the question of the presentation of replicas of the Intermediate and Final Decorating Cups, asked if a replica would be given to the boy who handed up the Final Cup since it was two years since he had won it. Mr. Anthony thought that a replica should be awarded since the last winner of the Intermediate Cup was to be awarded one. This was agreed.


Mr. Swift reported that a one-day Seminar was to be held shortly on this subject and he asked if the Union had decided how many representatives they would send. Mr. Flanagan said there would be about six.

Mr. Sweetman said that the Union had circularised all its members, informing them of the implications of the Act.

After some discussion it was decided to keep this item on the Agenda for further discussion at the next meeting.

Other Business

Mr. Anthony read a letter from the British Bakery Research Institute requesting facilities for a demonstration and film show for its members. It was reported that Mr. Kennedy had offered to make one of his bakeries available for the demonstration, Mr. Cranley was asked if he could provide the facilities for the film show. He said he felt sure that would be possible, even if he could not supply the facilities in Kevin Street he would arrange to have some other school made available.

Mr. Swift commented that the proposed meeting between the Architect and the special Sub-Committee, appointed by the Bakery Committee, had not taken place. He said in view of the urgency of this matter that the meeting should take place as soon as possible. Mr. Cranley agreed to arrange the meeting for the earliest possible date.

Mr. Swift read a letter from a ship's cook who wished to do a course in Breadmaking at the Bakery School. After some discussion it was decided that no suitable course was available.

Mr. Flanagan enquired about the possibility of a boy employed in a bakery in Skerries being permitted to attend classes in the Bakery School. It was decided that since he had not passed his pre-apprenticeship examination this could not be permitted.

It was noted with great concern that the Bakery School may shortly lose the services of Mr. Carey. It was the opinion of the Committee that Mr. Carey was not adequately remunerated and was thus forced to emigrate to seek suitable employment. It was decided that the strongest possible protest should be made to the City of Dublin Vocational Education Committee urging them to give Mr. Carey some substantial inducement to remain with us.

The meeting then terminated.

[Signature]
Chairman

Date: July 1962
Minutes of Bakery Advisory Committee Meeting held on 9th July, 1962.


Mr. Swift, speaking for the various members of the Committee, said that he regretted that they (the Committee) had not had an opportunity of expressing their gratitude and best wishes for the future to Mr. Cranley before he took up his new position with the Institute of Research and Standards.

Mr. deLacy explained that Mr. Cranley had intended to be present at this meeting but that due to unforeseen circumstances it had not proved possible. He agreed to convey to Mr. Cranley the good wishes of the Committee.

Mr. Swift then formally welcomed Mr. deLacy as Mr. Cranley's successor.

Mr. Swift also welcomed two new Union representatives to the committee - Messrs. F. Kane and T. Goulding.

Matters arising from Minutes:

The minutes of the meeting held on the 3rd October, 1961 were read and signed.

Matters arising from Minutes:

Mr. Kane referred to the last paragraph in the minutes and asked if anything had been done about Mr. Carey. Mr. Carey replied that things had improved somewhat since the last meeting but he declined to say whether or not he considered the position satisfactory.

Pre-Apprenticeship Results:

The Pre-Apprentice examination results were considered and found to be very good. It was stated in favour of the boys who failed that some of them worked long hours and had to go straight to class from work. It was agreed to hold a supplemental examination in September for those who failed.

Mr. Harmon said that there were two more boys to be added to the list - Messrs. Kennedy who was exempted from doing the pre-apprenticeship examination by virtue of the fact that he was sitting the Intermediate Certificate Examination and a boy who was attending day classes in Cabra Technical School. The Headmaster of Cabra had promised to let Mr. Harmon have the boys examination results as soon as they were available.

Sessional Examination Results:

The sessional examination results were then considered and found to be generally satisfactory. In the first year examination First Place was obtained by S. Maguire and Second Place by D. Fitzpatrick. It was noted that A. Delaney and E. Millar had left the trade. The following boys will be required to sit supplemental examinations: A. Delaney and E. Millar (English) J. O'Hare and E. Roberts (Bakery Science).

Martin Byrne was awarded first place in the third year examination and James White second place. Five boys will be required to sit supplemental examinations:


/Over
In the fourth year examination it was noted with satisfaction that all students had passed. First place went to W. Fitzsimons and Second Place to P. Doyle.

Mr. Anthony presented his report on the year's work. He said that the attendance at the Final decorating and Journeymen's classes was very poor. He announced that the Intermediate Decorating Cup was won by Francis Byrne. Owing to the poor attendance there was no competition for the Final Decorating Cup but Mr. Anthony recommended that it be awarded to Noel O'Grady for the general excellence of his work, his sustained hard work and application. Mr. Flanagan, while agreeing that some sort of prize should be presented, felt that the cup should not be awarded without competition. Mr. Kane agreed and said it would be unwise to establish such a precedent. Mr. Harkin pointed out that a precedent had already been established. The cup was presented to P. O'Hanlon in 1961 under similar circumstances. In view of this information it was decided to award the cup to Noel O'Grady, but it was also decided that this would be the last time that the trophy would be awarded without competition. If next year there was no competition the Committee would have to consider organizing some other competition for this cup. Continuing his report Mr. Anthony told the committee that J. Humphries had sat for the Full Technological Certificate of the City and Guilds this year. He recommended that the examination should not be held in future until such time as the necessary facilities were available. Mr. deLacy said he agreed with Mr. Anthony, and that if it were not for the good offices of Mr. D'Arcy, it would have been impossible to hold the examination this year. It was agreed that this would be the best course to follow.

Commenting on the lack of "outside demonstrations" during the session, Mr. Anthony said that every effort should be made to encourage these demonstrations at the school as he considered them invaluable. While he himself was giving a demonstration in Oxford, arrangements were made for holding a two day demonstration at the Bakery School which was very successful, so much so, that he considered it would be desirable if this could be extended in the future.

Mr. Anthony stated that a "Movie" competition was held in the School during the session, and that First Place was obtained by F. Maguire with Noel O'Grady taking Second Place. The same two boys shared the first two places in the "Renshaw Cup Competition" but this time Noel O'Grady came first and F. Maguire second.

A new competition in Breadmaking was held this year for the newly donated "Briscoe Trophy". Mr. Swift explained the origin of the trophy. He said it would be a shield but that Mr. Briscoe would have to be consulted about some aspects of the design before they could place a definite order with the jewellers. The winner of the trophy was Basil Doyle.

Mr. Carey reminded Mr. Anthony of a lecture on "Skin Diseases in the Bakery" which was held during the session. Mr. Anthony said this was a very interesting lecture which unfortunately had been poorly attended. He hoped to have this lecture again next session.

Concluding his report Mr. Anthony thanked all the external examiners for their help during the session.

Position in regard to Contributions to Prize Fund

Mr. Flanagan told the Committee that he had received no contributions from the Guild of Irish Bakers for the past two years. Mr. McNally said that his committee felt that it was unfair to ask them to pay a third of the expenses since they had only a very small number of apprentices. This created some discussion during which Mr. Kennedy said he was in sympathy with the Guild's position. It was agreed that the matter could not be dealt with by consultation between the Master Bakers Committee and the Guild of Irish Bakers.

Other Business

Mr. P. Kane said he had an enquiry from a boy employed by O'Leary's of Blackrock on the possibility of attending the Bakery School. It was decided that no decision could be made on this matter until it was investigated further.
Minutes of Bakery Advisory Committee Meeting

Present: Mr. J. Swift (Chairman) Messrs. T. Harmon, P. Kane, T. Goulding
J. J. Flanagan, J. Farnon (Irish Bakers, Confectioners & Allied
Workers' Union), Messrs. L. Kennedy, J. Downey, (Dublin Master Bakers' Committee), P. J. McMahon (Guild of Irish Bakers) Messrs., S. Anthony & D. Carey (Instructors) Mr. H. de Lacy (Acting Principal) Mr. J. Flynn (Secretary).

Minutes: The Minutes of the meeting held on 9th July, 1962 were read.

Matters arising from Minutes: Mr. Harmon drew the attention of the Examinations Committee to an error in the Minutes. Under the heading of Sessional Examinations Results it was stated that A. Delaney and E. Hillier had left the trade. This, Mr. Harmon explained, was incorrect as three boys had left the trade and their names were A. Keogh, A. Delaney and E. Bolton.

After the necessary alteration had been made, the minutes were signed.

Supplemental Examination Results: Mr. Harmon reporting on the supplemental examinations in Mount Street said that four boys, Messrs. Sweetman, Kavanagh, Cunningham and Balbernie had sat for the examination and all passed. The first three names have already been indentured.

Mr. Anthony said that all the boys who sat for the school supplemental examination had passed. He pointed out that due to an error on his part V. Swan had been reported absent from the Sessional Examination in written Breadmaking, when in fact it should have been Practical Confectionery.

City and Guilds Examination Results: Mr. Anthony said that he was quite pleased with the results obtained in the City & Guilds of London Examinations, the results of which are as follows:-

Breadmaking & Flour Confectionery Intermediate:- three 2nd class passes.
Breadmaking Final:- two 1st class passes and two 2nd class passes.
Flour Confectionery Final:- five 2nd class passes and 1 failure.
Bakery Science Final:- three passes and two failures.

Commenting on the City & Guilds results Mr. Harmon pointed out that some boys found great difficulty in this examination, owing to the fact of their being employed in a purely Bread or purely Confectionery House and thereby not being able to obtain sufficient practice in all aspects of the work. He wondered, if in concerns which had both bread and confectionery houses, if it would be possible to evolve some scheme where a boy studying for examinations would be granted the privilege of a temporary transfer from one department to another. After some discussion it was decided that this was a matter which could be dealt with by the Union and the Master Bakers if and when a request was made for such a transfer.

Mr. Flanagan read a letter from Noel Lennon who passed his Bakery Science in this year's City & Guilds Examination requesting that he be granted the prize for having passed his Final City & Guilds. He pointed out that he had passed the other two subjects last year. Mr. Harmon said that since Mr. Lennon was a journeyman when he sat for his Bakery Science Examination, that, strictly speaking he wasn't entitled to the award. It was pointed out that there were mitigating circumstances in Lennon's case, the main one being that his actual apprenticeship had not run concurrently with his attendance at the Bakery School. It was decided to pay the award to Mr. Lennon but that this decision was not to be taken as establishing a precedent.

/over
Other Business: Mr. Farnan said he had been approached by Mr. Downes on whether a "Gentleman Apprentice" working in a city bakery could attend the Bakery School. Mr. Downes elaborating, said, that he had been approached by Mr. M. O'Neill of Dunleer to take his son as a "Gentleman Apprentice" the idea being that he attend the Bakery School. It was decided that it would be quite in order for this boy to be enrolled and that in his case the usual regulations governing entry to the course would not apply.

Mr. Carey reported that he would be leaving the school to take up employment with a private firm. He was being allowed a years leave of absence by the City of Dublin Vocational Education Committee. Mr. Swift on behalf of the Committee expressed his regret at the news but he wished Mr. Carey every success in his new venture. Mr. de Lacy... praised Mr. Carey for his work as a teacher and while wishing him every success said his loss to the school would be keenly felt by both students and staff. Mr. Kennedy for the Dublin Master Bakers and Mr. Harmon for the Union also expressed their good wishes.

Mr. Harmon reporting on the application by the boy employed by O'Leary's of Blackrock for permission to attend the Bakery School, said that the boy had not the educational qualifications necessary and would have to attend Mount Street.

Mr. McMahon reported that discussions were in progress between the Guild of Irish Bakers and the Dublin Master Baker's Committee concerning the amount of their respective contribution towards the prize fund.

Mr. Anthony reported that he had a request from Mr. Kelly of Wexford to be allowed run a series of demonstrations at the school, similar to those run last year. He also wanted to have Dr. Hughes give his lecture on "Skin Diseases in the Bakery".

Mr. Swift suggested they have a demonstration by the demonstrator from "Irwins" of Portadown on the catering aspects of the trade.

Mr. de Lacy said he would welcome all the demonstrations they could have at the College.

The meeting then concluded.
Minutes of Bakery Advisory Committee Meeting held on 19th July, 1965.

Present:-  Mr. J. Swift (Chairman), Messrs. Flanagan Harmon and Sweetman (Irish Bakers Union), Mr. J. Dowres (Dublin Master Bakers' Association), Mr. deSachy (Principal Mount St. Technical School), Mr. deLacy (Principal College of Technology Kevin St.), Mr. S. Anthony (Bakery Instructor and Acting Secretary).

Minutes:-

Mr. Harmon referred to the death of a late member of the Committee Mr. Harmon (Guild of Irish Bakers). Regret was expressed by the members and Mr. deLacy was asked to write to express that regret.

Arising out of the minutes Mr. Harmon said that he got no satisfaction from the Bakeries, which made both Bread and Confectionary, concerning his request that the boys employed in these Bakeries should get experience in both aspects of the trade if they are sitting for the final City and Guilds Examinations. Mr. Harmon also stated that the boys from a Blackrock Bakery who applied for admission to the Bakery class failed to attend the Pre Apprenticeship Course at Mount St.

Examination Results:

These were noted and the names of cup winners in each year confirmed.

First Year:

2nd James Warren of Messrs. Fullers Ltd.

The name of Thomas Ahorn was questioned because of his employers, and why he had not sat for the English and Science Examinations. This was explained by Mr. deLacy and by the Bakery School Instructor.

Second Year:

1st Richard Sweetman of Messrs. Bouygos Ltd.
2nd Matthew Rogers of Messrs. J. Doomey's Ltd.

Fourth Year:

1st Charles Reid of Messrs. Johnston Mooney & O'Brien.
2nd Martin Byrne of Messrs. P. Kennedy Ltd.


Advanced Decorating Cup: No competition this session due to lack of numbers.

Supplemental Examinations: The following students have to repeat examinations in September.

First Year:

James Sweetman Written Bread and Confectionary and Bakery Science.

Second Year:

John Sheerin Practical Confectionary.
Edward Roberts English.

/Over
In the case of Patrick O'Halloran who was unable to attend any of the examinations, a full explanation was given by Mr. Harmon. Steps are to be taken to see if this man can be granted facilities to sit these examinations later in the year. Mr. deLacy said that there would be no objection to the examinations being held for this man if the facilities were granted.

Report of School Activities During the Session:

Mr. Anthony reported that although these activities were reasonably good he regretted that the session had passed with only one lecture, this on Skin Diseases in the Bakery. At this lecture only two or three Journeymen Bakers were present. The rest of the audience was made up of Miller and Bakery Apprentice Classes.

The Lecture was an interesting one. It was given by Dr. Hughes of Korodax Ltd.

Messrs. Arkady Ltd. gave a demonstration and lecture on the use of their products in the manufacture of fermented goods. This was well attended. They also gave a short film show on some of the most modern Dough Making Machinery.

Mr. Harmon raised a question about the holding of the three days session of demonstration during the Christmas Vacation to which the Bakers Union Executive Committee had not been invited.

It was pointed out that these demonstrations were given by private firms to their customers and that they had had permission to use the school for this purpose.

Mr. Flanagan complained that it was embarrassing to him that the class days had been changed on several occasions during the month of May and June.

In reply it was explained that due to the lack of willing judges for the Examinations and the Competitions, it was necessary at short notice to alter the dates to suit the two judges who were prepared to sit in this capacity. Further some Holy Days fall on Thursdays and this fact also had some bearing on the changing of the dates of some of the classes.

To try to avoid this sort of thing occurring again it was decided to hold the Bonshaw Cup Competition and the Brisco Shield Competition earlier in the year, and to set a time of year for holding them in future. e.g. First week in March.

Mount St. Examination Results:

Of the five boys who sat this examination five passed. One boy did not finish the course.

Mr. Harmon said that he already had eight boys who had previously passed the Mount Street Examinations. This meant that there were now thirteen boys available to be taken in as apprentices for the 1963/64 First Year Class. Since there was also one more result to come in it could possibly result in fourteen boys being available.

Mr. Dowson brought up the question of a boy passing this examination and not being placed in a job before the introduction of the Apprenticeship Act. to the Bakery trade.

Mr. Flanagan also spoke on how the Bakery trade might be affected as far as the apprentices was concerned. Boys already employed in the trade as clerks or numberboard night and it was expected that these boys will be apprentices in 1963/64 session.
Mr. de Sachy asked how soon could he be informed regarding the number of boys who were expected to join the Pre-Apprentice Course in Mount Street next session in order to organise his classes.

Mr. Harmon presented the case of a boy who had once been a student in Second Year apprentice class and had not sat the Second Year examination. This boy had for some years past not attended the school but wishes to finish his course in the school. After a long discussion it was decided that since the boy's indenture had been cancelled nothing could be done for him to return to the classes.

Mr. deLocy asked if he could be informed as to the number of apprentices that would be expected annually. The reason for this request was that he would have to justify the great expenditure which would be necessary to furnish the new Bakeories, and to supply the necessary teaching staff. He pointed out the serious situation which could arise due to the steadily decreasing numbers coming to the trade. He also stressed the point that since industry had made such rapid progress in the country in the last five years, these industrists would have to be catered for in the new school. This could mean that if the Bakery Trade did not keep a steady and sufficient number of entrants to the school it could easily happen that Bakery classes would have no place in the new school.

Mr. Swift said that due to the seriousness of this problem it should be discussed jointly by the Master Bakers' Organisation and the Union. Mr. Flanagan asked what would be the number of students that would be required annually. Mr. deLocy said ten. Mr. Harmon said, that the Union should at least replace a number of boys equal to the number of students finishing their apprenticeship each year. Mr. deLocy explained the system of the Electricity Supply Board regarding their Block Scheme for apprentices.

Mr. Harmon explained that one reason for the small number of apprentices in the school at present was due to the fact that there was no apprentice taken in to the trade for session 1960/61, and that after this session things would more or less right themselves.

Mr. Swift suggested that the apprentices from some of the neighbouring towns should be allowed to come to the Bakery classes. Mr. de Sachy suggested scholarships for apprentices from country towns.

It was decided that this matter should be dealt with by all parties concerned as previously suggested.

Mr. Harmon spoke of a student named Michael O'Neill who had been accepted as a student in the Bakery School by virtue of the fact that he had been working as an unpaid learner in Messrs. Burns. Mr. Doones said the boy no longer worked in his firm. It was decided that this boy was not to be allowed to enrol in the Bakery Classes for session 1963/4.

The Chairman then declared the meeting closed.

Signed: [Signature]
Chairman

Date: Nov. 5th 1963
REPORT ON SCHOOL ACTIVITIES

The activities of the School were somewhat less this session as compared with some other sessions.

Early in the session we had a lecture by Mr. Hughes of Kerodox Ltd. on skin hygiene in the Bakery. This lecture took place on 26th Nov. 1962. It was an excellent lecture but like the previous one seemed to hold no attraction to the Bakers as it was badly attended by our members.

In January we had again a short course which suffered again due to very bad weather.

On the 1st, Renshaw Ltd. gave an excellent demonstration on Almond Goods and Marzipan Modelling.

On 2nd Jan. Mr. Jack Sizer of Bradford Bakery School, who is a well known demonstrator gave a demonstration for Messrs. Dowdall O'Mahoney on High Ratio Fats, American Bread, and new methods of Soda Bread.

On the 3rd Jan. Messrs. McCorrane Ltd. (Killeshandra) brought over Mr. Whitby of Pritchards Ltd. to give a demonstration on Milk Powder was in fermented goods. He produced a variety of small goods and again American Bread.

Later in the year March 6th Messrs. Arkady Ltd. gave a splendid lecture on the uses of their products in Fermented goods. They brought with them samples of very good bread and samples of extremely faulty bread. This was very interesting. The demonstrators, three in all between them made up some continental fancy sweet bread goods. To finish off the evening they put on a short film show of some of the most up-to-date Automatic Dough Making Machines.

Later in March, prior to the City and Guilds Examinations the Second Year boys were taken on a trip to the Dublin Port Milling Co. to see at first hand the milling of wheat. This trip was very interesting and should have been of great benefit to them.

On 14th May the Renshaw Cup Competition took place. The goods this year were of a very high standard and the competition very keen.

Winner: John O'Neill - Bolands.

The Briscoe Shield Competition was also a good competition and the First and Second place holders made excellent Bread in every section: Coburg, Brown, Vienna, Malt Bread, Tea Cakes. The winner was Maurice King.

In the afternoon on the last week of the session each class in turn visited Messrs. Bolands Biscuit Factory. These visits were instructive and most interesting.

To wind up the session the Fifth Annual Sports were held at Terenure Sports Ground. These were quite successful and pleasant. The prizes were presented by Mr. Jula Paulson, the General Secretary International Labour Organization. He was introduced by Mr. Swift, General Secretary Irish Bakers Union.
Notes that the following contributions have been received in respect of the Bakery Scholarship:

- Irish Bakers' etc. Amalgamated Union: £100
- Dublin Master Bakers' Committee: £100
- Guild of Irish Bakers: £50
- Bakers and Confectioners of the Grafton Street District, members of the Federated Union of Employers (Confectioners' Trade Branch): £30

Total: £280

It has been anticipated that the Grafton Street Bakers and Confectioners would contribute £50 and accordingly the total receipts fall £20 short of the amount anticipated. It will accordingly be necessary for the Vocational Committee to contribute a net sum of £250 to make up the total estimated cost of £530 for the year 1954/55.

(Above to be incorporated in minutes of Bakery Advisory Committee meeting)

CITY OF DUBLIN

VOCATIONAL EDUCATION COMMITTEE

[Signature]

With the Compliments of the Chief Executive Officer